



Annexation Policy Plan

Adopted July 15, 2026

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Project Number: 2510-023





ORDINANCE NUMBER 26-337

AN ORDINANCE ADOPTING AN ANNEXATION POLICY PLAN FOR THE CITY OF DELTA, UTAH; PROVIDING FOR REPEALER AND SEVERABILITY

WHEREAS, §10-2-803 of Utah State Code (as amended) requires the legislative body of a municipality to adopt an annexation policy plan before the municipality may annex an unincorporated area; and

WHEREAS, the City's current General Plan adopted in 2019 by the City Council formalized the City's current annexation policy but also expressed the community's desire through the establishment of a future goal outlined in Section 9.5.1 of the General Plan to further develop a strategic annexation plan that accommodates the needs of the City as it grows; and

WHEREAS, §10-2-803 of Utah State Code (as amended) requires an annexation policy plan to include a map of the expansion area which may include territory located outside the county in which the municipality is located; a statement of the specific criteria that will guide the municipality's decision whether or not to grant future annexation petitions, addressing matters relevant to those criteria including the character of the community, the need for municipal services in developed and undeveloped unincorporated areas, the municipality's plans for extension of municipal services, how the services will be financed, an estimate of the tax consequences to residents both currently within the municipal boundaries and the expansion area, and the interests of all affected entities; justification for excluding the expansion area and any area containing urban development within one half (½) mile of the municipality's boundary; and a statement addressing any comments made by affected entities at or within ten (10) days after the public meeting; and

WHEREAS, the City recognizes the City's current annexation policy formalized in the 2019 General Plan does not meet all of the statutory requirements required by §10-2-803 of Utah State Code (as amended); and

WHEREAS, to establish an Annexation Policy Plan which meets minimum requirements outlined in Utah State Code (as amended), §10-2-803 of Utah State

Code (as amended) requires the Planning Commission to hold a duly noticed public meeting to allow affected entities to examine the proposed Annexation Policy Plan and to provide comments on the proposed plan and accept and consider any additional written comments from affected entities for ten (10) days following the public meeting; and

WHEREAS, §10-2-803 of Utah State Code (as amended) requires the Planning Commission to hold a duly noticed public hearing on the proposed Annexation Policy Plan, and submit its recommendation to the City Council; and

WHEREAS, the Planning Commission held the required public meeting on May 13, 2026, and held the required public hearing on June 10, 2026, made a positive recommendation to the City Council to adopt the proposed Annexation Policy Plan; and

WHEREAS, §10-2-803 of Utah State Code (as amended) requires the City Council to hold a duly noticed public hearing on the proposed Annexation Policy Plan for the purposes of adopting the recommended Annexation Policy Plan, with or without modifications; and

WHEREAS, the City Council held the required public hearing and upon making the necessary reviews the City Council finds it to be in the best interest of the City and its residents to adopt the recommended Annexation Policy Plan and accompanying map of the expansion area to be in compliance with the requirements of Utah State Code (as amended); and

WHEREAS, pursuant to §10-2-803 of Utah State Code (as amended) the City will submit a copy of its adopted Annexation Policy Plan to the legislative body of each county in which any of the City's expansion area is located within thirty (30) days of the adoption of the Annexation Policy Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Delta City, Utah:

SECTION 1: Repealer. If any provisions of the City's Annexation Policy Plan previously adopted are inconsistent herewith they are hereby repealed.

SECTION 2: Enactment. The Annexation Policy Plan for Delta City, Utah, including the map and all other accompanying documents attached hereto and incorporated herein by this reference, are hereby adopted.

SECTION 3: Severability. If any section, subsection, sentence, clause, or

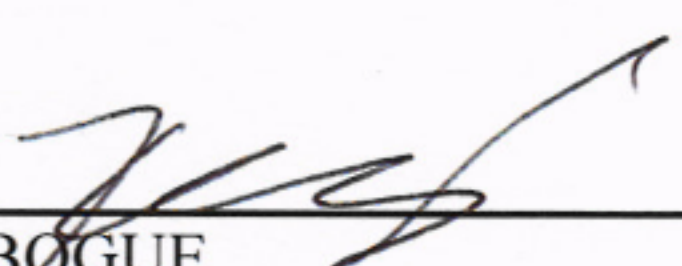
phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this amendment.

SECTION 4: Effective Date. This ordinance being for the health, safety, and welfare of the City's residents shall become effective immediately.

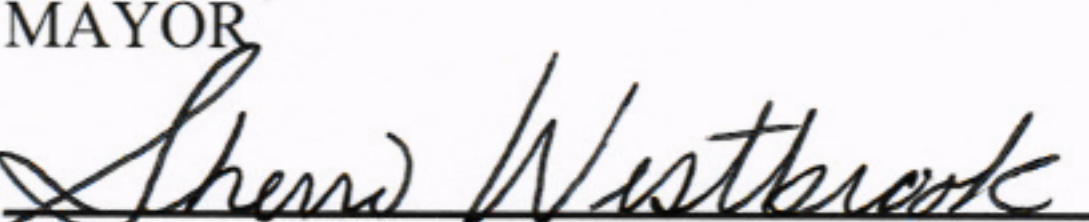
PASSED AND ADOPTED by the City Council of the City of Delta, State of Utah, on the 15 day of July, 2026, by the following vote:

	Aye	Nay	Abstain	Absent
Kelly Carter	<u>X</u>	_____	_____	_____
Brian Huber	<u>X</u>	_____	_____	_____
Nicholas W. Killpack	<u>X</u>	_____	_____	_____
Natalie Stefanoff	<u>X</u>	_____	_____	_____
Nathan Taylor	<u>X</u>	_____	_____	_____





KC BOGUE
MAYOR



SHERRI WESTBROOK
CITY RECORDER

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The background of the page is a grayscale photograph. It features several American flags on tall poles. In the foreground, there are large, dark rocks. Behind the rocks, there are bare trees and a building. The overall scene appears to be an outdoor public space, possibly a park or a town square.

PART I: Purpose; Enabling Legislation; Annexation Policy Plan Requirements

Purpose

The purpose of an annexation policy plan is to provide the framework that guides municipal growth in an orderly, efficient, and fiscally responsible manner. When used in conjunction with a municipality's general plan, an annexation policy plan enables a municipality to proactively shape its future rather than simply respond to growth pressures.

Together, a general plan and annexation policy plan connect the “what” of community goals to the “where” of physical growth. This coordination helps ensure the municipality has sufficient land, related infrastructure, and financial capacity to accommodate future development.

Municipalities may pursue or accept annexation petitions for several reasons, some of which include:

- Eliminating jurisdictional islands and peninsulas to create logical municipal boundaries;
- Encouraging compatible planning and development in areas adjacent to the municipality that support the municipality's character and long-term vision;
- Strengthening the municipality's tax base by expanding economic and development opportunities;
- Extending municipal utilities and public services to new residents and businesses; and
- Reducing gaps or inefficiencies in service delivery and physical infrastructure.

This annexation policy plan is intended to guide Delta City's elected officials, appointed officials, and members of its staff in the review and evaluation of annexation petitions by establishing the framework for accepting, evaluating, recommending, and making decisions regarding proposed annexations.

The policy also promotes transparency by outlining the process petitioners can expect when submitting an annexation request. In addition, it helps to ensure coordination occurs with affected entities, including special or service districts, Millard School District, and Millard County.

Figure 1: Examples Of Delta City's Affected Entities



Enabling Legislation

In 1979, the Utah State Legislature adopted legislation establishing the criteria, policy declarations, and standards governing municipal annexations. The law also created county boundary commissions to resolve annexation disputes within each county.

In 1997, the Utah State Legislature amended the annexation statutes, eliminating the policy declaration requirement and making several procedural changes to the annexation process.

In 2001, the Utah State Legislature passed H.B. 155 which reinstated the requirement for municipalities to formally adopt an annexation policy plan. The legislation required the plan to include an expansion area map and a twenty (20) year growth projection.

The statutes governing municipal annexations were amended again in 2021 to strengthen the existing requirements. Additional amendments in 2024 and 2025 further refined procedures related to municipal expansion areas. During the 2025 General Session, the Utah State Legislature also renumbered the statutes governing municipal annexations. The provisions previously located in Title 10, Chapter 2, Part 4 were relocated to their current location in Title 10, Chapter 2, Part 8.

Understanding the statutory framework governing municipal annexations is essential to the preparation and implementation of an annexation policy plan as this enabling legislation establishes the legal authority under which municipalities may annex property and sets forth the procedures, standards, and coordination requirements that must be followed throughout the annexation process. By recognizing and incorporating these statutory requirements, the City can ensure that its annexation policies are legally compliant, internally consistent, and aligned with state law. This legislative framework also helps:

- Guide the City and its decision-makers in evaluating annexation petitions;
- Promotes coordination with neighboring jurisdictions and service providers; and
- Provides clarity and predictability for petitioners and affected entities.

Annexation Policy Plan Requirements

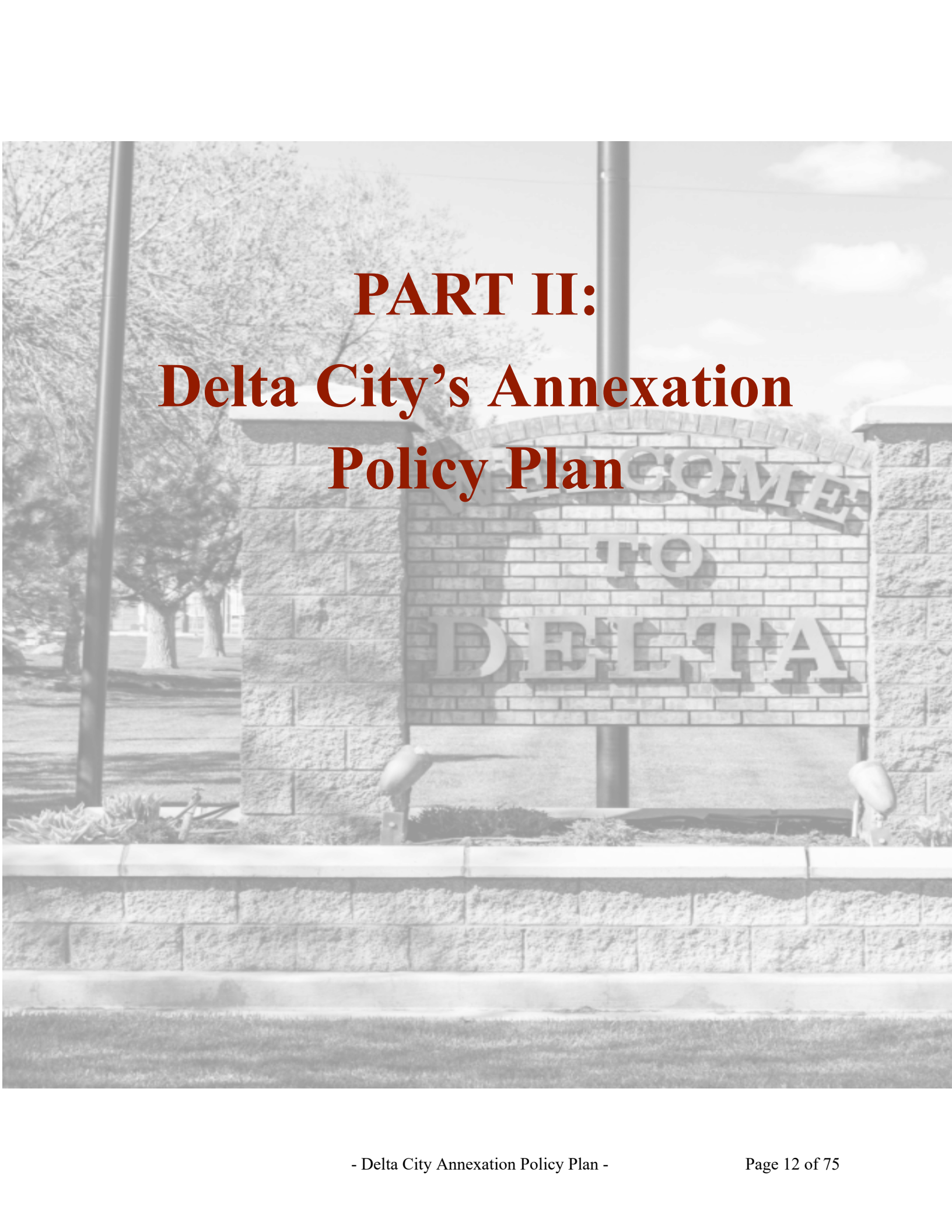
§10-2-803 of Utah State Code (as amended) requires all municipalities within the State of Utah to formally adopt an annexation policy plan before they may annex an unincorporated area(s).

Under the current statute, a municipality's planning commission is tasked with preparing and recommending to the municipality's legislative body an annexation policy plan. An annexation policy plan is required to include the following items:

- **A map of the expansion area** which may include territory located outside the county in which the municipality is located (See Figure 11);
 - *Note: Expansion area is defined as the unincorporated area that is identified in an annexation policy plan under §10-2-803 of Utah State Code (as amended) as the area that the municipality anticipates annexing in the future.*
- **A statement of the specific criteria that will guide the municipality's decision whether or not to grant future annexation petitions**, addressing matters relevant to those criteria including:
 - The character of the community;
 - The need for municipal services in developed and undeveloped unincorporated areas;
 - The municipality's plans for extension of municipal services;
 - How the services will be financed;
 - An estimate of the tax consequences to residents both currently within the municipal boundaries and in the expansion area;
 - The interests of all affected entities;
 - *Note: Affected entity is defined as a county of the first or second class in whose unincorporated area the area proposed for annexation is located; a county of the third, fourth, fifth, or sixth class in whose unincorporated area the area proposed for annexation is located, if the area includes residents or commercial or industrial development; a special district under §17B or §17D-1 of Utah State Code (as amended) whose boundary includes any part of an area proposed for annexation; a school district whose boundary includes any part of an area proposed for annexation, if the boundary is proposed to be adjusted as a result of the annexation; and a municipality whose boundaries are within one half (1/2) mile of an area proposed for annexation.*
 - Justification for excluding from the expansion area any area containing urban development within ½ mile of the municipality's boundary; and
 - A statement addressing any comments made by affected entities at or within ten (10) days after the public meeting described in §10-2-083(4)(d) of Utah State Code (as amended).

Additionally, in developing, considering, and adopting an annexation policy plan the current statute also requires both the municipality's planning commission and legislative body to:

- Attempt to avoid gaps between or overlaps with the expansion areas of other municipalities;
- Consider population growth projections for the municipality and adjoining areas for the next twenty (20) years;
- Consider current and projected costs of infrastructure, urban services, and public facilities necessary to:
 - Facilitate full development of the area within the municipality; and
 - To expand the infrastructure, services, and facilities into the area being considered for inclusion in the expansion area;
- Consider, in conjunction with the municipality's general plan, the need over the next twenty (20) years for additional land suitable for residential, commercial, and industrial development;
- Consider the reasons for including agricultural lands, forests, recreational areas, and wildlife management areas in the municipality; and
- Be guided by the principles set forth in §10-2-806(5) of Utah State Code (as amended) which state:
 - *If practicable and feasible, the boundaries of an area proposed for annexation shall be drawn:*
 - *Along the boundaries of existing special districts and special service districts for sewer, water, and other services, along the boundaries of school districts whose boundaries follow city boundaries or school districts adjacent to school districts whose boundaries follow city boundaries, and along the boundaries of other taxing entities;*
 - *To eliminate islands and peninsulas of territory that is not receiving municipal-type services;*
 - *To facilitate the consolidation of overlapping functions of local government;*
 - *To promote the efficient delivery of services; and*
 - *To encourage the equitable distribution of community resources and obligations.*



PART II:

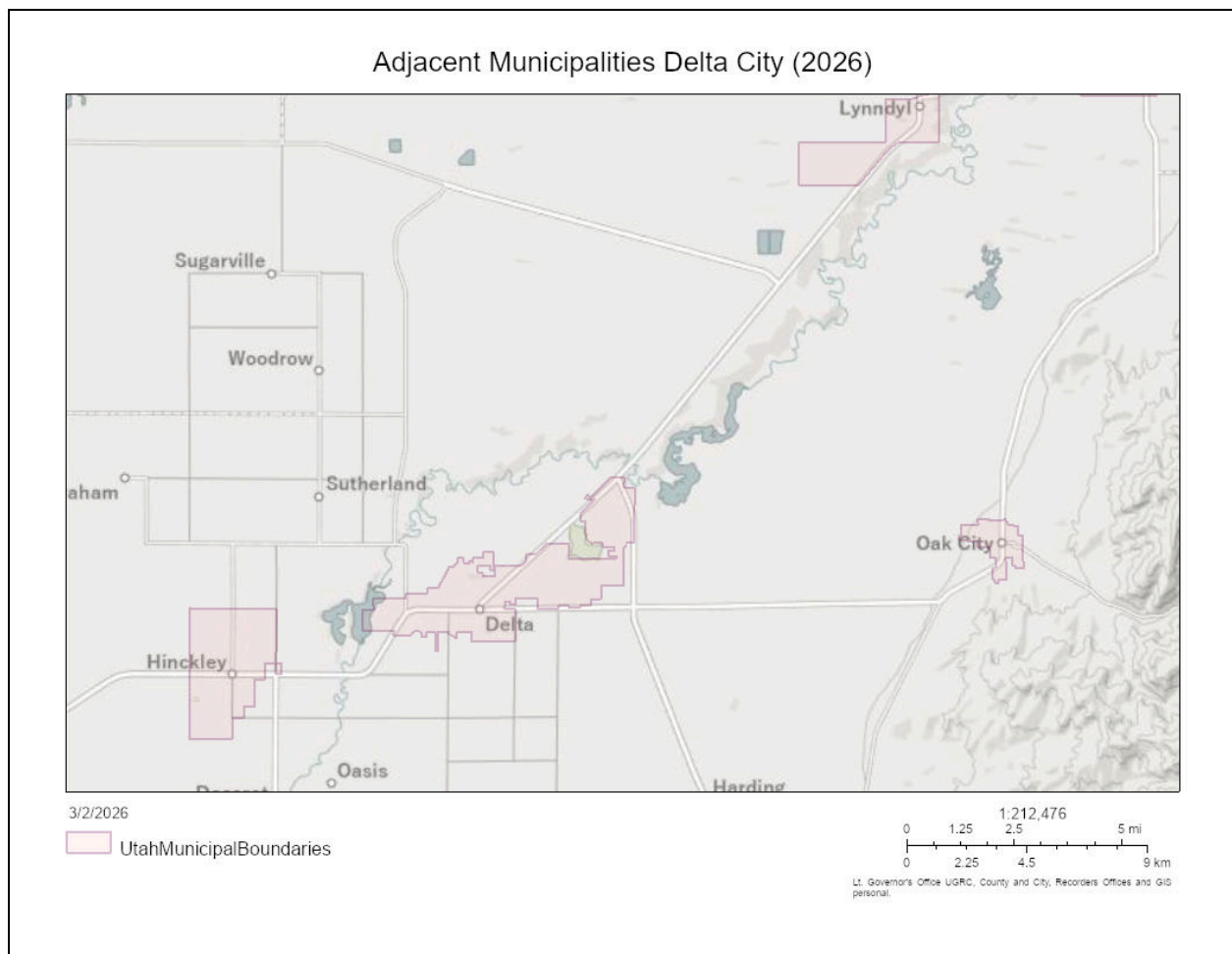
Delta City's Annexation Policy Plan

General Information + Background

In 1913, the Millard County Commission adopted a resolution establishing Delta as an incorporated community. A formal townsite plat was later approved by the County Commission in 1917, laying out the early physical structure of the community. As the population and local economy continued to grow, the Governor declared Delta a third-class city in 1940. Additional regional infrastructure followed shortly thereafter, including the construction of the Delta Airport beginning in 1942. Delta was later officially incorporated as Delta City on November 30, 1979.

