

RESOLUTION 91-205

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~~TRAVEL EXPENSES~~ A RESOLUTION AMENDING RESOLUTION 87-169 BY INCREASING THE MILEAGE RATE GIVEN TO DELTA CITY EMPLOYEES TRAVELLING TO AND FROM OFFICIAL CITY BUSINESS.

The City Council of the City of Delta, Utah, referred to in this resolution as the "City Council" hereby recites the following as the basis for adopting this resolution.

WITNESSETH:

WHEREAS, the Delta City Council has heretofore set mileage rates for the purpose of establishing reimbursement costs to Delta City employees who incur certain expenses while on duly authorized trips acting for and on behalf of Delta City, which rates have been set forth in Resolution 87-169; and

WHEREAS, Delta City now desires to amend that portion of Resolution 87-169 as it relates to reimbursement for mileage expenses, by increasing the schedule rate to make a fair and equitable adjustment, in order to be comparable with mileage reimbursements on a state and county level.

NOW, THEREFORE, be it resolved by the City Council of the City of Delta, Utah:

1. Amendment to Resolution 87-169. Section 2 of Resolution 87-169 entitled "Reimbursement for Mileage" is hereby amended by addition of the shaded material and deletion of the material marked with an overstrike to read, in its entirety as follows:

2. Reimbursement Schedule. It shall be the policy of Delta City that if Delta City employees are on duly authorized trips, acting on behalf of Delta City and in the course of official Delta City business, the following reimbursement costs shall apply:

(a) Reimbursement for Meals. Expenses for meals shall be reimbursed by Delta City to City employees at the following rates:

<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>
\$5.00	\$5.00	* 15.00 DD \$10.00

In the event the City business is terminated on or before 4:00 p.m. on the last day on which the employee is acting on behalf of Delta City and in the course of official City business, the employee shall not be entitled for reimbursement for the costs of dinner.

(b) Reimbursement for Motel Rooms. Delta City shall reimburse employees for actual room costs up to, but not to exceed, ~~\$45~~^{\$50} per day, unless prior approval is received from the mayor. Provided, in the case of conventions, the City will pay the prevailing rates for rooms at or near the convention site.

(c) Reimbursement for Mileage. Delta City shall reimburse employees only for actual mileage traveled, to and from official City business, at the rate of ~~\$.20~~ \$.27 per mile. For purposes of this section, "actual mileage traveled" means the actual physical miles traveled by the employee to and from official City business, but shall not exceed the mileage schedule set forth in Exhibit "A", a copy of ~~which is said Exhibit~~ being attached hereto and incorporated herein by reference.

(d) Reimbursement for Parking Fees. Delta City shall reimburse employees for parking fees upon proof of receipt for expenditures and with approval by the mayor.

(e) Miscellaneous. all other costs expended by employees while on duly authorized trips, acting on behalf of Delta City and in the course of official Delta City business, may be reimbursed upon proof of receipt for expenditures and with approval by the mayor.

2. Effect on Delta City Policy. The intent of this resolution is to supplement, but not to supersede nor substitute Section 25 of the Delta City Personnel Policy Manual, entitled "Reimbursement for Travel Expenses". Said Section 25 of the Delta City Personnel Policy Manual and the terms and provisions thereof, shall remain in full force and effect.

3. Effective Date. This resolution shall become effective upon adoption.

4. Severability. In the event that any provision of this resolution less than the entire resolution is held invalid by a court of competent jurisdiction, this resolution shall be deemed severable, and such finding of invalidity shall not affect the remaining portions of this resolution.

5. Repeal of Conflicting Resolutions. To the extent that any resolutions or policies of the City of Delta conflict with the provisions of this resolution, they are hereby amended to be in accordance with the provisions hereof.

PASSED AND APPROVED this 9TH day of DEC,
1991.


DON DAFOE, Mayor

Attest: 
DOROTHY JEFFERY
City Recorder

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MILEAGE CHART

	Delta	Fillmore
American Fork	102	110
Beaver	78	58
Blanding	302	285
Cedar City	129	101
Circleville	103	75
Emery	119	102
Ephriam	86	69
Fillmore	40	
Garrison	95	130
Grantsville	115	150
Heber City	117	130
Hurricane	165	137
Lehi	104	112
Logan	207	215
Manti	79	62
Milford	75	86
Moab	225	208
Monroe	96	79
Mt. Pleasant	80	92
Nephi	50	62
Ogden	163	171
Orem	100	108
Park City	135	148
Parowan	108	88
Provo	94	102
Richfield	85	68
Salina	67	50
Salt Lake City	136	144
Spanish Fork	86	94
Springville	91	99
St. George	178	150
Tooele	104	139

Exhibit "A"