

CITY OF DELTA, UTAH  
LOCAL BUILDING AUTHORITY SPECIAL MEETING  
FEBRUARY 21, 2013

PRESENT

Gayle Bunker	President
Robert Banks	Board Member
John Niles	Board Member
Steven Pratt	Board Member
Betty Jo Western	Board Member

ABSENT

Tom Stephenson	Board Member
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ALSO PRESENT

Gregory Jay Schafer	Secretary
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President Bunker called the meeting to order at 8:37 p.m. He stated that notice of the meeting time, place and agenda had been posted at the City Building, on the Utah Public Notice website, on the Delta City website, and provided to the Millard County Chronicle/Progress and to each member of the Board at least forty-eight hours prior to the meeting.

MINUTES

The proposed minutes of a Local Building Authority Meeting held February 7, 2013 were presented for consideration and approval. Following review, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority meeting held February 7, 2013, as presented. The motion was SECONDED by Board Member Steven Pratt. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt and Betty Jo Western voting in favor and Board Member Tom Stephenson being absent.

BUSINESS

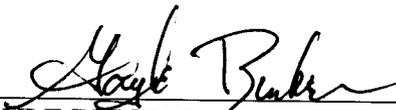
PRESIDENT GAYLE BUNKER: PROJECT UPDATE ON FEBRUARY 20, 2013 MEETING WITH MARK WILSON ARCHITECTS AND WESTLAND CONSTRUCTION

President Bunker gave Board Members copies of three proposed building plans provided by Mark Wilson Architects. Board Members reviewed and discussed the proposed plans. There was discussion regarding whether to go with a single slope or hip roof over the lobby area and parking plans. Board Members determined which plan they preferred as far as interior layout and roof structure. They also discussed doors, cabinets, ceilings, floor coverings, lighting, etc.

President Bunker indicated that there will be another meeting with the architects and construction manager on March 4<sup>th</sup>. We will advise them of changes we want made so they can provide updated plans. Board Members were also instructed to be thinking about type of materials to be used in different phases of the construction. Council Members agreed on the floor plan to use and a few changes to be made to the plan.

President Bunker asked if there were any comments, questions, or other items to be discussed. There being none, Board Member Robert Banks MOVED to adjourn the meeting. The motion was SECONDED by Board Member Betty Jo Western. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, and Betty Jo Western voting in favor and Board Member Tom Stephenson being absent.

President Bunker declared the meeting adjourned at 9:52 p.m.

  
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GAYLE BUNKER, Mayor

  
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GREGORY JAY SCHAFFER, MMC, City Recorder

MINUTES APPROVED: LBA 03-07-13