Today, Delta serves as a relatively isolated rural hub in western Millard County. Unlike many municipalities along the Wasatch Front, Delta City does not share immediate borders with other incorporated cities or towns. Instead, it is surrounded by large areas of unincorporated Millard County. The nearest incorporation municipalities, depicted below in Figure 2: Adjacent Municipalities Delta City (2026), measured from boundary to boundary are Hinckley City, approximately 2 miles to the west, Oak City, approximately 7.5 miles to the east, and Lynndyl Town, located approximately 8.6 miles to the northeast along Highway 6.

Figure 2: Adjacent Municipalities Delta City (2026)



The City's existing General Plan, last updated in 2019, outlines the City's existing Annexation Policy Plan in Chapter 9. Section 9.2 describes the existing conditions of Delta City as follows:

Delta lies on the edge of the West Desert of Utah. Nearby cities include Hinckley and Oak City, but there are several other small, unincorporated communities in the area. Delta's City limits enclose 8.72 square miles or 5,579 acres. In the 2010 Census, the Delta population was recorded as 3,436 individuals. The 2017 population estimate from the Census Bureau increases this number to 3,546.

The last decade has seen the geographic size of Delta increase significantly, despite its population growth remaining steady. The largest annexation recently extended the City's borders to encompass the airport to the northeast. Several years prior, there was another public discussion of whether to annex the Sherwood Shores neighborhood to the west. However, members of that community were opposed to the change, and the plan was tabled. Subsequent annexations have only marginally increased the size of the City as individual properties joined the City.

As a result of the recent annexation, many residents feel that an expansive annexation policy is unnecessary. However, most also felt that individuals wishing to bring their land into the City should not be prohibited from doing so.

Section 9.4 of the City's General Plan outlines the City's existing vision and goals related to annexation which are described as the following:

Delta's community vision is to foster a thriving City by preserving Delta's heritage, expanding the local economy, and facilitating a sense of community. *The annexation goals seek to further the community vision by guiding development within and adjacent to the City. They also address concerns with supplying utilities to properties currently outside City limits. These goals are further supported by the strategies found in the Approach and Opportunities section of the chapter.*

Goal 1: Develop a strategic annexation plan that accommodates the needs of the City as it grows. *One of the most important action items that can be taken is the creation and publication of an annexation plan. Even when the city's strategy is to limit annexation, an official plan can improve the consistency of decisions by the legislative bodies. There are several additional strategies that can be employed by the City in regard to an annexation policy. Sprawling growth can be reduced by limiting annexation to parcels immediately adjacent to fully developed areas.*

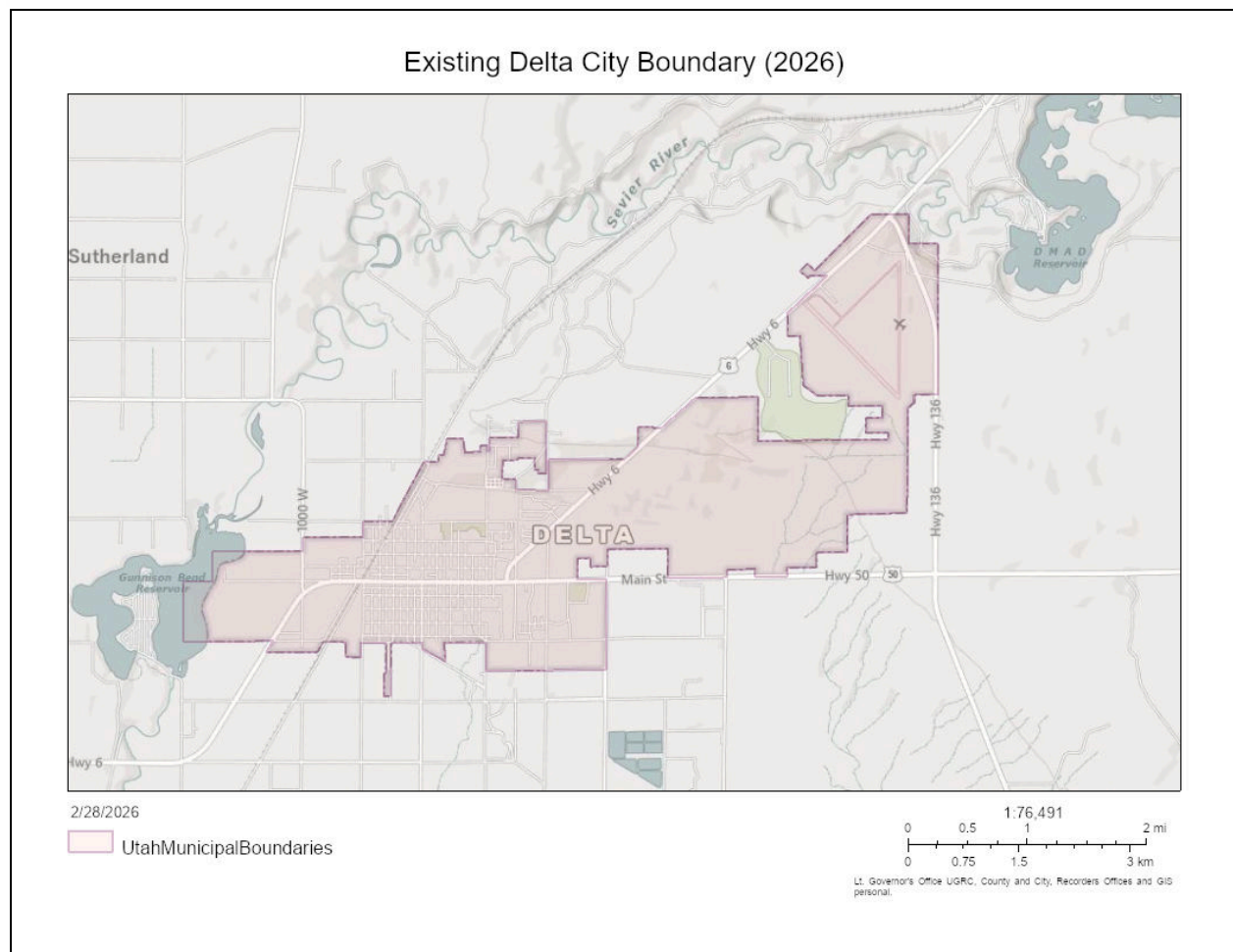
Goal 2: Evaluate the feasibility of annexing properties lacking access to potable water. *This goal relates to an issue that has been present in Delta's politics for several years now, and it provides another example of input on annexation from residents and business owners. When property owners wish to be annexed to gain access to City utility services, there have been divided opinions that turned a technically complex situation into a politically complex one as well. To help mitigate the technical and fiscal issues, it would be in the City's interests to have a full understanding of ground-water conditions in and around Delta. Part of this process would also be an evaluation of the costs associated with providing various areas clean drinking water as*

they are annexed into the City or otherwise request services. This process can also be included in the annexation plan discussed in Goal 1.

Additionally the City's current General Plan in Section 9.5 entitled Approach and Opportunities discusses strategies intended to help individual parties work together to achieve community goals. One such strategy describes a "Halo Region" or an area delineated as a target for projects and coordination with Millard County that will ease any future annexations:

"Halo Regions" are typically considered the lands within a given distance (i.e., two miles) of the municipality's border. As development within this area is held to a similar standard as development within the City, the annexation of properties in the "Halo Region" will be significantly easier for all parties. This shift in development standards would require coordination between Delta and Millard County but would be worth the investment of time and effort.

Figure 3: Existing Delta City Boundary (2026)

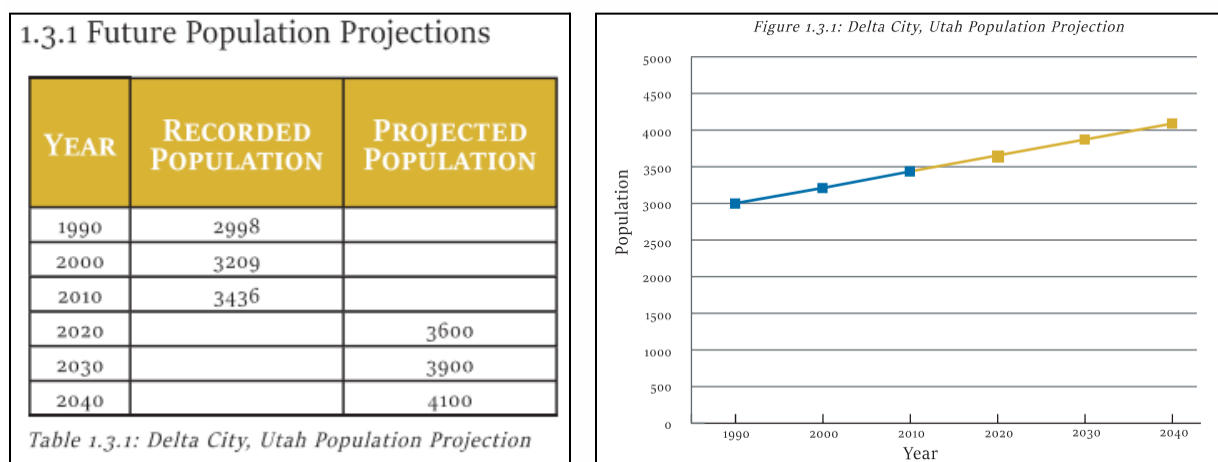


Demographics + Growth Trends

The analysis of demographics and growth trends is essential to the long-term effectiveness of the City's Annexation Policy Plan, as population trends can provide a factual basis for evaluating potential expansion areas and future service demands. Incorporating demographic and growth data helps to ensure that annexation decisions support sustainable infrastructure planning, promote efficient land use, and maintain fiscal stability. This information will allow the City's decision-makers to align annexation policy with anticipated community needs rather than responding reactively to development pressure, thereby supporting orderly and strategic growth.

Figure 4 below shows Table 1.3.1 and Figure 1.3.1 of the City's current General Plan provided the following future population projections based on data points taken from the 1990, 2000, and 2010 Decennial Censuses:

Figure 4: Table 1.3.1 Future Population Projections And Figure 1.3.1 Delta City, Utah Population Projection (2019-2039 General Plan)



More recently, the City's Transportation Master Plan, adopted in 2025, compared the population growth for Delta City, Millard County, and the State of Utah from 1990 to 2020 as shown in Figure 5 below to calculate an annual growth rate which was utilized to project the City's population through the year 2060.

Figure 5: Table 2 - Population Growth Trends (2025 Transportation Master Plan)

Year	State of Utah ⁹	Millard County	Delta City
1990	1,722,850	11,333 ¹⁰	2,998 ¹¹
Average Annual Growth (1990-2000)	2.59%	7.32%	0.57%
2000	2,233,169	23,564 ¹²	3,175 ¹³
Average Annual Growth (2000-2010)	2.13%	0.51%	0.48%
2010	2,763,885	24,805 ¹⁴	3,330 ¹⁵
Average Annual Growth (2010-2020)	1.69%	0.22%	0.79%
2020	3,271,616	25,369 ¹⁶	3,604 ¹⁷
Average Annual Growth (1990-2020)	2.14%	2.69%	0.61%

Table 3, Population Growth Estimates, also from the City’s Transportation Master Plan, depicted below in Figure 6, showed the population growth estimate for the next 40 years based on an average annual growth rate of 1.0%. As population growth in the City and Millard County has slowed over recent decades, this 1.0% annual growth rate was explained in the plan as providing conservatively for a higher population than growth rates from the most recent decades, with the City’s population expected to increase by approximately 50% in the next 40 years.

Figure 6: Table 3 - Population Growth Estimates (2025 Transportation Master Plan)

Year	Population
2020	3,604
2030	3,983
2040	4,402
2050	4,865
2060	5,377

The City’s Transportation Master Plan described 32% of the population in Delta City as being under the age of 18, and approximately 18% of the population over the age of 65. These demographics are consistent with that of larger Millard County, which was described as having approximately 31% of the population under the age of 18, and approximately 17% of the population over the age of 65.

When compared to the State of Utah as whole, the City’s Transportation Master Plan found that approximately 29% percent of the population is under the age of 18, with approximately 11% over the age of 65.

Municipal Services

Identifying the municipal services available within Delta City is a critical component of the City's Annexation Policy Plan as understanding the scope, capacity, and limitations of services such as water, wastewater, streets, and other essential functions may help to ensure that any annexation can be supported efficiently and sustainably.

This information will help the City to evaluate whether new areas can be integrated without overextending resources, help prioritize infrastructure investments, and promote consistency in service delivery. Additionally, documenting municipal services provides transparency for petitioners and neighboring entities, fostering predictable and coordinated growth while also preserving and protecting the quality of life for both current and future residents of the City.

Within its incorporated boundaries, Delta City provides the following municipal services:

Culinary Water

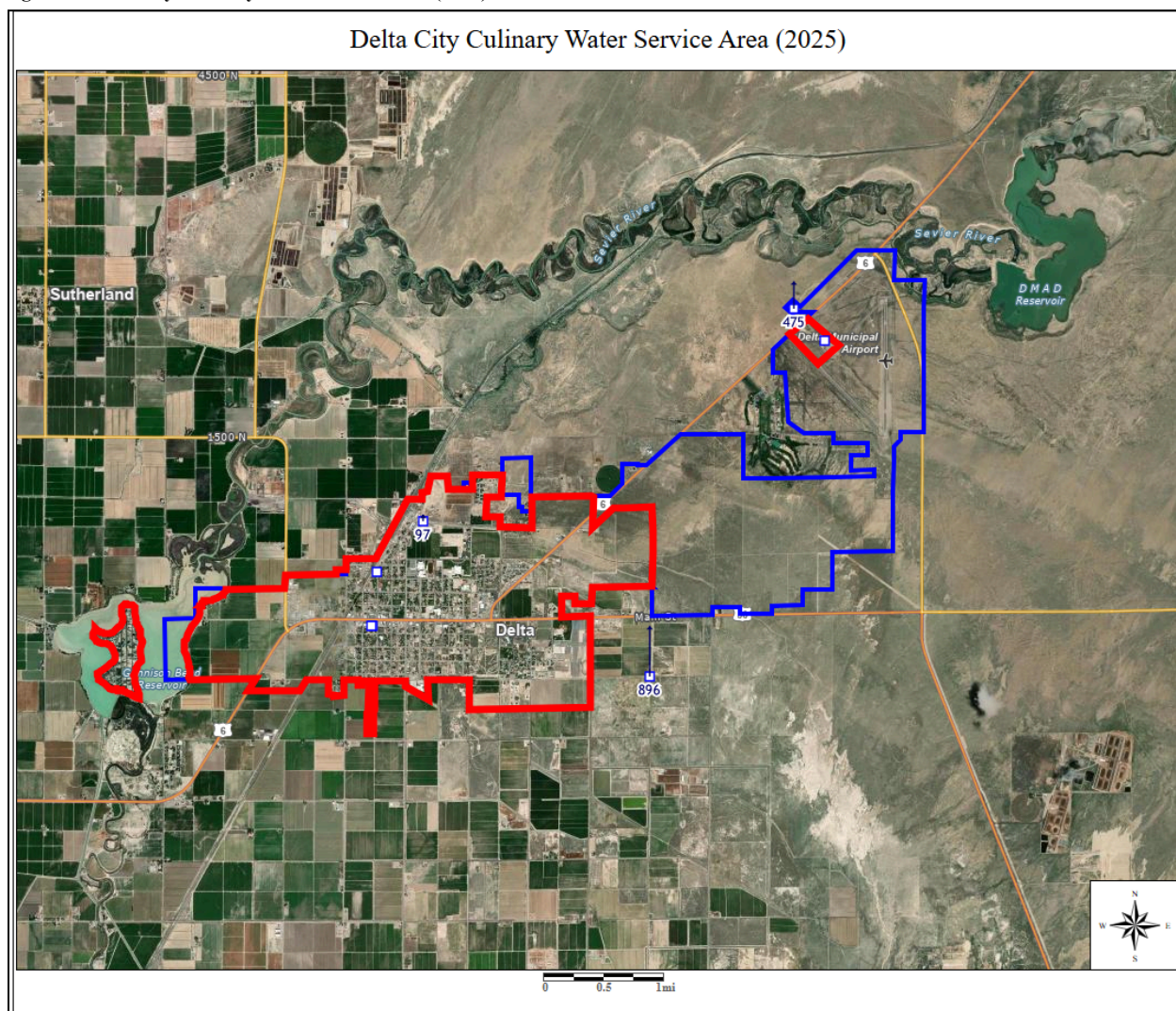
The City's Public Works Department (i.e., Public Works Supervisor) is responsible for the operation and maintenance of the City's Water System. In December of 2020, Delta City adopted a Water Conservation Plan which described the City's culinary water system as follows:

The City's culinary water system consists of three (3) deep water wells (i.e., Gardner Well, Ridgetop Well, and Sugar Factory Well), and four (4) storage tanks with approximately three million eight hundred thousand (3,800,000) gallon capacity.

