

CITY OF DELTA, UTAH
LOCAL BUILDING AUTHORITY MEETING
OCTOBER 4, 2012

PRESENT

Gayle Bunker	President
Robert Banks	Board Member
John Niles	Board Member
Steven Pratt	Board Member
Betty Jo Western	Board Member

ABSENT

Tom Stephenson	Board Member
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ALSO PRESENT

Gregory Jay Schafer	Board Secretary
Todd Anderson	City Attorney
Alan Riding	Public Works Director
Ken Clark	Public Works Director
Dean Draper	Millard County Chronicle/Progress

President Bunker called the meeting to order at 7:42 p.m. He stated that notice of the meeting time, place and agenda had been posted at the City Building and on the Utah Public Notice website and provided to the Millard County Chronicle/Progress and to each member of the Board at least two days prior to the meeting.

MINUTES

The proposed minutes of a Local Building Authority meeting held September 6, 2012 were presented for consideration and approval. Following review, Board Member Robert Banks MOVED to approve the minutes of the Local Building Authority meeting held September 6, 2012, as presented. The motion was SECONDED by Board Member Betty Jo Western. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt and Betty Jo Western voting in favor and Board Member Tom Stephenson being absent.

BUSINESS

PRESIDENT GAYLE BUNKER: UPDATE ON BUILDING PLANS FOR COMMUNITY CENTER

President Bunker advised Board Members that advertising of the Proposals for Construction

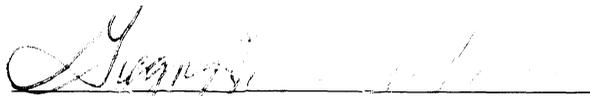
Manager/General Contractor began this week and proposals are due by 4:00 p.m. on October 25, 2012. Proposals will be opened and reviewed at 4:00 p.m. on October 25th and Council Members are invited to participate in the opening of the proposals. The notice was also placed on the Utah Public Notice website and, as of today, we have received four requests for proposal packets. Topaz Museum has received two requests as of yesterday. Board Member Betty Jo Western asked how local contractors could put together bids when they do not yet know what the bid includes. City Attorney Anderson stated that we are currently advertising for a construction manager/general contractor, then we will obtain the services of an architect. Bids will not be requested from subcontractors until architectural drawings have been prepared. In addition, the contract will be a "do not exceed" contract so that the construction manager/general contractor knows what the project ceiling is and builds accordingly.

Board Member John Niles MOVED to adjourn the Local Building Authority Meeting and reconvene City Council Meeting. The motion was SECONDED by Board Member Betty Jo Western. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, Steven Pratt, and Betty Jo Western voting in favor and Board Member Tom Stephenson being absent.

President Bunker declared the meeting adjourned at 7:48 p.m.



GAYLE BUNKER, President



GREGORY JAY SCHAFFER, MMC, Board Secretary

MINUTES APPROVED: LBA 11-01-12