

**CITY OF DELTA, UTAH  
MUNICIPAL AIRPORT ADVISORY BOARD MEETING  
JULY 17, 2013**

PRESENT

|                |                     |
|----------------|---------------------|
| Thomas Herbert | Chairman            |
| Kenneth Clark  | City Representative |
| Steven Pratt   | Board Member        |
| Roland Comeau  | Board Member        |
| Scott Johnson  | Board Member        |

ABSENT

Chairman Herbert called the meeting to order at 7:09 p.m. He stated that notice of the meeting time, place and agenda had been posted at the City Building and had been provided to the Millard County Chronicle-Progress, posted on the Utah State Public Notice website, posted on the Delta City website and provided to each member of the Municipal Airport Advisory Board at least one day prior to the meeting.

MINUTES

The proposed minutes from this year and the previous year's Municipal Airport Advisory Board Meetings were presented for consideration and approval. Chairman Herbert entertained a motion to approve the minutes of the Municipal Airport Advisory Board Meetings. Board Member Steve Pratt MOTIONED to approve the minutes of the Municipal Airport Advisory Board Meeting of May 8, 2013. The motion was SECONDED by Board Member Comeau. Chairman Herbert asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously. Board Member Roland Comeau MOTIONED to approve the minutes of the Municipal Airport Advisory Board Meetings from 10/24/2012, 11/08/2012, 12/12/2012, 01/09/2013, 02/13/2013, 03/13/13 and the motion was SECONDED by Board Member Pratt. Chairman Herbert called for a vote and the motion passed unanimously.

BUSINESS

YOUNG EAGLES BOY SCOUT FLY IN RALLY

Chairman Herbert reviewed the Airport Fly-in originally scheduled May 16<sup>th</sup> and 17<sup>th</sup>, but actually held on June 21<sup>st</sup> and 22<sup>nd</sup>. Chairman Herbert said that Steve Lester was at the airport with kids most of the week before. The Fly-in was a success with a total of 105 flights to youth, with 8 airplanes and all of the previously discussed classes. It was a good turnout with many good responses from the kids, leaders and the parents. Board Member Johnson agreed that Steve Lester did a great job and recommended that he be asked again next year. He wondered if they ought to do something to recognize his efforts. The board agreed that a Certificate of Appreciation sent to Mr. Lester would be appropriate.

PARADE FLY-OVER

Chairman Herbert discussed the Fly-over at the City's July 4<sup>th</sup> Parade. He said that it was done by a group of pilots after Mayor Bunker approached Chairman Herbert regarding the Air Force sequesters. The response from the public was very positive. Chairman Herbert mentioned that

Mayor Bunker had said that the city would be happy to cover the cost of fuel for those that participated. It was mentioned that Delta City would definitely like for them to do it again the next year, even if the military did their fly-over.

#### WIND-DAMAGED AIRPORT PROPERTY

Chairman Herbert asked for a review of the airport wind damage from City Representative Kenneth Clark. City Representative Clark stated that they were waiting to hear back from the insurance company to see if it was covered for wind damage. He said that there was a \$1,000.00 deductible and the damage was \$1,300.00. The small plane will be removed this weekend. There was a discussion of other possible damage. Representative Clark also talked with Delta City Recorder Greg Schafer, regarding liability and it was stated to be "An Act of God," so the liability was not an issue. There was a discussion on the future repair of the damaged property.

#### CHRISTENSEN HANGAR CONSTRUCTION

City Representative Clark gave an update of the Christensen hangar construction. He said that it was well under way. The board all agreed that it looked nice and was an improvement for the airport.

#### EAGLE SCOUT PROJECT

Chairman Herbert said that there were a couple of projects being discussed by two individuals. One young man has not come back, but one individual after discussion has decided to help with a retaining wall. It was suggested that he finish putting together his Eagle project plan and get approval from Mayor Bunker and the City. Board Member Pratt voiced his concern regarding the patio in the back. There was a discussion on the concern, with final discussion at the approval of his plan.

#### DELTA AIRPORT PROMOTIONAL PLANNING

Chairman Herbert said that they have three people going to Oshkosh for sure. He said that there is still one opening and asked City Representative Clark if he wanted to go. Clark said that he had family obligations and would not be able to. There was a discussion on who was going and what planes would be taken. Representative Clark discussed the promotional progress. He put together a brochure and showed the board. It was based on recreational information and basic information regarding the airport and surrounding area. There was a discussion on other things to go on the spec sheet, including the website. There was a suggestion to put what it would cost per square foot for a hangar, because the affordability is a big selling point. There was a question regarding the annexation effort and it was briefly discussed. It was agreed that all four representatives have the same information to give out at the promotional. It was brought up to use the Delta City Logo on the pamphlet. Representative Clark said that he had plenty of hats for them to take. He didn't know if there was time for shirts. There was a discussion regarding the T-shirts.

#### OTHER BUSINESS

Board Member Johnson brought up the Golf Fly-In on September 21<sup>st</sup>. There was a discussion on when they could get it staked out. It was decided to meet for this the next day to measure and stake it out at about 5:30 pm so it can be approved. Chairman Herbert asked if there were any other matters that needed discussion.

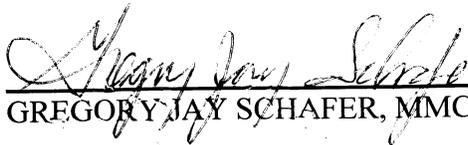
#### UNFINISHED BUSINESS

Board Member Comeau discussed why they don't show fuel on the sectional map. He also discussed pattern altitude. According to the FAA our sectional altitude is 1,000 feet, and if there was to be a change to 800 feet there needed to be a basis. There was a discussion on this. It was decided to contact the AOPA to let them know that Delta would go with the standard 1,000 feet flight pattern as stated by the FFA. Board Member Comeau asked Representative Clark if it were possible to climb into the rafters and spread mice poison to help with the mice problem. It was suggested that they were bats, not mice defecating on the airplanes. This was briefly discussed. Representative Clark told the board that they were still planning on putting a slurry seal on the asphalt around the hangars. There was a concern about covering the paint on the runways. He also gave an update on the new fuel system.

With no other matters to discuss, Chairman Herbert declared the meeting adjourned at 9:23 p.m.



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THOMAS HERBERT, Chairman



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GREGORY JAY SCHAFFER, MMC, Recorder

APPROVED: MAAB 09/11/2013