Well	Location	Water Right
Gardner Well (16")	Lat: 39.345453 Long: 112.538817 17 17S 6W SL	68-531, 68-2613, 682562, 68-2532, 68-2583
Ridgetop Well (16")	Lat: 39.388304 Long: 112.513621 12 17S 7W SL	68-724, 68-396, 68-1106, 68-1107, 68-2613, 68-531, 68-2562, 68-2532, 68-2583
Sugar Factory Well (12")	Lat: 39.364246 Long: 112.57431 06 17S 6W SL	68-2613, 68-531, 68-2562, 68-2532, 68-2583

Figure 7 shown below, provided by information collected by the Utah Division of Water Rights, illustrates the City's culinary water service area, depicted on the map below in **red**, in relation to the City's existing incorporated boundaries which are depicted on the map below in **blue**.

Figure 7: Delta City Culinary Water Service Area (2025)



The City's adopted Water Conservation Plan concluded that the general physical condition of the City's Water System is adequate to meet anticipated needs for approximately twenty (20) years or more. However, it should be noted that at the time of preparation of this Annexation Policy Plan the City has not yet adopted a Culinary Water Master Plan.

Although water conservation plans and culinary water master plans serve complementary roles in municipal water management, they address different planning objectives. A water conservation plan is primarily a policy oriented document focused on promoting efficient water use and reducing overall consumption. The primary goal of conservation planning is to extend existing water supplies through demand management strategies, public education, and sustainable usage practices rather than expansion of physical infrastructure.

In contrast, a culinary water master plan is an engineering and infrastructure focused planning document that evaluates the physical water system and its ability to meet future demands. Culinary water master

plans typically analyze system components such as storage facilities, transmission and distribution networks, and treatment capacity, and may even recommend capital improvement projects or system expansions to accommodate projected growth and development.

Wastewater

The City's Public Works Department (i.e., Public Works Supervisor) is responsible for the operation and maintenance of the City's Wastewater System. In 2019, the City adopted a Wastewater Master Plan which described the City's existing wastewater collection system as:

Being comprised of approximately one hundred forty three thousand eighty eight (143,088) feet of sewer pipe, including approximately forty two thousand nine hundred and thirty six (42,936) feet of vitrified clay pipe, fourteen thousand two hundred and twenty seven (14,227) feet of asbestos cement pipe, twenty one thousand seven hundred and seventeen (21,717) feet of concrete pipe and fifty two thousand four hundred and seventy eight (52,478) feet of PVC pipe, which includes six (6) lift stations, and a wastewater treatment system comprised of a series of nine (9) lagoon cells that provide a total of one hundred (100) acres and over one hundred forty four million (144,000,000) gallons of lagoon capacity.

For the purposes of the adopted Wastewater Master Plan a projected annual growth rate of one percent (1.00%) was used for the twenty (20) year planning period reflected in Figure 8, or Table 2.1: Delta City 20 Year Population Growth Project from the City's adopted Wastewater Master Plan.

Figure 8: Table 2.1: Delta City 20 Year Population Growth Projection (2019 Wastewater Master Plan)

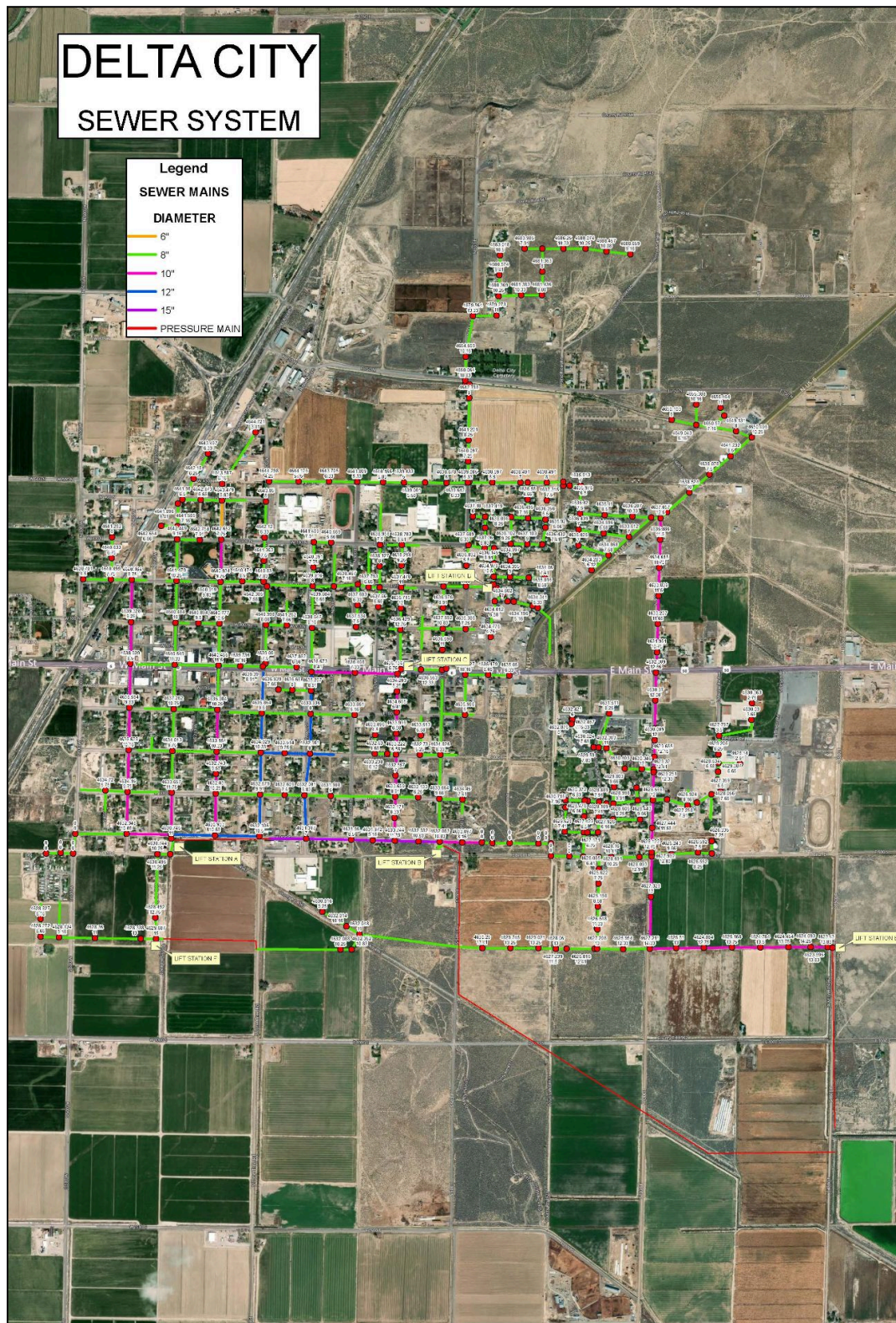
Table 2.1: Delta City 20 Year Population Growth Projection	
Year	Projected Population
2018	3,580
2023	3,762
2028	3,954
2033	4,156
2038	4,368

The City's adopted Wastewater Master Plan concluded that:

1. Pipes in the system are generally sized with sufficient capacity, noting that there are some isolated pipe segments that do not provide sufficient capacity to support current and future peak loadings or that suffer from negligible or negative slopes.
2. The existing lagoon system is adequate for the twenty (20) year planning period.

Additionally, the adopted Wastewater Master Plan also identified several recommended system improvements such as bypassing or upgrades of certain lift stations, and replacement of certain sections of clay pipe, asbestos cement pipe, concrete pipes, manholes, and forced main lines.

Figure 9: Delta City Sewer System Map (2019 Wastewater Master Plan)



Streets And Roads

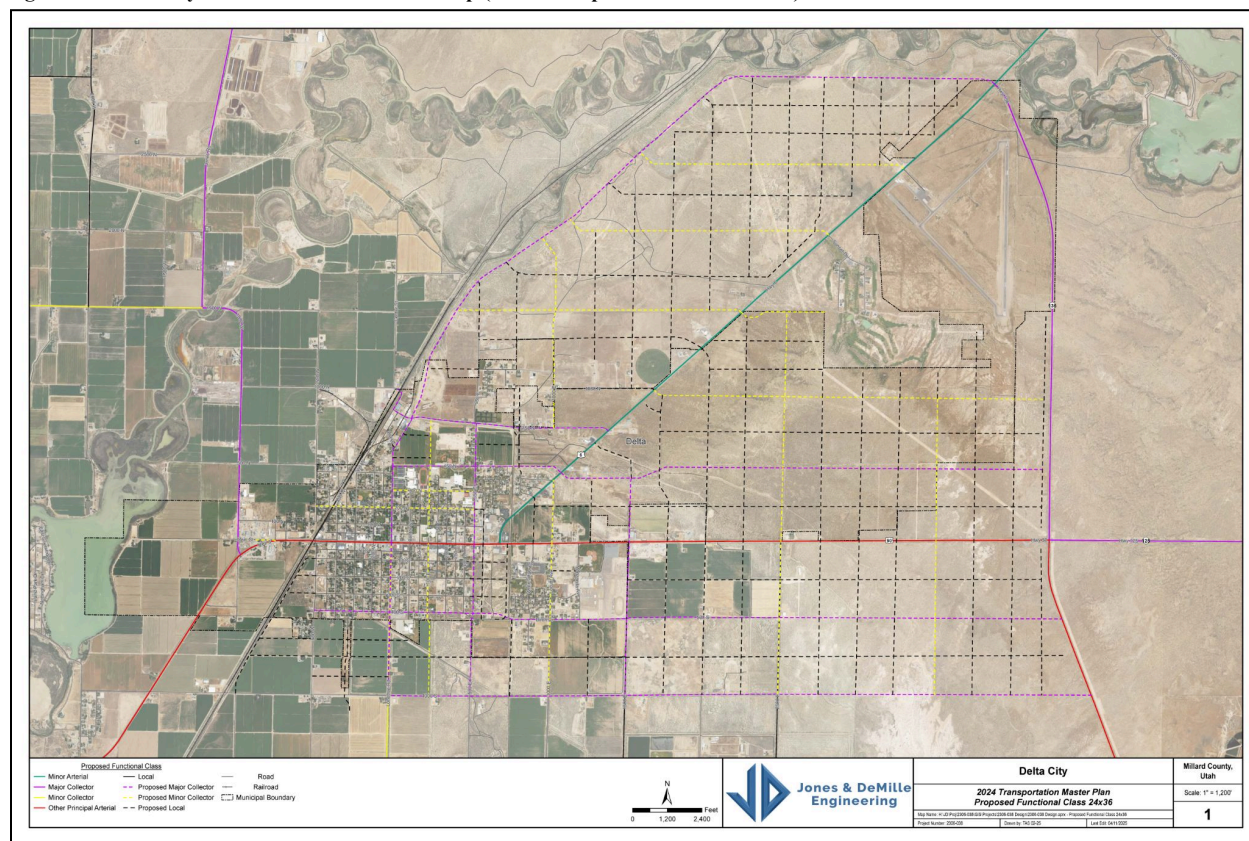
The City's Public Works Department (i.e., Public Works Supervisor) is responsible for the operation and maintenance of the City's streets and roads. As previously mentioned, in 2025, the City adopted a Transportation Master Plan to provide the City with both a short-term and long-term plan for roadway infrastructure capital projects.

As stated in the adopted Transportation Master Plan, Delta City recognizes the importance of coordinating land use and transportation planning. The City's functional classification map shown below in Figure 10, adopted with the Transportation Master Plan, was created to ensure that the City's roadway network has the capacity to meet the demands of development. As more land is incorporated into the City, the plan recognizes that the City seeks to establish development standards to ensure that all annexations benefit the City and its residents.

Within the adopted Transportation Master Plan, the City's roadway functional classification map shows the planned roadway system in Delta. The primary focus of which was noted to improve and establish arterial, major collector and minor collector roadways as the City plans to extend its existing local grid network to guide organized growth.

On the functional classification map, planned roads intersecting Hwy 50 / Main Street were noted to have been placed slightly below UDOT's minimum spacing requirements for the access category of Hwy 50 / Main Street at the time of the plan's adoption. However, the plan noted that it is anticipated that as development extends along the corridor in this area, the speed limit and access category of Hwy 50 / Main Street will likely be adjusted, allowing for planned roads to be constructed without spacing issues.

Figure 10: Delta City Functional Classification Map (2025 Transportation Master Plan)



Description Of Functional Classifications

Roadway functional classification used by the United States Department of Transportation (USDOT) and the Utah Department of Transportation (UDOT) categorize highways and other roadways. This categorization assists planners and designers in creating roadways that meet the need of the roadway network. The American Association of State Highway and Transportation Officials (AASHTO) describes functional classification as the process of “[defining] the role of each roadway in serving motor-vehicle movements within the overall transportation system.”

As stated in the City’s adopted Transportation Master Plan, Delta City’s roadway network functions as a rural network. Functional classification categories for Delta City’s network are described in the plan as follows:

- **Freeways.** Freeways are highways included in the national Interstate Highway System. Freeways are maintained by state transportation departments. Freeways are designed to serve high mobility needs with limited access. Access on these highways is limited to ensure that the greatest level of mobility can be achieved. These highways have grade-separated interchanges.
 - *There are no freeways within Delta City.*
 - *I-15 is approximately 30 miles east of Delta along Hwy 50.*
- **State Highways.** State highways are designed like freeways with emphasis given to high mobility and high speed. These highways, however, are not generally grade-separated at intersections and can have traffic-control at intersections, particularly within cities. These are toll-free state-controlled highways. They are generally designed as arterials and major collectors

throughout counties within the state.

- *There are several state highways within Delta. These are maintained by UDOT.*
 - **Hwy 50.** *Connects Delta City to Holden and I-15 in the east.*
 - **Hwy 6.** *Connects Delta City to Lynndyl in the north. The highway intersects with SR 50 between 400 East and the Melville East Canal and extends to Hinckley in the west.*
 - **SR 136.** *Connects Hwy 6 to SR50 near the Delta Municipal Airport on the east side of the City.*
- **Arterials.** Arterials are designed to function as the “spine” of a transportation network. Collector roadways should be designed to provide collectors and local roads access to arterials. Arterials should be the highest traffic volume roadways. Arterials are generally the most critical roadways and highways providing access into a city. Mobility is the primary function of arterials. Within cities, some mobility may be sacrificed for accessibility, but priority should be given to arterials at all intersections. Arterials can be classified as both principal and minor.
 - **Principal Arterials.** *In Delta City, the principal arterial is Main Street (Hwy 6 west of the Hwy 6 / Hwy 50 intersection and Hwy 50 east of the Hwy 6 / Hwy 50 intersection). This roadway provides access in and out of the City to the east and west.*
 - **Minor Arterials.** *The minor arterial in Delta City is Hwy 6 (north of the Hwy 6 / Hwy 50 intersection).*
- **Major Collectors.** Major collectors, like arterials, prioritize mobility but with an increased emphasis on accessibility as well. They typically transport lower traffic volumes than arterials. These roadways connect local roads and minor collectors to arterials or highways. Access to residential developments and rural facilities is more common in major collectors and lower-classified roadways should give priority to the major collector. This ensures that major collectors provide increased mobility.
 - **Major Collectors.** *Includes 1000 West, which connects Delta to Brush Wellman Highway and the farming communities in the north.*
- **Minor Collectors.** Minor collectors provide access by connecting communities and neighborhoods. These roads funnel traffic between major collectors or arterials and local roads. Minor collectors are intended to balance mobility and access. They are often stop controlled and have lower speed limits. They provide increased mobility over local roads yet still have residential access.
 - **Minor Collectors.** *Includes 100 West (south of Main Street), which provides access to the farming communities in the south.*
- **Local Roads.** Local roads connect residential areas and provide the highest level of accessibility by sacrificing mobility. It is preferable for property accesses to be placed on local roads where possible, rather than arterial and collectors. Placing accesses on arterials and collectors creates access points and intersections which lead to frequent stops and delays. Placing accesses on local roads can help to prevent delays and stops. Local roads are designed to have lower speed limits and span shorter distances. They tend to have higher pedestrian traffic and are often built in a manner to discourage high amounts of through traffic.
 - *All unclassified roadways within Delta City are local roads.*

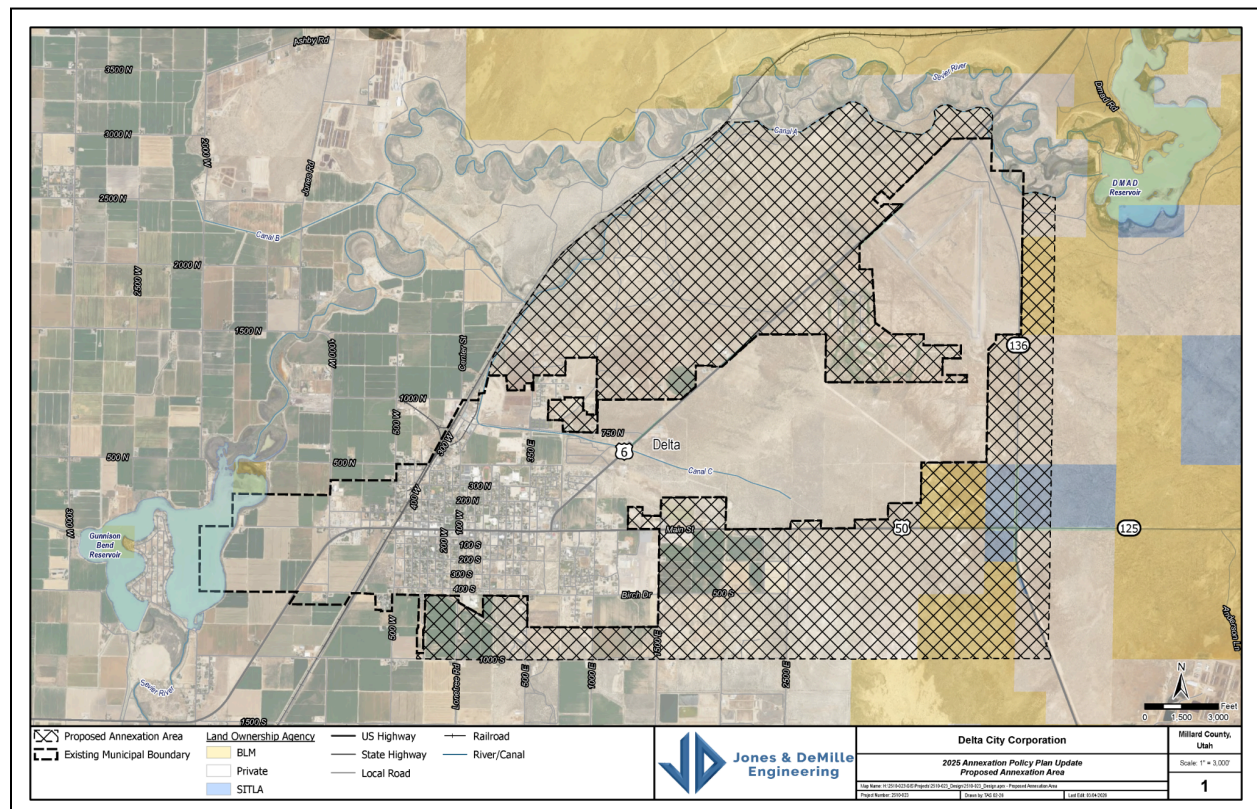
Annexation Area Map (Core Annexation Areas)

As part of its ongoing efforts to plan for responsible and orderly growth, Delta City has identified core areas adjacent to its current municipal boundaries that may be considered for future annexation. These core areas are depicted on the City's Proposed Annexation Area Map (Figure 11), which is intended to serve as a long term planning reference to guide potential expansion consistent with the City's growth objectives outlined in the City's currently adopted General Plan. The map's designation does not establish a commitment by the City to pursue annexation within any specific timeframe.

