



## **DELTA CITY COUNCIL**

### **Local Building Authority Meeting**

Thursday, December 05, 2013

Delta City Building Council Chambers

76 North 200 West

Delta, Utah

#### PRESENT

President Gayle Bunker

Board Member John Niles

Board Member Betty Jo Western

Board Member Steven Pratt

Board Member Robert Banks

#### ABSENT

Board Member Tom Stephenson

Public Works Director Alan Riding

#### ALSO PRESENT

Local Building Authority Secretary Greg  
Schafer

City Resident Rayola Tolley

City Resident Steve Tolley

City Attorney Todd Anderson

CPA Todd Holt

President Bunker called the meeting to order at 8:30 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the Local Building Authority Board at least two days prior to the meeting.

#### **MINUTES**

The proposed minutes of the Local Building Authority Board held November 07, 2013 were presented for consideration and approval. Following a discussion, Board Member Steven Pratt clarified that in the previous minutes, he had not been opposed to hiring Lorie Skeem for the Community Center, but that Board Member Steven Pratt was opposed to hiring an additional employee because it was stated before the project began that the need for an additional employee was not required. Board Member Betty Jo Western had questions regarding the November 07, 2013 LBA minutes where President Bunker stated that Delta City could be paying ¼ of Lorie Skeem's insurance if the County were to provide it as she was absent for this

meeting. President Bunker clarified that he had agreed that Delta City MAY pay a portion, but that Delta City is not committed to doing so at this time. Board Member Steven Pratt MOTIONED to adopt the minutes of the Local Building Authority Board Meeting held November 07, 2013, with the suggested changes. The motion was SECONDED by Board Member Betty Jo Western. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members John Niles, Steven Pratt, and Robert Banks and Betty Jo Western voting in favor and Board Member Tom Stephensen being absent.

## **BUSINESS**

### Furniture Approval and Carpet Approval

President Bunker reported that he had been getting bids on chairs and carpet for the Community Center. Mr. Bunker explained that he had been getting input from the Delta City employees and Lorie Skeem with the Chamber of Commerce on the samples for these items. President Bunker showed the top preferences to the Board. Board Member Betty Jo Western asked if the City had received local bids on the flooring as representation for Tolley's Carpets and Interiors, Inc. was present in the meeting. President Bunker stated that he would accept any competitive bid but as to date had not received any local bids. City Attorney Todd Anderson clarified a point regarding if Delta City was properly using the Purchasing Policy while obtaining the current bid information, and Mr. Anderson indicated that Delta City has followed procedure and is well within the directives. President Bunker resolved that he was waiting for the state bids and the local bids before making a decision for these items in order to best serve the tax payers of Delta City. There was a discussion on cost and on the warranty of the chairs from the supplier that he had brought samples for. The Board had a question on what the chair budget was and if the chairs could be bid on locally. President Bunker relayed that there was no local provider for the chairs. The Board expressed their opinion on the color and the design of the chair fabric and selected several samples to order color swatches in order to make a decision.

### Community Center Update

President Bunker gave a brief report on building progress on the Community Center. President Bunker related that the construction workers are using a heater while working on the inside. Presently the sheet rock, roof and rock work is being completed.

There being no other business, President Bunker asked if there were any comments, questions, or other items to be discussed. There being none, Board Robert Banks MOVED to adjourn the meeting. The motion was SECONDED by Board Member Steven Pratt. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a

vote. The motion passed with Board Members John Niles, Steven Pratt, and Robert Banks and Betty Jo Western voting in favor and Board Member Tom Stephensen being absent.

President Bunker declared the meeting adjourned at 9:24 p.m.

  
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GAYLE K. BUNKER, President

  
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GREGORY JAY SCHAFFER, MMC/LBA City Recorder

MINUTES APPROVED: 1/02/14