

CITY OF DELTA, UTAH  
LOCAL BUILDING AUTHORITY MEETING  
DECEMBER 6, 2012

PRESENT

Gayle Bunker	President
Robert Banks	Board Member
John Niles	Board Member
Steven Pratt	Board Member
Tom Stephenson	Board Member
Betty Jo Western	Board Member

ABSENT

None

ALSO PRESENT

Gregory Jay Schafer	Board Secretary
Todd Anderson	City Attorney

President Bunker called the meeting to order at 9:20 p.m. He stated that notice of the time, place and agenda of the meeting had been posted at the City Building and on the Utah Public Notice website and had been provided to the Millard County Chronicle/Progress and to each member of the Local Building Authority at least two days prior to the meeting.

MINUTES

The proposed minutes of a Local Building Authority Meeting held November 1, 2012 were presented for consideration and approval. Following discussion, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority Meeting held November 1, 2012, as presented. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

The proposed minutes of a Local Building Authority Meeting held November 15, 2012 were presented for consideration and approval. Following discussion, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority Meeting held November 15, 2012, as presented. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

The proposed minutes of a Local Building Authority Meeting held November 20, 2012 were presented for consideration and approval. Following discussion, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority Meeting held November 20, 2012, as presented. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

The proposed minutes of a Local Building Authority Meeting held November 27, 2012 were presented for consideration and approval. Following discussion, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority Meeting held November 27, 2012, as presented. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

BUSINESS

PRESIDENT GAYLE BUNKER: REVIEW REQUEST FOR PROPOSAL FOR ARCHITECTURAL SERVICES

Board Members reviewed the Request for Proposals. President Bunker noted that the Request for Proposal had been changed to include information regarding name of the Construction Manager/General Contractor for the project. Board Member Betty Jo Western MOVED to reject the proposal of Westland Construction as Construction Manager/General Contractor for the Delta Community Center project because of failure to provide information requested in the Request for Proposal. The motion died for lack of a second. Board Member Steven Pratt agreed with the motion made by Board Member Western but felt that, in his position as a contractor, he could not vote on the motion.

President Bunker asked if Board Members were in agreement with publishing the notice provided to them. The notice states interested parties are to contact Delta City for additional information, at which time the Request for Proposal will be provided to them. Board Member Robert Banks MOVED to proceed with publication of the Notice of Request for Proposals for architectural services for construction of a Community Center. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a roll call vote. The vote was as follows:

Robert Banks	Yes
John Niles	Yes
Steven Pratt	Recused himself
Tom Stephenson	Yes
Betty Jo Western	No

The motion passed.

President Bunker then requested discussion of the Request for Proposal for Architectural Services, which details the information required in the proposals. This document will not be sent out until responses are received from publication of the Notice of Request for Proposals, so we have some time to make changes on the document. President Bunker stated that, if no changes are requested, the Request for Proposal will be finalized as is.

There being no further business, Board Member Robert Banks MOVED to adjourn the Local Building Authority meeting and reconvene City Council meeting. The motion was SECONDED by Board Member Tom Stephenson. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, Tom Stephenson and Betty Jo Western voting in favor and no one voting against.

President Bunker declared the meeting adjourned at 9:34 p.m.

  
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GAYLE BUNKER, President

  
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GREGORY JAY SCHAFFER, MMC, Secretary

MINUTES APPROVED: LBA 01-03-13