Any property proposed for annexation should be located within the boundaries shown on the Proposed Annexation Area Map (Figure 11). However, inclusion of property within the proposed annexation areas does not guarantee or imply approval of an annexation petition, nor does it create any legal right, expectation, or entitlement to municipal annexation, development approval, or provision of services.

Designations of core areas on the proposed Annexation Area Map are intended for planning purposes only and do not obligate the City to extend utilities, infrastructure, or other public services into those areas. Decisions regarding annexation and service extensions shall be evaluated on a case-by-case basis considering currently adopted City policies, system capacities, fiscal sustainability, and compliance with applicable state laws and municipal regulations. This approach will allow the City to support orderly, efficient, and financially responsible growth while allowing the City to respond to evolving community needs and operational constraints.

Figure 11: Delta City Proposed Annexation Area Map (Core Annexation Areas)



The core areas proposed on the Annexation Area Map (Figure 11) include areas consisting of approximately 6,452.374 acres. Land ownership within the proposed core annexation areas consists of several ownership categories, including federal land managed by the Bureau of Land Management (BLM), state owned land administered by the School and Institutional Trust Lands Administration (SITLA), and privately owned parcels.

Figure 12: Land Ownership Within Proposed Annexation Area (Core Areas)

Land Ownership	Approximate Acreage
BLM	570.574 Acres
SITLA	182.346 Acres
Private	5,673.719 Acres
Other	25.735 Acres

As portions of the proposed core annexation areas include lands managed by BLM and SITLA, early and ongoing communication with these agencies will be necessary to support informed decision making regarding potential annexation proposals. Such coordination is consistent with standard municipal annexation practices within Utah and helps ensure that annexation policy planning aligns with applicable federal and state land management objectives while preserving the City’s ability to evaluate growth opportunities, infrastructure needs, and long-term community development priorities.

Justification For Exclusion Of Areas Of Urban Development In Core Annexation Area Map

For the purposes of this section, “Urban Area” is defined in §10-2-801 of Utah State Code (as amended) as a housing development with more than 15 residential units and an average density greater than one residential unit per acre; or a commercial or industrial development for which cost projections exceed \$750,000 for all phases.

Within approximately one-half (½) mile of the current municipal boundary of Delta City, certain areas containing urban development have been excluded from the City’s Proposed Annexation Area Map (i.e., Core Annexation Areas). This includes the Sherwood Shores development located west of the City. Established during the 1960’s, Sherwood Shores is a residential subdivision consisting of approximately 500+ platted lots, situated on the peninsula of the Gunnison Bend Reservoir.

Although Delta City currently provides culinary water service to the subdivision, areas located adjacent to reservoirs or other geographically constrained environments, such as Sherwood Shores, often present unique engineering, infrastructure, and service delivery challenges that heavily influence annexation feasibility and other aspects of long-term municipal planning.

Figure 14: Land Ownership Within Potential Long-Range Annexation Areas

Land Ownership	Approximate Acreage
BLM	2,178.60 Acres
SITLA	340.52 Acres
Private	12,556.35 Acres
UDOT	39.50 Acres

As with any long-range planning concept, the boundaries and intent of these potential long-range annexation areas should be subject to further refinement through a comprehensive public engagement process before they are considered for formal implementation into the City's Annexation Policy Plan. The City's anticipated General Plan Update (i.e., 2026-2029) presents an appropriate opportunity for that refinement, as it will provide the City with the analytical foundation (i.e., updated land use projections, infrastructure capacity assessments, and community visioning) necessary to truly evaluate whether these areas are agreeable to the majority of the City's residents as suitable for future municipal expansion and the conditions under which such expansion may be appropriate.

Until a General Plan Update and subsequent master plan updates formally affirms, modifies, or incorporates these potential long-range annexation areas into adopted City policies, they should not be construed or relied upon as the sole basis for annexation approval, service extension commitments, or development entitlements. However, the City may consider the potential long-range annexation areas as a general reference during evaluation of annexation petitions during the interim period, provided that any such considerations are duly considered along with public feedback received and weighed alongside the established standards, criteria, and discretionary reviews applicable to the core annexation areas, including compliance with applicable provisions of Utah State Code, consistency with the City's General Plan and adopted master plans, including the demonstrated capacity to provide municipal services in a responsible and fiscally sustainable manner.

General Policies + Criteria For Annexation

In accordance with the provisions of §10-2-8 of Utah State Code (as amended), the City has established the following criteria to guide the evaluation of petitions for annexation. These policies and requirements constitute the standards of review for all annexation requests. The City will not annex property solely for the purpose of acquiring revenue or impeding another municipality's ability to annex the same property.

All annexation petitions submitted to the City shall be evaluated holistically based on the criteria outlined in this policy, applicable provisions of Utah State Code (as amended), the City's General Plan, infrastructure and service capacity, and the long term fiscal and community impacts of the proposed annexation. Satisfaction of one (1) or more criteria does not guarantee approval of an annexation petition. The final determination regarding any annexation petition shall remain within the legislative and planning discretion of the City, and subject to statutory requirements, public interest considerations, and the City's ability to provide sustainable municipal services.

1. Compliance With State Statutes:

- **Compliance with §10-2-806 of Utah State Code (as amended).** *Note: Establishes procedural and due process requirements for petitions for annexation.*
- **Compliance with §10-2-804 of Utah State Code (as amended).** *Note: Sets forth the statutory limitations and exceptions for petitions for annexations, including:*
 - Areas proposed for annexation shall be contiguous areas;
 - Areas proposed for annexation shall be contiguous to the City;
 - Areas proposed for annexation shall not create unincorporated islands or peninsulas, except as permitted under §10-2-812(2) of Utah State Code (as amended) or where an existing unincorporated island or peninsula is reduced in size; or unless the County and City have otherwise agreed;
 - Areas proposed for annexation shall not lie within the corporate limits of another municipality or be part of a previously approved or denied petition within the past year; and
 - Areas proposed for annexation are located within the City's proposed Annexation Area Map.

2. Consistency With The City's General And Other Master Plans:

- The City's General Plan serves as a guide for defining and maintaining the character of the City. Delta City's overall character is a mix of residential, commercial, industrial, and agricultural uses. Section 3.1.1 of the General Plan notes that Delta was founded as an agricultural town and, while new business and industries have developed, much of the City continues to support agricultural uses.
- The City's General Plan describes Delta's community vision as "fostering a thriving city by preserving Delta's heritage, expanding the local economy, and facilitating a sense of community." The land use goals of the City's General Plan are described as those seeking to achieve the community vision by guiding development within the City, aiding both the aesthetic and economy of the community. Specific identified goals described in Section 3.4, Goals, of the City's General Plan include the following:

- **Goal 1:** Providing for residential, commercial, and industrial areas that support and complement the unique rural quality of Delta.
- **Goal 2:** Allocating a variety of densities that support a healthy and successful community.
- Proposed annexation areas must be compatible with these characteristics and any additional or applicable criteria outlined in the City's General or other Master Plans (i.e., Transportation Master Plan, etc.) as they may be amended from time to time.

3. **Service Availability And Infrastructure:**

- The City favors petitions for annexation along or adjacent to the boundaries of existing water, sewer, transportation improvements, or other municipal infrastructure, as well as areas within special service districts. The City does not favor annexation of areas for which it cannot provide municipal services in a safe, efficient, and fiscally responsible manner.
- In areas where municipal services are not currently extended, infrastructure and service extensions may occur as development warrants. Such extensions shall be the responsibility of the individual property owner or developer requesting annexation or development approval. All improvements shall comply with applicable City policies and ordinances, including engineering standards, and construction specifications.
- As a condition of annexation, the City may require an annexation agreement to establish requirements related to the extension of culinary water, wastewater infrastructure, transportation improvements, or other public facilities which are necessary to support proposed development. See Annexation Agreements below.

4. **Efficient Government And Fiscal Considerations:**

- The City favors petitions for annexations that:
 - Eliminate or avoid creating unincorporated islands and peninsulas;
 - Consolidate overlapping functions of government;
 - Promote efficient delivery of services;
 - Encourage equitable distribution of community resources and obligations; and
 - Minimize tax impacts for both existing City residents and property owners in the annexation area, ensuring the annexation is fiscally sustainable.
- While annexation is not anticipated to cause significant adverse impacts to existing residents, expansion of services into newly annexed areas may result in minor adjustments to the allocation of municipal resources as service areas expand.
- Residents within newly annexed areas may experience increases or reductions in property taxes due to differences between the certified tax rates of the City and Millard County. As property tax revenues from annexed areas are incorporated into the City's tax base, those revenues will contribute to the overall level of municipal services provided to the community.
- Property owners within annexed areas may also experience changes in fire or property insurance premiums as a result of changes in fire protection services and the availability of municipal infrastructure typically with incorporation into a municipality.

Impact Information + Studies

Petitioners may be required by the City to provide additional documentation or information to assess the potential impacts of annexation. The need for such studies shall be determined during review of the petition for annexation and may include, but not be limited to:

- **Environmental Impact Assessments.** To evaluate the potential effects on geologic hazard areas, or potential geologic hazard areas (i.e., flood-prone areas, wetlands, or other sensitive lands).
- **Traffic Impact Studies:** To evaluate or determine the impact of new development of existing transportation infrastructure.
- **Infrastructure Evaluations:** To assess the capacity of existing culinary water and wastewater systems to support new developments and to evaluate or determine the impact of new developments on existing infrastructure systems.
- **Fiscal Analysis:** To evaluate or determine the fiscal sustainability of proposed annexations, including its effects of the City's tax base and service delivery costs.

Annexation Agreements

Petitioners may be required by the City to enter into Annexation Agreements with the City to ensure compliance with City standards for land use (i.e., zoning), infrastructure improvements, preservation of open spaces, and adherence to sustainable growth objectives, providing enforceable clarity for all parties involved. If/when required, Annexation Agreements shall be in a form acceptable to the City Attorney and shall be legally binding and enforceable by the City to ensure adherence to its established goals and sustainable growth standards.

Water Rights Required

To promote sustainable growth, water rights acceptable to the City and suitable for culinary water use may be required to be conveyed to the City as a condition of annexation. It is the City's intent that land annexed into the City be accompanied by sufficient water rights to serve both existing and future occupants of the property upon development.

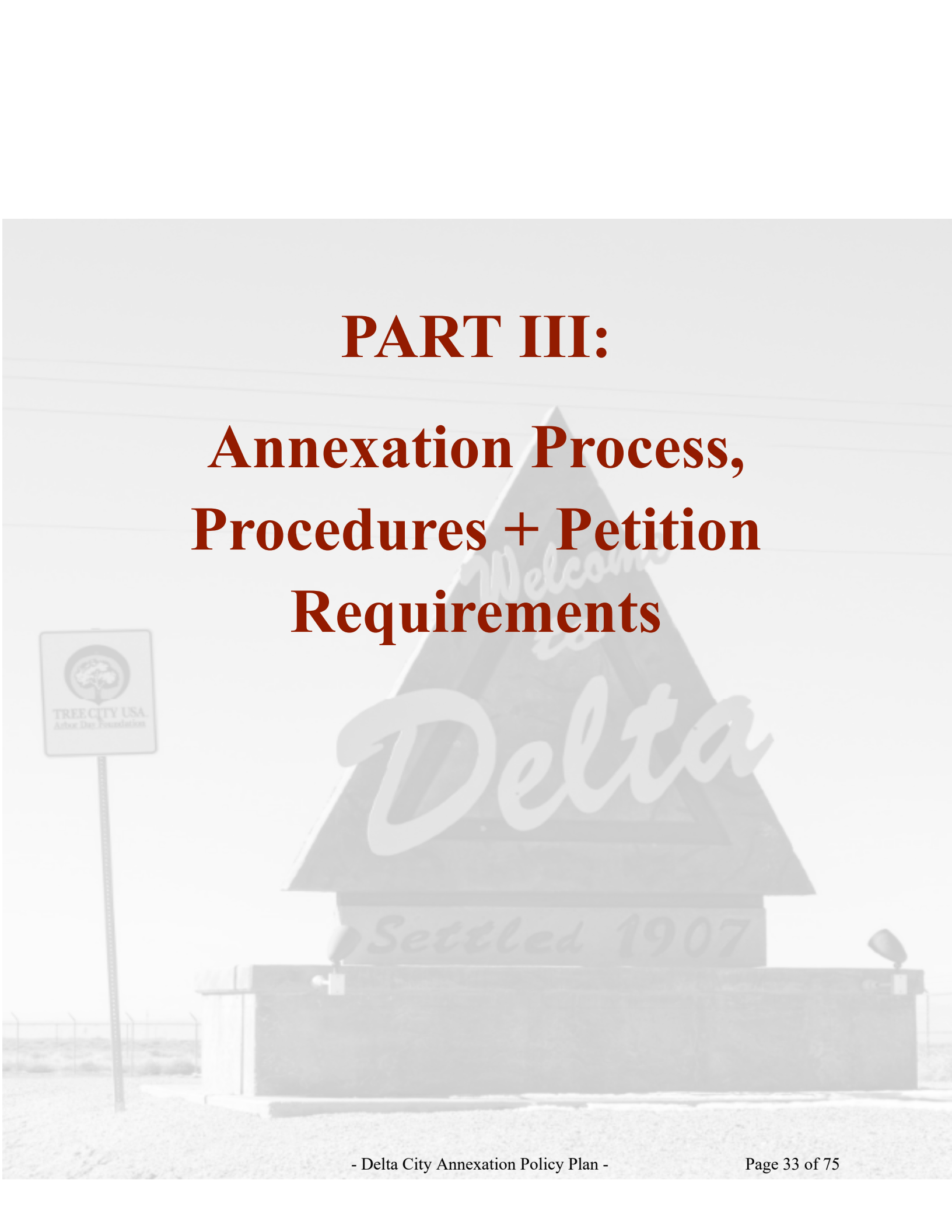
Where a petitioner is unable to provide sufficient water rights as a condition of annexation, the City may, at its sole discretion, consider the use of available municipal water service capacity to satisfy a portion of the proposed development's water demand. As a general policy, the City does not intend to utilize more than ten (10) acre-feet of existing municipal water supply capacity for any annexation proposal unless otherwise supported by the City's adopted water studies, water resource planning documents, or specifically approved by the City Council. Any water demand exceeding the amount of municipal water supply capacity made available by the City shall be satisfied through the conveyance of water rights acceptable to the City or through another alternative approved by the City.

Any consideration of municipal water service capacity shall be subject to applicable law, adopted City policies, available system capacity, and the City's long-term water resource planning.

Water rights conveyance requirements shall be in addition to any impact fees, infrastructure requirements, or other development obligations imposed following annexation. Specific water rights requirements, including the availability or purchase of excess municipal water, shall be determined on a case-by-case basis in coordination with the City's Water Department and shall be documented within an annexation agreement. As a general guideline, a minimum standard of one (1) acre-foot of water per residential building permit may be required unless otherwise determined appropriate by the City based on applicable water policies and system capacity.

Zoning Designation

If no zoning designation is requested during annexation, annexed properties will default to the zoning district outlined in the City's Land Use (i.e., Zoning) Ordinance which is most consistent with the classification outlined in the City's General Plan or use of surrounding properties. A petitioner seeking a specific zoning designation during annexation shall be required to concurrently submit a rezone request.

The background of the page features a faded image of a large, triangular monument. The monument has the word "Delta" written in a large, stylized script across its center. Above "Delta", the word "Welcome" is partially visible in a similar script. Below "Delta", the text "Settled 1907" is visible. The monument is set on a dark, rectangular base. To the left of the monument, there is a sign on a pole. The sign is rectangular and features a circular logo with a tree inside. Below the logo, the text "TREE CITY USA" is written, followed by "Arbor Day Foundation" in smaller text. The overall scene is set in a desert-like environment with a clear sky.

PART III:

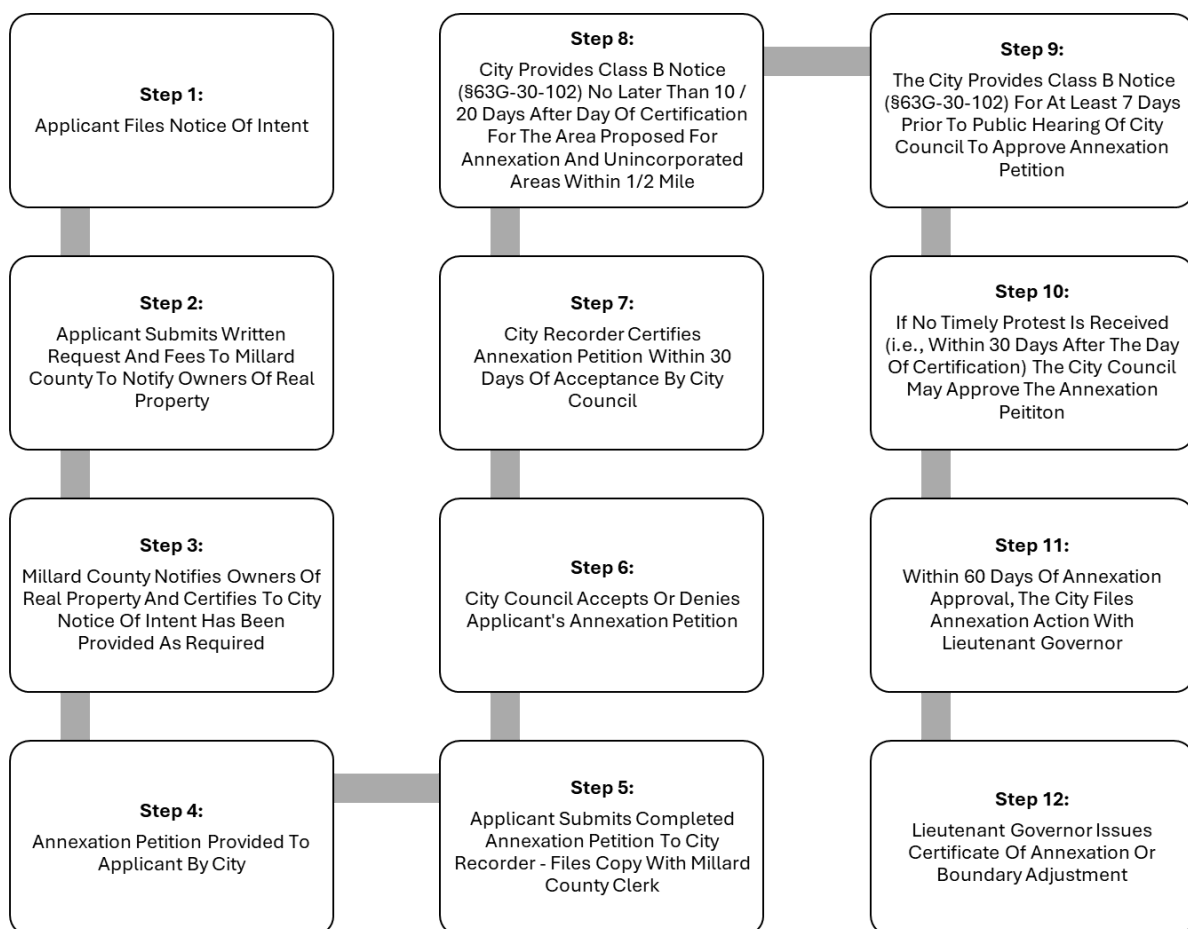
Annexation Process, Procedures + Petition Requirements

Annexation Process, Procedures + Petition Requirements

The following section contains a general summary of the traditional annexation process as outlined in §10-2-8 of Utah State Code (as amended) and includes the typical requirements which are associated with the annexation petition in order for the petition to be processed by the City. The City Recorder, upon receipt of an annexation petition that complies with the requirements of §10-2-8 of Utah State Code (as amended) shall impose such fees as established by the City's Fee Schedule to recover the costs of processing such petition.

