



DELTA CITY
LIBRARY ADVISORY BOARD MEETING
Wednesday, October 21, 2015
Delta City Building, Library
76 North 200 West
Delta, Utah

PRESENT

Chairperson Becky Prestwich
City Librarian Deborah Greathouse
Vice-Chairperson Lance Atkinson
Board Member Karen Chandler

City Representative Robert Banks
Board Member Jody Smith
Board Member Kristen Chase

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2 **ABSENT**

3 Board Member Camille Gale

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5 **ALSO PRESENT**

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7 Chairperson Becky Prestwich called the meeting to order at 5:06 p.m. She stated that notice of
8 the time, place and the agenda of the meeting had been posted at the City Building, on the
9 Utah Public Notice website, the Delta City website, and had been provided to the Millard
10 County Chronicle- Progress and to each member of the Library Advisory Board at least two days
11 prior to the meeting.

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13 **MINUTES**

14 Kristen Chase moved that the minutes from August 17 2015 be approved. Motion was
15 seconded by Lance Atkinson. There being no other discussion the motion carried unanimously.

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17 **UNFINISHED BUSINESS**

18 There were no matters of unfinished business on the agenda.

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20 **BUSINESS**

21 **NEW LIBRARY BOARD TRUSTEE - Welcome**

22 Chairperson Becky Prestwich welcomed new board member Karen Chandler. Library Director
23 Greathouse directed Ms. Chandler, along with all board members, to the Utah State Library's
24 Website and the trustee orientation page.

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26 LIBRARY RECERTIFICATION

27 The Delta City Library has received a letter from Donna Jones, Utah State Librarian, stating the
28 Delta City Library has completed all the requirements to become a certified library.

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30 LIBRARY SOFTWARE

31 The Delta City Library is in the process of migrating to VERSO library software. InfoCentre that
32 the library is currently using hasn't been updated for 3 years. It is not reliable and not sufficient
33 to run the daily library transactions. VERSO should be installed and up and running by the
34 middle of November if things go as planned.

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36 LIBRARY LEGO CLUB

37 Library Director Greathouse reported on the Library Lego Club. The numbers have been
38 dwindling but Greathouse would like to see the program continue. After a discussion it was
39 decided that the librarian would make an increased effort in advertising this program in the
40 local paper, newsletters at each elementary school, on the community marquee and at the
41 library to make sure everyone is aware of the program. Karen Chandler was asked to consider
42 taking charge of this program.

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44 BUILDING ENHANCEMENTS

45 Librarian Greathouse reported that the new walkways have been poured and stamped. The
46 staining and sealing will be done within the next two weeks. Mark Twain has been reinstalled
47 much the delight of the patrons!

48

49 AUTHOR VISITS

50 This year the Delta Middle School book talk books include Mississippi Trial by Chris Crowe who
51 is a professor at BYU. The library is trying to schedule Mr. Crowe for a school and library visit.
52 Also author Nathan Hale who writes and illustrates graphic novels.

53

54 NOVEMBER HOLIDAY SCHEDULE

55 The Delta City Library will be closed November 11 for Veteran's Day and November 26, 27, 28
56 for Thanksgiving.

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58 COLLECTION REVIEW

59 The library's collection policy will be reviewed by the board and will be adopted at our next
60 meeting.

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62 GOALS

63 Librarian Greathouse asked the board to be thinking about goals for the library for the next one
64 – three years in order to update the strategic plan. It was suggested a community survey be
65 conducted to see what direction the patrons and community envision for the library for the
66 next few years.

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68 NEXT MEETING

69 The next library board meeting will be January 20 at 5:00 p.m.

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71 There being no other business, Chairperson Becky Prestwich asked if there were any comments,
72 questions, or other items to be discussed. There being none, Board Member Lance Atkinson
73 MOVED to adjourn the meeting. The motion was SECONDED by Board Member Kristen Chase.
74 Chairperson Prestwich asked if there were any comments or questions regarding the motion.
75 There being none, he called for a vote. The motion passed unanimously.

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77 Chairperson Prestwich declared the meeting adjourned at 5:55 p.m.

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GREGORY JAY SCHAFER, MMC, LBA City Recorder

87 **MINUTES APPROVED:**

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