***Note:** Annual review of the section will be required by the City in order to ensure compliance with statutory requirements. Associated application forms and resolution/ordinance templates can be found in Appendix C.*

Figure 15: Overview Of Typical Annexation Process



1. Applicant Files Notice Of Intent For Petition Of Annexation:

- Pursuant to 10-2-806 of Utah State Code (as amended) the person or persons intending to file a petition for annexation shall:
 - File with the City's Recorder a Notice Of Intent to file a petition for annexation; and
 - Send a copy of the Notice Of Intent to each affected entity.
- Each Notice Of Intent provided by the person or persons intending to file a petition for annexation shall include an accurate map of the area that is proposed to be annexed.
- A specific list of affected entities may be obtained from the City. Affected entities may include, but are not limited to:
 - Abraham Irrigation Company;
 - CentraCom;
 - Central Utah Health Department;
 - Consolidated Sevier Bridge Reservoir Company;
 - Delta Canal Company;
 - Delta-Sutherland-Oasis Cemetery District;
 - Deseret Irrigation Company;
 - Deseret-Oasis Special Service District;
 - Enbridge Gas;
 - Frontier Communications;
 - Melville Irrigation Company;
 - Millard County;
 - Millard County Drainage Districts #1, #2, #3, #4
 - Millard County Fire District
 - Millard County Special Service District #8
 - Millard County Water Conservancy District
 - Millard School District;
 - Rocky Mountain Power; and
 - West Millard Mosquito Abatement District.

2. Applicant Submits Written Request And Fees To Millard County To Notify Owners Of Real Real Property:

- Pursuant to §10-2-806 of Utah State Code (as amended) Millard County shall mail notice within twenty (20) days after receiving from the person who filed the Notice Of Intent:
 - A written request to mail the required notice; and
 - Payment of an amount equal to the County's expected actual cost of mailing the notice.

3. Millard County Notifies Owners Of Real Property And Certifies To City Notice Of Intent Has Been Provided As Required:

- Pursuant to §10-2-806 of Utah State Code (as amended) Millard County shall mail the Notice Of Intent to each owner of real property located within the area proposed to be annexed and to each owner of real property located within three hundred feet (300') of the area proposed to be annexed.

- Each notice shall be:
 - In writing;
 - State, in bold and conspicuous terms, substantially the following:
 “Attention: Your property may be affected by a proposed annexation. Records show that you own property within an area that is intended to be included in a proposed annexation to Delta City or that is within 300 feet of that area. If your property is within the area proposed for annexation, you may be asked to sign a petition supporting the annexation. You may choose whether to sign the petition. By signing the petition, you indicate your support of the proposed annexation. If you sign the petition but later change your mind about supporting the annexation, you may withdraw your signature by submitting a signed, written withdrawal with the Recorder of Delta City within 30 days after Delta City receives notice that the petition has been certified. There will be no public election on the proposed annexation because Utah law does not provide for an annexation to be approved by voters at a public election. Signing or not signing the annexation petition is the method under Utah law for the owners of the property within the area proposed for annexation to demonstrate their support of or opposition to the proposed annexation. You may obtain more information on the proposed annexation by contacting (state the name, mailing address, telephone number, and email address of the official or employee of the proposed annexing municipality designated to respond to questions about the proposed annexation), (state the name, mailing address, telephone number, and email address of the county official or employee designated to respond to questions about the proposed annexation), or (state the name, mailing address, telephone number, and email address of the person who filed the Notice Of Intent, or, if more than one person filed the Notice Of Intent, one of those persons). Once filed, the annexation petition will be available for inspection and copying at the office of Delta City located at 76 North 200 West, Delta, Utah, 84624.”
 - Be accompanied by an accurate map identifying the proposed area for annexation.
 - Millard County may not mail the notice with any other information or materials related or unrelated to the proposed annexation.
- Millard County shall send to the City a copy of the notice and a certificate indicating that the notice has been mailed as required.

4. Annexation Petition Provided To Applicant By City:

- Pursuant to §10-2-806 of Utah State Code (as amended) after receiving the certificate from Millard County and upon request from the person or persons who filed the Notice Of Intent, the City shall provide an annexation petition for the annexation proposed in the Notice Of Intent.

- The annexation petition provided by the City may be duplicated for circulation for signatures.

5. Applicant Submits Completed Annexation Petition To City Recorder:

- Pursuant to §10-2-806 of Utah State Code (as amended) each annexation petition shall:
 - Be filed with the Delta City Recorder;
 - If all of the real property within the area proposed for annexation is owned by a public entity other than the federal government:
 - Contain the signatures of the owners of all the publicly owned real property, or the owners or private real property that:
 - Are located within the area proposed for annexation;
 - Covers a majority of the private land area within the area proposed for annexation;
 - Covers one hundred percent (100%) of all of the rural real property within the area proposed for annexation; and
 - Covers one hundred percent (100%) of all of the private land area within the area proposed for annexation if the area is within a migratory bird production area created under §23A-13, Migratory Bird Production Area, of Utah State Code (as amended); and
 - Is equal in value to at least one third (1/3) of the value of all private real property within the area proposed for annexation.
 - Be accompanied by an accurate and recordable map of the area proposed for annexation prepared by a licensed surveyor in accordance with §17-73-507 of Utah State Code (as amended).
 - Be accompanied by a copy of the Notice Of Intent sent to affected entities and a list of affected entities to which the Notice Of Intent was sent.
 - Each signature page shall contain a notice in bold and conspicuous terms that states substantially the following:

“Notice: There will be no public election on the annexation proposed by this petition because Utah law does not provide for an annexation to be approved by voters at a public election. If you sign this petition and later decide that you do not support the petition, you may withdraw your signature by submitting a signed, written withdrawal with the Delta City Recorder. If you choose to withdraw your signature, you shall do so no later than 30 days after Delta City receives notice that the petition has been certified.”
 - Each petition shall designate up to five (5) of the signers of the petition as sponsors, one (1) of whom shall be designated as the contact sponsor, and indicate the mailing address of each sponsor.

- ***Note:** On the date of filing, the petition contact sponsor shall deliver or mail a copy of the petition to the Millard County Clerk in which the area proposed for annexation is located.*

6. City Council Accepts Or Denies Applicant's Annexation Petition:

- Pursuant to §10-2-807 of Utah State Code (as amended) the City Council may deny a petition filed under §10-2-806 of Utah State Code (as amended) or accept the petition for further consideration.
 - ***Note:** A petition shall be considered to have been accepted for further consideration if the City Council fails to deny or accept the petition at the next regularly scheduled meeting of the City Council that is at least 14 days after the date the petition was filed.*
- If the City Council denies the petition, it shall, within 5 days after the denial, mail a written notice of the denial to the contact sponsor and the Millard County Clerk.
 - Any vote by the City Council to deny a petition may be recalled and set for reconsideration by a majority of the voting members of the City Council.

7. City Recorder Certifies Annexation Petition Within 30 Days Of Acceptance By City Council:

- Pursuant to §10-2-807 of Utah State Code (as amended), if the City Council accepts a petition or is considered to have accepted the petition the City Recorder shall, within 30 days after the day of acceptance:
 - Obtain from the Millard County Assessor, Clerk, Surveyor, and Recorder the records needed to determine whether the petition meets the requirements of §10-2-806(3) and (4);
 - With the assistance of the City Attorney, determine whether the petition meets the requirements of §10-2-806(3) and (4); and
 - If the City Recorder determines that the petition meets the requirements in §10-2-806(2)(b), certify the petition and mail or deliver written notification to:
 - The City Council;
 - The Contact Sponsor; and
 - The Millard County Commission.
 - If the City Recorder determines that the petition fails to meet a requirement described in §10-2-806(2)(b), reject the petition and mail or deliver written notification of the rejection and the reasons for the rejection to:
 - The City Council;
 - The Contact Sponsor; and
 - The Millard County Commission.
 - The Sponsor may modify the petition to correct the deficiencies for which it was rejected and refile the petition with the City Recorder.
 - ***Note:** The day the City Recorder mails or delivers written notification of the certification shall be the day of certification.*

8. City Provides Class B Notice (§63G-30-102) No Later Than 10 / 20 Days After Day Of Certification For The Area Proposed For Annexation And Unincorporated Areas Within ½ Mile:

- Pursuant to §10-2-808 of Utah State Code (as amended) after the day of certification and no later than 10 days after the day of certification the City Council shall provide Class B Notice under §63G-30-102 for the area proposed for annexation and any unincorporated area within one half (½) mile of the area proposed for annexation and no later than 20 days after the day of certification provide mailed written notice to each affected entity.
 - The notice shall:
 - State that a petition has been filed with the City proposing the annexation of an area to the City;
 - State the day of certification;
 - Describe the area proposed for annexation in the annexation petition;
 - State that the complete annexation petition is available for inspection and copying at the office of the City Recorder;
 - State in conspicuous and plain terms that the City may grant the petition and annex the area described in the petition unless, no later than 30 days after the day of certification:
 - A written protest to the annexation petition is filed with the boundary commission; and
 - A copy of the written protest is delivered to the City Recorder.
 - State the address of the boundary commission where a protest to the annexation petition may be filed, or if a boundary commission has not yet been created in the county, the address of the Millard County Clerk, where a protest to the annexation petition may be filed;
 - Provide brief instructions on how to file a protest to the annexation petition or a link to a webpage that contains instructions on how to file a protest to the annexation petition;
 - State that the area proposed for annexation to the City will be automatically withdrawn from a special district providing fire protection, paramedic, and emergency services or a special district providing law enforcement service, as the case may be, as provided in §17B-1-502(2) of Utah State Code (as amended) if the petition proposed the annexation of an area that is within the boundaries of a special district:
 - That provides fire protection, paramedic, and emergency services or law enforcement service, respectively; and
 - In the creation of which an election was not required because of §17B-1-214(3)(c) of Utah State Code (as amended); and
 - The City is not within the boundaries of the special district.
 - The statement shall state the deadline for filing a written protest in terms of the actual date, not by reference to the statutory citation.

9. The City Provides Class B Notice (§63G-30-102) For At Least 7 Days Prior To Public Hearing Of City Council To Approve Annexation Petition:

- Pursuant to §10-2-810 of Utah State Code (as amended) the City shall provide Class B Notice under §63G-30-102 for at least 7 days before the date of the public hearing of the City Council for the City and the area proposed for annexation before holding the public hearing and approving the proposed annexation petition.

10. If No Timely Protest Is Received (i.e., Within 30 Days After The Day Of Certification) The City Council May Approve The Annexation Petition:

- Pursuant to §10-2-810 of Utah State Code (as amended) a protest may not be filed later than 30 days after the day of certification. If no timely protest is received, the City Council may approve an annexation petition after:
 - Providing Class B Notice under §63G-30-102 for at least 7 days before the date of the public hearing for the City and the area proposed for annexation; and
 - Holding a public hearing.
- A protest to an annexation petition under §10-2-806 of Utah State Code (as amended) may only be filed by:
 - The legislative body or governing board of an affected entity;
 - An owner of rural real property located within the area proposed for annexation; or
 - An owner of private real property located in a mining protection area.
- Each protest shall:
 - Filed with the Millard County Clerk;
 - State each reason for the protest of the annexation petition and justification for the protest under the standards established in §10-2-8 of Utah State Code (as amended);
 - Contain any information that the county boundary commission requires or the party filing the protest considers relevant to the protest; and
 - Contain the name and address of a contact person who is to receive notices sent by the boundary commission with respect to the protest proceedings.
- The party filing a protest shall on the same date deliver or mail a copy of the protest to the Delta City Recorder.
- The Millard County Clerk shall:
 - Immediately notify the Millard County Commission of the protest; and
 - Deliver the protest to the boundary commission within 5 days after receipt of the protest, if the boundary commission has previously been created; or creation of the boundary commission, if the boundary commission has not previously been created.
- If a protest is filed:
 - The City Council may, at the next regularly scheduled meeting occurring within 30 days of the day of certification, deny the annexation petition; or
 - If the City Council denies an annexation petition, the City Council shall, within 5 days after the denial, send notice of the denial in writing to the

Contact Sponsor of the annexation petition, the boundary commission, and each entity that filed a protest.

- If the City Council does not deny the annexation petition, the City Council may take no further action on the annexation petition until after receipt of the boundary commission's notice of its decision on the protest as outlined in §10-2-811 of Utah State Code (as amended).

11. Within 60 Days Of Annexation Approval, The City Files Annexation Action With Lieutenant Governor:

- Pursuant to §10-2-813 of Utah State Code (as amended) the City Council shall:
 - Within 60 days of an annexation action, file with the Lieutenant Governor:
 - A notice of an impending boundary action, as defined in §67-1a-6.5, that meets the requirements of §67-1a-6.5(3) of Utah State Code (as amended);
 - A copy of an approved final local entity plat, as defined in §67-1a-6.5; and
 - If applicable, a copy of a resolution under §10-2-8814(2)(a)(ii).

12. Lieutenant Governor Issues Certificate Of Annexation Or Boundary Adjustment:

- Pursuant to §10-2-813 of Utah State Code (as amended), upon the Lieutenant Governor's issuance of a certificate of annexation or boundary adjustment, under §67-1a-6.5 of Utah State Code (as amended):
 - Submit to the Millard County Recorder the original notice of an impending boundary action, the original certificate of annexation or boundary adjustment, the original approved final local entity plat, and a certified copy of the ordinance approving the annexation or boundary adjustment.
 - Concurrently send notice of the annexation or boundary adjustment to each affected entity; and in accordance with §53-2d-514, file with the Bureau of Emergency Medical Services:
 - A certified copy of the ordinance approving the annexation of an unincorporated area or the adjustment of a boundary, if applicable; and
 - A copy of the approved final local entity plat.
- If an annexation or boundary adjustment also causes automatic withdrawal from a special service district under §17B-1-416 or an automatic withdrawal from a special district under §17B-1-502(2) of Utah State Code, the City Council shall, as soon as practicable after the Lieutenant Governor issues a certificate of annexation or boundary adjustment send notice of the annexation or boundary adjustment to the special district to which the annexed area is automatically annexed or from which the annexed area is automatically withdrawn.
- Each notice related to an annexation or boundary adjustment shall state the effective date of the annexation or boundary adjustment.
- An annexation or boundary adjustment shall be complete and take effect as outlined in §10-2-813 of Utah State Code (as amended).

Annexation Of An Island Or Peninsula Without Petition

Beyond the typical or traditional annexation process outlined in this annexation policy plan, it should also be noted that under certain circumstances, the City may annex an unincorporated island or peninsula without a petition in accordance with the provisions of §10-2-813 of Utah State Code (as amended).

Annexation without petition may be considered when the area consists of residential or commercial development that is already receiving municipal-type services, has a relatively small population (generally 800 or fewer residents), and otherwise satisfies applicable statutory criteria established under the state's annexation laws. Prior to proceeding with annexation the City must provide required public notice, conduct a public hearing, and adopt a resolution or ordinance as prescribed by statute, and may proceed only after all procedural requirements, including applicable protest provisions and waiting period, have been satisfied.

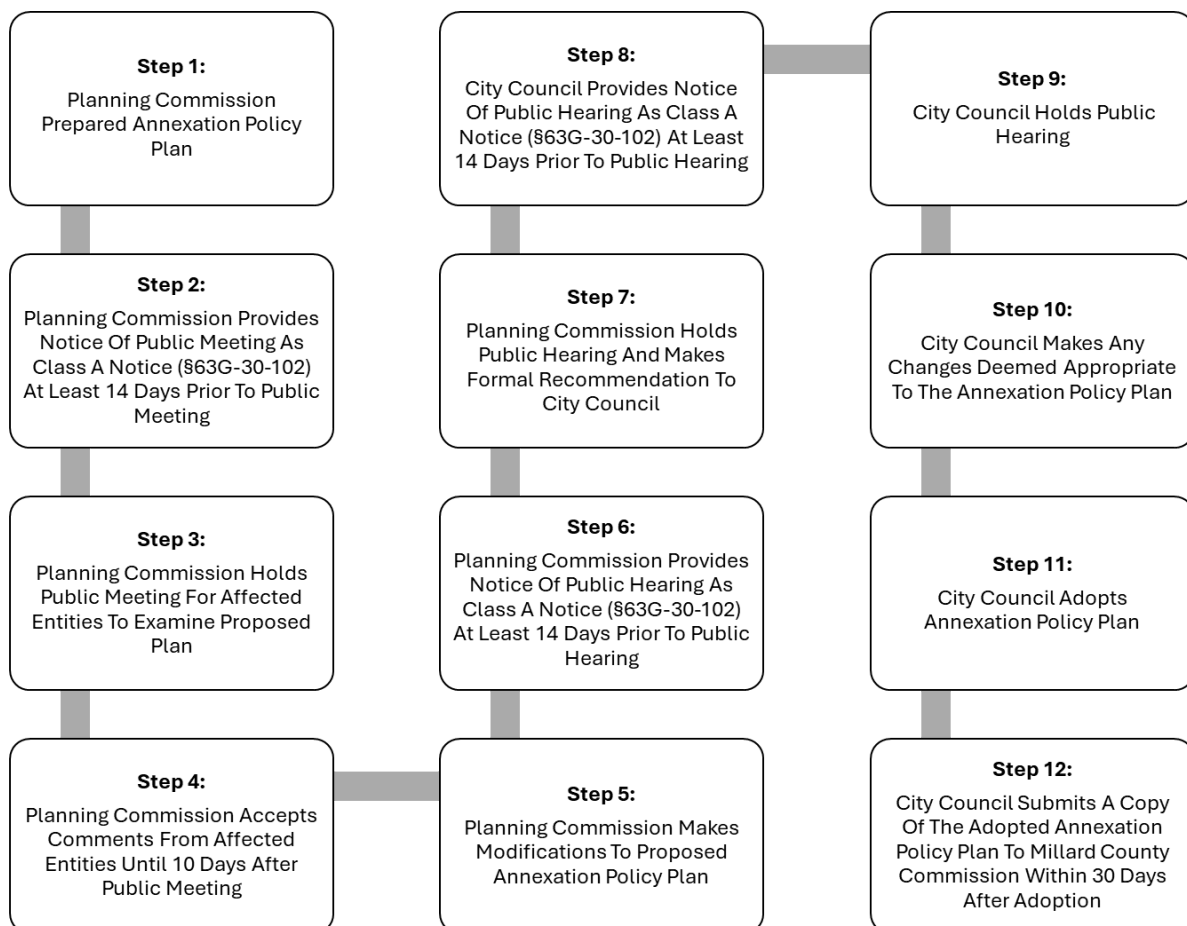
This process provides an alternative annexation mechanism in situations where an area functions within the City's service sphere or meets legislative thresholds permitting municipal or county initiation of annexation consistent with governing statutory authority.

Amendment Process

As the City's needs evolve, the Annexation Policy Plan including the Proposed Annexation Area Map will need to be periodically reviewed and updated to ensure it reflects the current goals and community values outlined in the City's General and other Master Plans. Additionally, the Annexation Policy Plan including the Proposed Annexation Area Map may be updated in response to requests by property owners for annexation, changes in infrastructure capacity or service considerations, economic development opportunities which are aligned with the City's vision, or other conditions as deemed necessary by the City.

Amendments may be initiated by authorized bodies such as the City Council or the Planning Commission, or by individual property owners/development parties. Amendments shall be as provided in §10-2-803 of Utah State Code (as amended) which requires:

Figure 16: Overview Of Typical Annexation Policy Plan Amendment Process



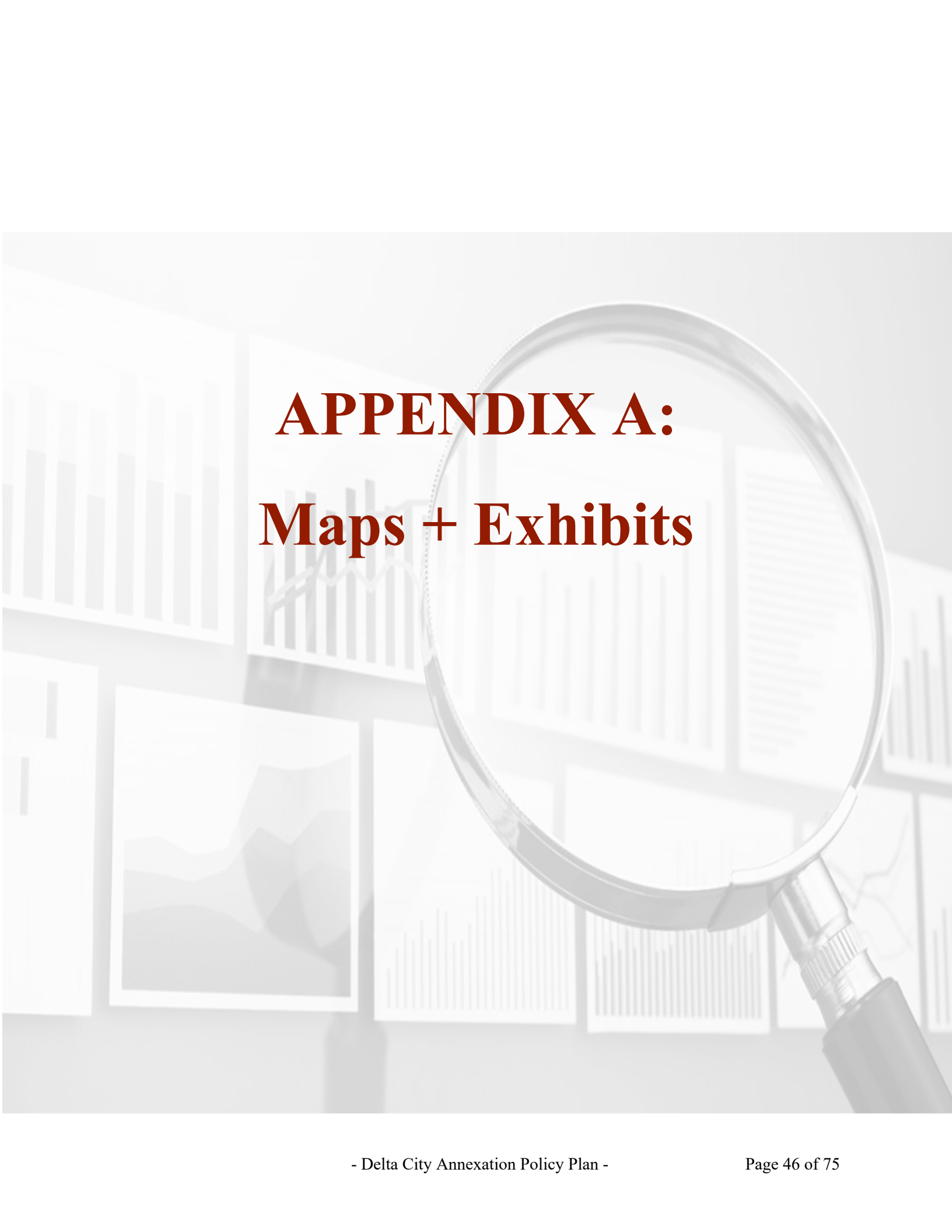
1. The Planning Commission to prepare a proposed annexation policy plan that complies with the requirements outlined in §10-2-803 of Utah State Code (as amended);

2. The Planning Commission to provide notice of a public meeting as a Class A notice as described in §63G-30-102 of Utah State Code (as amended) to each affected entity at least fourteen (14) days before the public meeting is held;
3. The Planning Commission to hold a public meeting to allow affected entities to examine the proposed annexation policy plan and to provide comments on it;
4. The Planning Commission to accept and consider any additional written comments from affected entities until ten (10) days after the public meeting;
5. The Planning Commission to make any modifications to the proposed annexation policy plan the Planning Commission considers appropriate, based on input provided at or within ten (10) days after the public meeting;
6. The Planning Commission to provide Class A notice as described in §63G-30-102 of Utah State Code (as amended), including notice to each affected entity, of the date and time in which a public hearing will be held, at least fourteen (14) days before the date of the hearing;
7. The Planning Commission to hold a public hearing and make any modifications to the proposed annexation policy plan the Planning Commission considers appropriate, based on public input provided at the public hearing, and submit the Planning Commission's recommended annexation policy plan to the City Council;
8. The City Council to provide Class A notice as described in §63G-30-102 of Utah State Code (as amended), including notice to each affected entity, of the date and time in which a public hearing will be held, at least fourteen (14) days before the date of the hearing;
9. The City Council to hold a public hearing on the annexation policy plan recommended by the Planning Commission;
10. The City Council to make any modifications to the recommended annexation policy plan after the public hearing the City Council considers appropriate; and
11. The City Council to adopt the recommended annexation policy plan, with or without modifications.
12. Within 30 days after adopting a recommended or modified annexation policy plan, the City Council is required to submit a copy of the adopted annexation policy plan to the Millard County Commission.

City should ensure amendments to the City's Annexation Policy Plan including its Proposed Annexation Area Map align with the City's long-term goals and community vision, and perform a detailed analysis of the proposed change which considers infrastructure capacity and fiscal impacts, compatibility with the City's General or Master Plans, and justification for including or excluding areas especially when those areas contain urban development which are located within one half (½) mile of the City's boundary.

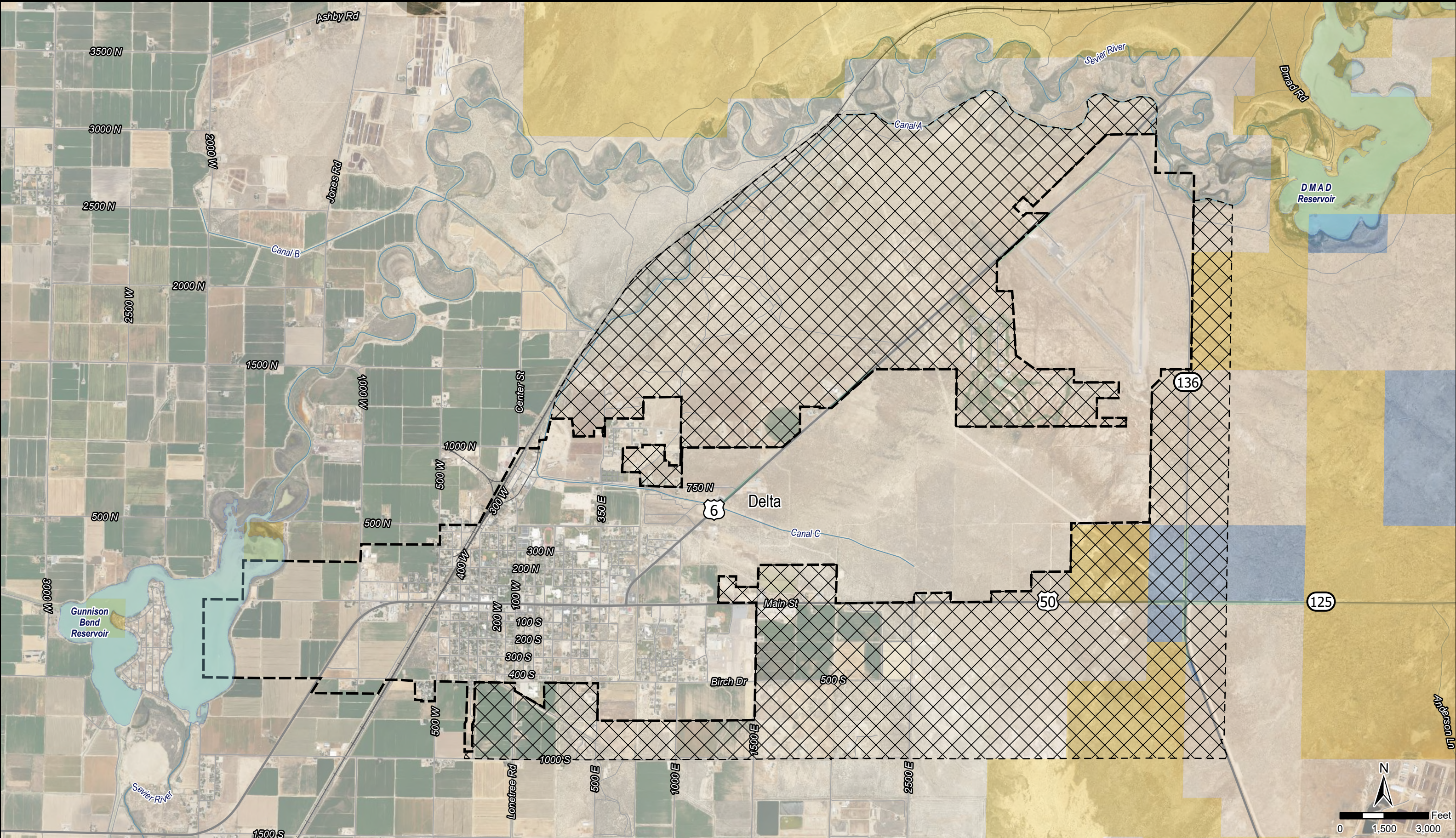
An application form for those individual property owners/development parties who desire to amend the City's adopted Annexation Policy Plan including its Proposed Annexation Area Map has been included in this plan. See Appendix D. **Note:** *A formal application, including relevant fees and outlined in the City's Fee Schedule shall not be required if the amendment is City initiated.*

Appendix D also provides an example ordinance for the amendment of the City's adopted Annexation Policy Plan including its Proposed Annexation Area Map.

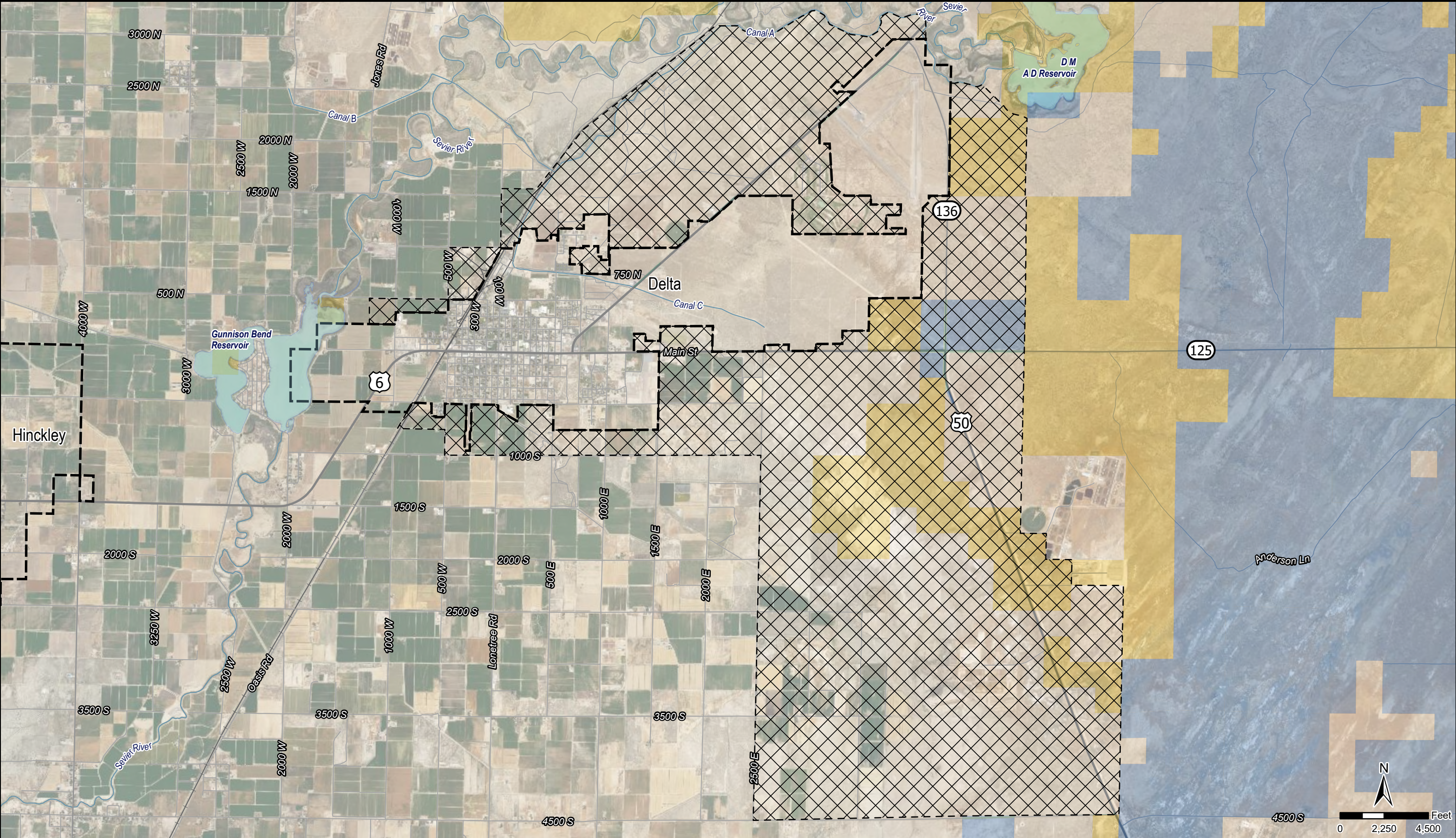
The background of the page features a light gray overlay with a magnifying glass positioned over several documents. These documents contain various types of data visualizations, including bar charts, line graphs, and topographic maps, suggesting a focus on analysis and data. The title text is centered over this background.

APPENDIX A:

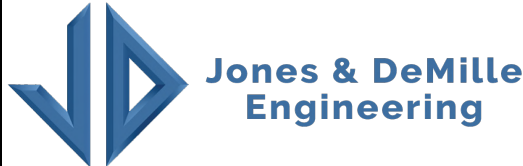
Maps + Exhibits

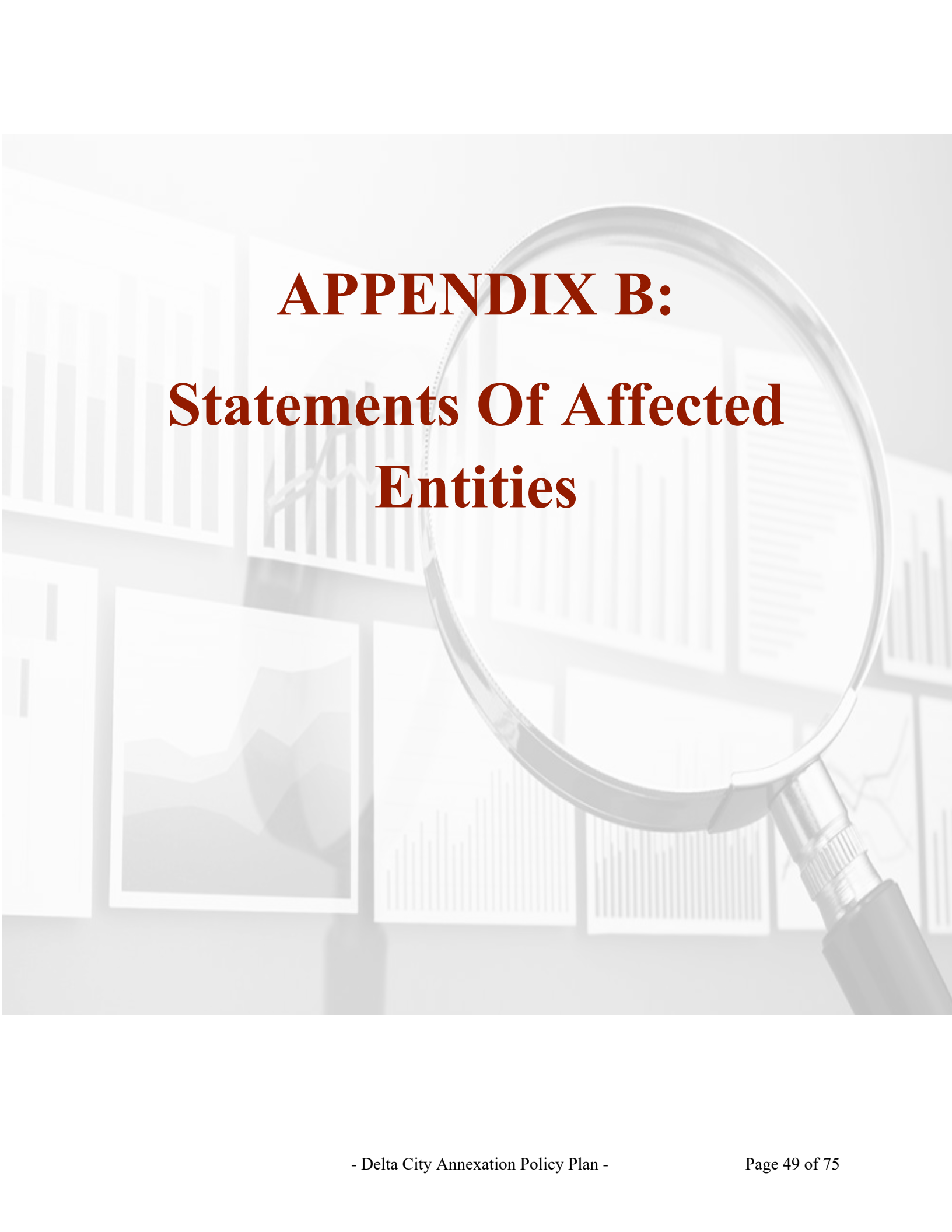


Proposed Annexation Area Existing Municipal Boundary	Land Ownership Agency BLM Private SITLA	US Highway	Railroad
		State Highway	River/Canal
		Local Road	
Delta City Corporation		Millard County, Utah	
2025 Annexation Policy Plan Update Proposed Annexation Area		Scale: 1" = 3,000'	
Map Name: H:\2510-023\GIS\Projects\2510-023_Design\2510-023_Design.aprx - Proposed Annexation Area		1	
Project Number: 2510-023		Drawn by: TAS 02-26	
		Last Edit: 03/04/2026	



Existing Municipal Boundary Proposed Annexation Area	Land Ownership Agency BLM Private SITLA	US Highway State Highway Local Road	Railroad River/Canal	Delta City Corporation			Millard County, Utah
				2025 Annexation Policy Plan Update Proposed Annexation Area #2			Scale: 1" = 4,500'
				Map Name: H:\2510-023\GIS\Projects\2510-023_Design\2510-023_Design.aprx - Proposed Annexation Area #2			1
				Project Number: 2510-023 Drawn by: TAS 03-26 Last Edit: 04/01/2026			



The background of the page features a light gray overlay with a magnifying glass positioned over several faint, stylized charts and graphs. The charts include bar graphs, line graphs, and area graphs, suggesting a focus on data analysis or financial reporting.

APPENDIX B:

Statements Of Affected Entities

Affected Entities Defined

For the purposes of this Annexation Policy Plan, “Affected Entity” is defined in §10-2-801 of Utah State Code (as amended) as:

- A county of the first or second class in whose unincorporated area the area proposed for annexation is located;
- A county of the third, forth, fifth, or sixth class in whose unincorporated area the area proposed for annexation is located, if the area includes residents or commercial or industrial development;
- A special district under §17B, Limited Purpose Local Government Entities - Special Districts, or special service district under §17D-1, Special Service District Act, of Utah State Code (as amended) whose boundary includes any part of an area proposed for annexation;
- A school district whose boundary includes any part of an area proposed for annexation, if the boundary is proposed to be adjusted as a result of the annexation; and
- A municipality whose boundaries are within one half (½) mile of an area proposed for annexation.

Required Notification Of Affected Entities

- §10-2-803(4)(c)(i) of Utah State Code (as amended) requires notice of the public meeting required under §10-2-803(4)(b) to be provided to each affected entity at least fourteen (14) days before the day of the public meeting by Planning Commission.
- §10-2-803(4)(g)(ii) of Utah State Code (as amended) requires notice of the public hearing required under §10-2-803(4)(f) to be provided to each affected entity at least fourteen (14) days before the day of the public hearing by the Planning Commission.
- §10-2-803(6)(b)(ii) of Utah State Code (as amended) requires notice of the public hearing required under §10-2-803(6)(a) to be provided to each affected entity at least fourteen (14) days before the day of the public hearing by the City Council.

To meet the statutory requirements noted above, required notice was provided to the following affected entities:

Figure 17: Notification Of Affected Entities

Notification Of Affected Entities			
Affected Entity Name	Date Notice Sent PC Public Meeting	Date Notice Sent PC Public Hearing	Date Notice Sent CC Public Hearing
Abraham Irrigation Company 800 W 100 N Delta, UT 84624 Phone: (435) 864-2494	April 28, 2026	May 27, 2026	July 15, 2026

Notification Of Affected Entities			
CentraCom 35 S State St Fairview, UT 84629 Phone: (800) 427-8449	April 28, 2026	May 27, 2026	July 15, 2026
Central Utah Health Department 362 W Main St #1 Delta, UT 84624 Phone: (435) 864-3612	April 28, 2026	May 27, 2026	July 15, 2026
Consolidated Sevier Bridge Reservoir Company 800 W 100 N Delta, UT 84624 Phone: (435) 864-2494	April 28, 2026	May 27, 2026	July 15, 2026
Delta Canal Company 800 W 100 N Delta, UT 84624 Phone: (435) 864-2494	April 28, 2026	May 27, 2026	July 15, 2026
Delta-Sutherland-Oasis Cemetery District 230 N 150 E Delta, UT 84624 Phone: (435) 864-7940	April 28, 2026	May 27, 2026	July 15, 2026
Deseret Irrigation Company 800 W 100 N Delta, UT 84624 Phone: (435) 864-2494	April 28, 2026	May 27, 2026	July 15, 2026
Deseret-Oasis Special Service District PO Box 866 Delta, UT 84624 Phone: (435) 406-9917	April 28, 2026	May 27, 2026	July 15, 2026

Notification Of Affected Entities			
Enbridge Gas PO Box 45360 Salt Lake City, UT 84145-0360 Phone: (800) 323-5517	April 28, 2026	May 27, 2026	July 15, 2026
Frontier Communications 140 N 100 W Fillmore, UT 84631 Phone: (435) 633-6616	April 28, 2026	May 27, 2026	July 15, 2026
Melville Irrigation Company 800 W 100 N Delta, UT 84624 Phone: (435) 864-2494	April 28, 2026	May 27, 2026	July 15, 2026
Millard County 71 S 200 W PO Box 854 Delta, UT 84624 Phone: (435) 864-1400	April 28, 2026	May 27, 2026	July 15, 2026
Millard County Drainage District #1 1875 S 4000 W Delta, UT 84624 Phone: (435) 864-3105	April 28, 2026	May 27, 2026	July 15, 2026
Millard County Drainage District #2 735 W 4500 S Delta, UT 84624 Phone: (435) 864-3888	April 28, 2026	May 27, 2026	July 15, 2026
Millard County Drainage District #3 8020 W 3500 N Hinckley, UT 84635 Phone: (435) 864-3202	N/A - Not identified as affected entity until after initial notification on April 28, 2026.	May 27, 2026	July 15, 2026
Millard County Drainage District #4 405 S 150 W	April 28, 2026	May 27, 2026	July 15, 2026

Notification Of Affected Entities			
Delta, UT 84624			
Millard County Fire District Delta, UT 84624 Phone: (435) 864-3888	April 28, 2026	May 27, 2026	July 15, 2026
Millard County Special Service District #8 PO Box 85 Delta, UT 84624 Phone: (435) 979-6673	April 28, 2026	May 27, 2026	July 15, 2026
Millard County Water Conservancy District 2525 S 500 W Delta, UT 84624 Phone: (435) 864-2494	April 28, 2026	May 27, 2026	July 15, 2026
Millard School District 285 E 450 N Delta, UT 84624 Phone: (435) 864-1000	April 28, 2026	May 27, 2026	July 15, 2026
Rocky Mountain Power 1407 W N Temple St Salt Lake City, UT 84116 Phone: (888) 221-7070	April 28, 2026	May 27, 2026	July 15, 2026
West Millard Mosquito Abatement District PO Box 605 1050 W 1000 N Delta, UT 84624 Phone: (435) 864-4742	April 28, 2026	May 27, 2026	July 15, 2026

Figure 18: Copy Of Notices To Affected Entities



Delta City
76 N 200 W
Delta, UT 84624
435-864-2759
www.delta.utah.gov

Affected Entity Name
Address
City, State, Zip Code

April 28, 2026

Re: Notice of Public Meeting — Delta City Annexation Policy Plan

To Whom It May Concern,

As required by §10-2-803 (Annexation Policy Plan) of Utah State Code (as amended), this letter is to notify you that the Planning Commission of Delta City will be convening a public meeting for the purpose of allowing affected entities an opportunity to examine and provide comment on the City's DRAFT Annexation Policy Plan including a DRAFT Expansion Area Map at the following date/time:

Time/Date: 6:30 PM on Wednesday, May 13, 2026

Location: Council Chambers, Delta City Municipal Complex
76 North 200 West, Delta, Utah, 84624

NOTE: A copy of the DRAFT Annexation Policy Plan and DRAFT Expansion Area Map are available for electronic review and comments at www.delta.utah.gov or on the following website:

https://docs.google.com/document/d/1bjW0LknhuYjZ_XVHbpzuo5KjYogIhtPxFLiXWWxvFpl/edit?usp=sharing

As required by §10-2-803 (Annexation Policy Plan) of Utah State Code (as amended), this notice is being provided not less than fourteen (14) days prior to the date of the public meeting.

In addition to the opportunity to provide comments/feedback during the public meeting, the Planning Commission is also required to accept and consider any additional written comments from affected entities for a period of ten (10) days following the public meeting. (§10-2-803(4)(d))

Sincerely,

Sherri Westbrook, Delta City Recorder
swestbrook@delta.utah.gov
Delta City, 76 North 200 West, Delta, UT 84624
(435) 864-2759



Delta City
76 N 200 W
Delta, UT 84624
435-864-2759
www.delta.utah.gov

Affected Entity Name
Address
City, State, Zip Code

May 27, 2026

Re: Notice of Public Meeting — Delta City Annexation Policy Plan

To Whom It May Concern,

As required by §10-2-803 (Annexation Policy Plan) of Utah State Code (as amended), this letter is to notify you that the Planning Commission of Delta City will be convening a public meeting for the purpose of allowing affected entities an opportunity to examine and provide comment on the City's DRAFT Annexation Policy Plan including a DRAFT Expansion Area Map at the following date/time:

Time/Date: 6:40 PM on Wednesday, June 10, 2026

Location: Council Chambers, Delta City Municipal Complex
76 North 200 West, Delta, Utah, 84624

NOTE: A copy of the DRAFT Annexation Policy Plan and DRAFT Expansion Area Map are available for electronic review and comments at www.delta.utah.gov or on the following website:

https://docs.google.com/document/d/1bjW0LknhuYjZ_XVHbpzuo5KjYoqlhtPxFLiXWWxvFpl/edit?usp=sharing

As required by §10-2-803 (Annexation Policy Plan) of Utah State Code (as amended), this notice is being provided not less than fourteen (14) days prior to the date of the public meeting.

In addition to the opportunity to provide comments/feedback during the public meeting, the Planning Commission is also required to accept and consider any additional written comments from affected entities for a period of ten (10) days following the public meeting. (§10-2-803(4)(d))

Sincerely,

Sherri Westbrook, Delta City Recorder
swestbrook@delta.utah.gov
Delta City, 76 North 200 West, Delta, UT 84624
(435) 864-2759



DELTA CITY COUNCIL
PUBLIC HEARING NOTICE

delta.utah.gov

**WEDNESDAY,
July 15, 2026**

BEGINS 6:50 P.M.

**Delta City Municipal Complex
76 N 200 W
DELTA, UT 84624
435.864.2759**

Notice is hereby given that the Delta City Council will hold a Public Hearing on Wednesday, July 15, 2026, at the Delta City Municipal Complex located at 76 N 200 W in Delta, Utah, that will begin promptly at 6:50 p.m. The purpose of the public hearing will be to review proposed updates to the City's Annexation Policy Plan and Expansion Area Map as required by §10-2-803 of Utah State Code (as amended). **NOTE:** Public comments of affected entities are welcomed during the Public Meeting, and written comments from affected entities will be accepted by the City up to ten (10) days following the Public Meeting. A copy of the DRAFT Annexation Policy Plan which includes the DRAFT Expansion Area Map can be found on the Delta City Website (delta.utah.gov) or at the following:

https://docs.google.com/document/d/1bjW0LknhuYjZ_XVHbpzuo5KjYoglhTPxFLiXWWxvFpl/edit?usp=sharing

For further information, please contact Delta City at (435) 864-2759.

/s/ Sherri Westbrook, Delta City Recorder
June 16, 2026

Statements Of Affected Entities

§10-2-803 of Utah State Code requires the City's Annexation Policy Plan to include a statement addressing any comments made by affected entities at or within ten (10) days after the public meeting described in §10-2-803(4)(d).

No comments were received from any affected entities.



APPENDIX C:

Annexation Forms, Resolutions + Ordinances

	NOTICE OF INTENT TO FILE A PETITION FOR ANNEXATION
I/we, the undersigned, do hereby declare my/our intent to file a petition for annexation to Delta City, Utah. I/we, certify I/we am/are the owner(s) of real property lying outside the corporate limits of Delta City, Utah, but contiguous thereto and designated as part of the City's Proposed Annexation Area Map as outlined in the Delta City Annexation Policy Plan. The property(ies) proposed to be annexed is/are identified below and a map outlining said property(ies) is attached hereto.	
Name Of Property Owner(s)	Parcel Number
Signed this _____ day of _____, 20_____ Signature: _____ By (Printed): _____ Phone Number: _____ E-Mail: _____	

NOTE: Pursuant to §10-2-806 of Utah State Code (as amended) Millard County shall mail required notice within 20 days after receiving from the person filing the Notice of Intent a written request to mail the required notice; and payment of an amount equal to the County's expected actual cost of mailing the notice. **Applicants shall be responsible for coordinating payment directly with Millard County to ensure required notice is provided in a timely manner.**



ANNEXATION APPLICATION PACKET

IMPORTANT INFORMATION

Thank you for your interest in submitting an annexation petition. The following packet is designed to provide general information to applicants and to help guide you through the application process.

For questions regarding any of the information listed in this packet, or to setup a pre-application meeting, please contact us at **76 N 200 W, Delta, UT 84627** or give us a call at **(435) 864-2759**.

SUBMITTAL CHECKLIST

Completed Annexation Application Packet Including:

1. Signatures of owners of all the publicly owned real property, or the owners of private real property that:
 - a. Is located within the area proposed for annexation;
 - b. Covers a majority of the private land area within the area proposed for annexation;
 - c. Covers 100% of all the rural real property within the area proposed for annexation;
 - d. Covers 100% of all the private land area within the area proposed for annexation if the area is within a migratory bird protection area created under §23A-13 of Utah State Code (as amended); and
 - e. Is equal in value to at least $\frac{1}{3}$ of the value of all private real property within the area proposed for annexation.
2. An accurate and recordable map (Annexation Plat Map), 24" x 36" in size, prepared by a licensed surveyor in accordance with §17-73-507 of Utah State Code (as amended) of the area proposed for annexation; and
3. A copy of the notice sent to affected entities as required under §10-2-806(2)(a)(i)(B) of Utah State Code (as amended) and a list of the affected entities to which notice was sent.

IMPORTANT NOTES

If the Annexation Petition is accepted for further review by the City, the following items shall be submitted to the City at the request of City Staff:

1. Additional information or documentation as specified by City Staff including electronic copies of files, plans and other supporting documentation which may be required by the City's Annexation Policy Plan provided in PDF format.
2. Documentation for conveyance of public rights-of-way, streets, and other dedications.
3. Documentation of water rights associated with the property and/or conveyance of water rights.
4. Fees as required by the City's current fee schedule.
5. Mylar copy of the Annexation Plat Map prior to the final public hearing of the City Council.



ANNEXATION PETITION APPLICATION

IMPORTANT INFORMATION



CONSULTATION

Available prior to submission.
For questions, call us at:
(435) 864-2759



SUBMISSION

Submit complete application to the
City at:
**76 N 200 W
Delta, UT 84627**



REQUIRED FEES

See City's Fee
Schedule

APPLICANT INFORMATION

Annexation Name:

Location:

Parcel Numbers:

Total Acreage:

Name Of Contact Sponsor:

Contact Sponsor's Phone Number:

()

Contact Sponsor's Mailing Address:

Contact Sponsor's E-Mail Address:

OFFICE USE

Received By:

Date Received:

City Council Decision:

☐ Approval

☐ Denial

Meeting Date: _____

Notes:

DISCLAIMER: PLEASE NOTE THAT ADDITIONAL INFORMATION MAY BE REQUIRED BY CITY STAFF TO ENSURE ADEQUATE INFORMATION FOR STAFF ANALYSIS. ALL INFORMATION REQUIRED FOR STAFF ANALYSIS WILL BE COPIED AND MADE PUBLIC, INCLUDING PROFESSIONAL ARCHITECTURAL OR ENGINEERED DRAWINGS FOR THE PURPOSE OF PUBLIC REVIEW BY ANY INTERESTED PARTIES.

1. This is to certify that I am making an application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application will be processed under the name provided below. 2. By signing this application, I am acknowledging that I have read and understood the instructions provided for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I understand that the documents provided to the City are considered public records and may be made available to the public. 3. I understand that my application will not be processed until the application is deemed complete by the City. I acknowledge that a complete application includes all of the required submittal requirements and that the provided documents must comply with all applicable requirements for the specific action being requested. 4. I understand that a staff report will be made available for my review prior to any public hearings or public meetings. This report will be on file and available at the City's Offices and will be e-mailed to me once it has been finalized.	
Name Of Applicant:	E-Mail Address:
Signature:	Date:
SPONSOR INFORMATION	
NOTE: Pursuant to §10-2-806(3)(f) of Utah State Code (as amended) the petition for annexation must also designate up to five (5) signers of the petition as sponsors, one (1) of whom shall be designated as the contact sponsor. The mailing address of each sponsor shall be indicated.	
Name Of Sponsor 2:	Sponsor 2 Mailing Address:
Name Of Sponsor 3:	Sponsor 3 Mailing Address:
Name Of Sponsor 4:	Sponsor 4 Mailing Address:
Name Of Sponsor 5:	Sponsor 5 Mailing Address:
DISCLAIMER: BE ADVISED THAT KNOWINGLY MAKING A FALSE, WRITTEN STATEMENT TO A GOVERNMENT ENTITY IS A CRIME UNDER UTAH STATE CODE CHAPTER 76-8, PART 5 (AS AMENDED). THE CITY WILL REFER FOR PROSECUTION ANY KNOWINGLY FALSE REPRESENTATIONS MADE PERTAINING TO THE APPLICANT'S INTEREST IN THE PROPERTY THAT IS THE SUBJECT OF THIS APPLICATION.	

PETITION FOR ANNEXATION

(Annexation Name)

We, the undersigned owners of real property located in Millard County, Utah, adjacent to the City of Delta, Utah, do hereby petition the City of Delta for annexation of our real property into the City limits of Delta, Utah.

Pursuant to §10-2-806(3)(b) of Utah State Code (as amended) unless the area proposed for annexation is owned by the federal government, this petition must contain the signatures of the owners of all the publicly owned real property, or the owners of private real property that:

- Is located within the area proposed for annexation;
- Covers a majority of the private land area within the area proposed for annexation;
- Covers one hundred percent (100%) of all of the rural real property within the area proposed for annexation;
- Covers one hundred percent (100%) of all of the private land area within the area proposed for annexation if the area is within a migratory bird production area created under §23A-13 of Utah State Code (as amended); and
- Is equal in value to at least one third ($\frac{1}{3}$) the value of all private real property within the area proposed for annexation.

§10-2-806(3)(d) Notice: *There will be no public election on the annexation proposed by this petition because Utah Law does not provide for an annexation to be approved by voters at a public election. If you sign this petition and later decide that you do not support the petition, you may withdraw your signature by submitting a signed, written withdrawal with the Delta City Recorder. If you choose to withdraw your signature, you shall do so no later than thirty (30) days after Delta City receives notice that the petition has been certified.*

Parcel #	Property Owners	Signature	Phone #	Mailing Address	Acres	Assessed Valuation

NOTE: *This sheet may be duplicated as many times as necessary.*

Delta City, Utah

RESOLUTION [INSERT RESOLUTION NUMBER]

ANNEXATION PETITION (ACCEPTANCE)

A RESOLUTION ACCEPTING A PETITION FOR ANNEXATION OF REAL PROPERTY LOCATED AT [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)].

WHEREAS, a petition for annexation has been received by Delta City pursuant to §10-2-803 of Utah State Code, petitioning for annexation of certain property(ies) located at [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)]; and

WHEREAS, this property(ies) are located within an area where the City can provide municipal services, and this property(ies) are identified in the City's Annexation Policy Plan adopted by the City Council on [INSERT ADOPTION DATE]; and

WHEREAS, the City Council determines it to be in the best interests of the citizens of [INSERT MUNICIPALITY'S NAME] to accept the petition for annexation and direct staff to certify the annexation petition and provide notice thereof relative to the proposed annexation; and

WHEREAS, the property owners wish to proceed with the petition for annexation into the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DELTA, UTAH:

1. The City has received a petition for annexation presented by [INSERT OWNERS NAME], owner of approximately [INSERT ACREAGE], located at approximately [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)].
2. The above property(ies), more particularly described in 'Exhibit A' which is attached hereto and made a part hereof by reference, represents one hundred percent (100%) of the private land and constitutes one hundred percent (100%) of the value of all private property within the area proposed for annexation.
3. The petition is hereby accepted by the City, and staff is hereby directed to certify the petition for the proposed annexation pursuant to Utah State Code and initiate the necessary annexation procedures.

- Signatures On Next Page -

PASSED AND ADOPTED by the **City** Council of Delta, Utah, this ____ **day of** ____, 20__.

[INSERT MAYOR'S NAME]

Mayor

ATTEST:

[INSERT RECORDER'S NAME]

Recorder

Delta City, Utah

RESOLUTION [INSERT RESOLUTION NUMBER]

ANNEXATION PETITION (CERTIFICATION)

A RESOLUTION ACKNOWLEDGING THE RECEIPT OF CERTIFICATION OF THE PETITION FOR ANNEXATION OF REAL PROPERTY LOCATED AT [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)].

WHEREAS, a petition for annexation was received and accepted by Delta City, Resolution #[INSERT RESOLUTION NUMBER FOR ACCEPTANCE], pursuant to §10-2-803 of Utah State Code, petitioning for annexation of certain property(ies) located at [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)]; and

WHEREAS, the City Recorder has certified that the petition for annexation complies with the statutory requirements of §10-2-8 of Utah State Code, and said certification was received by the City Council on [INSERT DATE]; and

WHEREAS, notice of the proposed annexation must be advertised and sent to affected entities prescribed in §10-2-808 of Utah State Code (as amended).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DELTA, UTAH:

1. Staff is hereby directed to advertise and mail written notice of the proposed annexation as prescribed in §10-2-808 of Utah State Code (as amended). Said notice shall prove the necessary information relative to the filing of protests and deadlines for filing such protests.

PASSED AND ADOPTED by the City Council of Delta, Utah, this ___ day of ___, 20__.

[INSERT MAYOR'S NAME]

Mayor

ATTEST:

[INSERT RECORDER'S NAME]

Recorder

Delta City, Utah

ORDINANCE [INSERT ORDINANCE NUMBER]

ANNEXATION

AN ORDINANCE ANNEXING REAL PROPERTY(IES) LOCATED AT [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)] AND EXTENDING THE CORPORATE LIMITS OF DELTA CITY; PROVIDING FOR REPEALER, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City has determined that the property(ies) located at approximately [INSERT ADDRESS], [INSERT PARCEL NUMBER (OPTIONAL)] are part of an existing unincorporated parcel of property contiguous to Delta City; and

WHEREAS, this property(ies) are identified in the City's Annexation Policy Plan, adopted by the City Council on [INSERT ADOPTION DATE]; and

WHEREAS, the City Council adopted Resolution #[(ACCEPTANCE)] and Resolution #[(PETITION)] expressing Delta City's intent to annex said property(ies); and

WHEREAS, a plat of said real property(ies) has been prepared under the supervision of a competent surveyor licensed in the State of Utah, showing the size and location of said real property(ies) and showing that the same is contiguous to the present corporate limits of the City; and

WHEREAS, the City Council has determined that in their best judgement, this annexation meets the standards set forth in Utah State Code (as amended), and that the noticing requirements therein have been satisfied; and

WHEREAS, the City Council deems it to be in the best interest of the City and its citizens to annex the real property(ies) described herein into the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF DELTA, UTAH:

SECTION I: Repealer. If any provisions of the City's Annexation Policy Plan heretofore adopted are inconsistent herewith they are hereby repealed.

SECTION II: Enactment. That the following described real property is hereby annexed into Delta City, and the corporate limits of the City are hereby extended to include said real property:

[INSERT LEGAL DESCRIPTION]

SECTION III: Filing. The City Recorder is directed to file a certified copy of the plat of said real property(ies) and a certified copy of this ordinance of annexation with the County Recorder; and within 60 days after the enactment hereof, the City Council shall file with the Lieutenant Governor a notice of impending boundary action, as defined in §67-1a-6.5 of Utah State Code (as amended) that meets the requirements of §67-1a-6.5(3) and a copy of an approved final plat, as defined in §67-1a-6.5.

SECTION IV: Severability. If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of the said ordinance.

SECTION V: Effective date. This ordinance shall go into effect at the expiration of the 20th day after publication or posting or the 30th day after final passage as noted below or whichever of said days is more remote from the date of passage thereof.

PASSED AND ADOPTED by the City Council of Delta, Utah, this ____ day of ____, 20__.

[INSERT MAYOR'S NAME]

Mayor

ATTEST:

[INSERT RECORDER'S NAME]

Recorder

City Council Vote As Recorded:

AYE NAY ABSTAIN ABSENT

[]	_____	_____	_____	_____
[]	_____	_____	_____	_____
[]	_____	_____	_____	_____
[]	_____	_____	_____	_____
[]	_____	_____	_____	_____

RECORDED this _____.

PUBLISHED OR POSTED this _____.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with §10-3-713 of Utah State Code, as amended, I, the Recorder of Delta City, Utah, hereby certify that the foregoing Amendment was duly passed and published or posted at the following locations on the above referenced dates:

- 1) []
- 2) []
- 3) []

[], Recorder
Delta City, Utah

APPENDIX D:
Forms, Resolutions +
Ordinances For
Annexation Policy Plan
Amendments



ANNEXATION POLICY PLAN OR MAP AMENDMENT APPLICATION PACKET

IMPORTANT INFORMATION

Thank you for your interest in submitting an application to amend the City's Annexation Policy Plan or Map. The following packet is designed to provide general information to applicants and to help guide you through the application process.

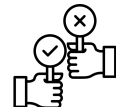
For questions regarding any of the information listed in this packet, or to setup a pre-application meeting, please contact us at **76 N 200 W, Delta, UT 84627** or give us a call at **(435) 864-2759**.

SUBMITTAL CHECKLIST

Completed Annexation Application Packet Including:

1. For Amendments To The Text Of The Annexation Policy Plan:
 - a. A narrative that includes necessary information such as:
 - i. Identification of the relevant Title/Chapter/Section of the City's adopted Annexation Policy Plan for which an amendment is sought.
 - ii. Proposed language for the relevant Title/Chapter/Section. NOTE: Text which is proposed to be added should be underlined and text that is proposed to be deleted should be shown by a strikethrough line.
2. For Amendments To The Proposed Annexation Area Map:
 - a. A narrative that includes necessary information such as:
 - i. Name and address of every person or company the applicant represents; and
 - ii. Explanation of the proposed amendment and reasons supporting the request.
 - b. An accurate map or legal description of the area proposed to be included in the City's Proposed Annexation Area Map.
3. Fees As Required By The City's Current Fee Schedule.

REVIEW PROCESS

 APPLICATION RECEIVED Application is submitted and pre-screened to ensure submittal requirements are met and fees are paid.	 DETERMINATION OF COMPLETENESS Application reviewed/deemed complete by City. <i>Note: If incomplete, a list of missing information to submit will be provided.</i>	 REVIEW BY PLANNING COMMISSION Public notice is given. The Planning Commission holds a public meeting then a public hearing before recommending to the City Council approval, approval with modification, or denial.	 REVIEW/DECISION BY CITY COUNCIL Public notice is given. The City Council holds a public hearing to review the Planning Commission's recommendation before making a final decision.
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ANNEXATION POLICY PLAN OR MAP AMENDMENT FORM

IMPORTANT INFORMATION



CONSULTATION

Available prior to submission.
For questions, call us at:
(435) 864-2759



SUBMISSION

Submit complete application
to the City at:
76 N 200 W
Delta, UT 84627



REQUIRED FEES

See City's Fee Schedule

APPLICANT INFORMATION

Address Of Subject Property (For Map Amendment):

Name Of Applicant(s):

Phone:

()

Mailing Address:

E-Mail Address:

Applicant's Interest In Subject Property:
*(Note: * Requires Owner's Consent)*

If Other, Please Describe:

☐ Owner ☐ Engineer* ☐ Contractor* ☐ Other*

Type Of Request:

**Title/Chapter/Section References (For
Policy Plan Amendment):**

☐ Annexation Policy Plan Amendment
☐ Map Amendment
☐ Other: _____

OFFICE USE

Received By:

Date Received:

Planning Commission Recommendation:

City Council Decision:

☐ Approval ☐ Approval w/ Modifications
☐ Denial Meeting Date: _____

☐ Approval ☐ Approval w/ Modifications
☐ Denial Meeting Date: _____

Notes:

Notes:

DISCLAIMER: PLEASE NOTE THAT ADDITIONAL INFORMATION MAY BE REQUIRED BY CITY STAFF TO ENSURE ADEQUATE INFORMATION FOR STAFF ANALYSIS. ALL INFORMATION REQUIRED FOR STAFF ANALYSIS WILL BE COPEDED AND MADE PUBLIC, INCLUDING PROFESSIONAL ARCHITECTURAL OR ENGINEERED DRAWINGS FOR THE PURPOSE OF PUBLIC REVIEW BY ANY INTERESTED PARTIES.

ACKNOWLEDGEMENT OF APPLICANT'S RESPONSIBILITY

5. This is to certify that I am making an application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application will be processed under the name provided below.
6. By signing this application, I am acknowledging that I have read and understood the instructions provided for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I understand that the documents provided to the City are considered public records and may be made available to the public.
7. I understand that my application will not be processed until the application is deemed complete by the City. I acknowledge that a complete application includes all of the required submittal requirements and that the provided documents must comply with all applicable requirements for the specific action being requested.
8. I understand that a staff report will be made available for my review prior to any public hearings or public meetings. This report will be on file and available at the City's Offices and will be e-mailed to me once it has been finalized.

Name Of Applicant:**E-Mail Address:****Signature:****Date:****LEGAL PROPERTY OWNER'S CONSENT**

Note: If the applicant is not the legal owner of the subject property, written consent from the property owner must be provided. Properties with a single fee title owner may show consent by filling out the information below or by providing an affidavit.

Affirmation Of Sufficient Interest: I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

Name Of Legal Property Owner:**Legal Description/Parcel Number:****Mailing Address:****E-Mail Address:****Signature:****Date:**

1. If a corporation is a fee titleholder, attach a copy of the resolution of the Board of Directors authorizing the action.
2. If a joint venture or partnership is the fee titleholder, attach a copy of the agreement authorizing action on behalf of the joint venture or partnership.
3. If a Home Owner's Association is the applicant, then the representative/president must attach a notarized letter stating they have notified the owners of the proposed application. A vote should be taken prior to submittal and a statement of the outcome provided to the City along with the statement that the vote meets the requirements set forth in the CC&Rs.

DISCLAIMER: BE ADVISED THAT KNOWINGLY MAKING A FALSE, WRITTEN STATEMENT TO A GOVERNMENT ENTITY IS A CRIME UNDER UTAH STATE CODE CHAPTER 76-8, PART 5 (AS AMENDED). THE CITY WILL REFER FOR PROSECUTION ANY KNOWINGLY FALSE REPRESENTATIONS MADE PERTAINING TO THE APPLICANT'S INTEREST IN THE PROPERTY THAT IS THE SUBJECT OF THIS APPLICATION.

Delta City, Utah

ORDINANCE []

**AN ORDINANCE AMENDING THE ANNEXATION POLICY PLAN FOR
THE CITY OF DELTA, UTAH; PROVIDING FOR REPEALER AND
SEVERABILITY**

WHEREAS, §10-2-803 of Utah State Code (as amended) requires the legislative body of a municipality to adopt an annexation policy plan before the municipality may annex an unincorporated area; and

WHEREAS, §10-2-803 of Utah State Code (as amended) requires an annexation policy plan to include a map of the expansion area which may include territory located outside the county in which the municipality is located; a statement of the specific criteria that will guide the municipality's decision whether or not to grant future annexation petitions, addressing matters relevant to those criteria including the character of the community, the need for municipal services in developed and undeveloped unincorporated areas, the municipality's plans for extension of municipal services, how the services will be financed, an estimate of the tax consequences to residents both currently within the municipal boundaries and the expansion area, and the interests of all affected entities; justification for excluding the expansion area and any area containing urban development within one half (½) mile of the municipality's boundary; and a statement addressing any comments made by affected entities at or within ten (10) days after the public meeting; and

WHEREAS, to establish an amended Annexation Policy Plan which meets minimum requirements outlined in Utah State Code (as amended), §10-2-803 of Utah State Code (as amended) requires the Planning Commission to hold a duly noticed public meeting to allow affected entities to examine the proposed Annexation Policy Plan and to provide comments on the proposed plan and accept and consider any additional written comments from affected entities for ten (10) days following the public meeting; and

WHEREAS, §10-2-803 of Utah State Code (as amended) requires the Planning Commission to hold a duly noticed public hearing on the proposed amended Annexation Policy Plan, and submit its recommendation to the City Council; and

WHEREAS, the Planning Commission held the required public meeting on [], [], held the required public hearing on [], [], made a positive recommendation to the City Council to adopt the proposed Annexation Policy Plan; and

WHEREAS, §10-2-803 of Utah State Code (as amended) requires the City Council to hold a duly noticed public hearing on the proposed Annexation Policy Plan for the purposes of adopting the recommended amended Annexation Policy Plan, with or without modifications; and

WHEREAS, the City Council held the required public hearing and upon making the necessary reviews the City Council finds it to be in the best interest of the City and its residents to adopt the recommended Annexation Policy Plan and accompanying map of the expansion area to be in compliance with the requirements of Utah State Code (as amended); and

WHEREAS, pursuant to §10-2-803 of Utah State Code (as amended) the City will submit a copy of its adopted amended Annexation Policy Plan to the legislative body of each county in which any of the City's expansion area is located within thirty (30) days of the adoption of the Annexation Policy Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Delta City, Utah:

SECTION 1: Repealer. If any provisions of the City's Annexation Policy Plan previously adopted are inconsistent herewith they are hereby repealed.

SECTION 2: Amendment. The amended Annexation Policy Plan for Delta City, Utah, including the map and all other accompanying documents attached hereto and incorporated herein by this reference, are hereby adopted.

SECTION 3: Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this amendment.

SECTION 4: Effective Date. This ordinance being for the health, safety, and welfare of the City's residents shall become effective immediately.

- Signatures On Next Page -

PASSED AND ADOPTED by City Council of Delta, Utah, this [] day of [], [].

[], Mayor

Delta City, Utah

Attest:

[], Recorder

Delta City, Utah

City Council Vote As Recorded:

AYE NAY ABSTAIN ABSENT

[]

[]

[]

[]

[]

RECORDED this _____.

PUBLISHED OR POSTED this _____.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with §10-3-713 of Utah State Code, as amended, I, the Recorder of Delta City, Utah, hereby certify that the foregoing Amendment was duly passed and published or posted at the following locations on the above referenced dates:

- 1) []
- 2) []
- 3) []

[], Recorder

Delta City, Utah