

CITY OF DELTA, UTAH
LOCAL BUILDING AUTHORITY MEETING
AUGUST 2, 2012

PRESENT

Gayle Bunker	President
Robert Banks	Board Member
John Niles	Board Member
Tom Stephenson	Board Member

ABSENT

Steven Pratt	Board Member
Betty Jo Western	Board Member
Gregory Jay Schafer	Board Secretary

ALSO PRESENT

Karen Johnson	Deputy City Recorder
Todd Anderson	City Attorney

President Bunker called the meeting to order at 7:09 p.m. He stated that notice of the time, place and agenda of the meeting had been posted at the City Building and on the Utah Public Notice website and provided to the Millard County Chronicle/Progress and to each member of the City Council at least two days prior to the meeting. In the absence of Board Secretary Gregory Schafer, Deputy City Recorder Karen Johnson acted as secretary.

MINUTES

The proposed minutes of a Local Building Authority meeting held July 5, 2012 were presented for consideration and approval. Following review, Board Member John Niles MOVED to approve the minutes of the Local Building Authority meeting held July 5, 2012, as presented. The motion was SECONDED by Board Member Tom Stephenson. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles and Tom Stephenson voting in favor and Board Members Steven Pratt and Betty Jo Western being absent.

Board Member Robert Banks asked if we had obtained any bids on designing the community center. President Bunker stated that he and Board Member Steven Pratt had met with a company from Salt Lake City that provided a draft Request for Proposal to obtain a Construction Manager / General Contractor. We have been advised that we cannot proceed on the project without hiring a General Contractor. This company will assist with getting architectural services, a Construction Manager / General Contractor, and the bidding and bonding process. This company also did work for Millard School District on the school district office building and we have been told the company did a really

good job for the school district. President Bunker proposed that we send out the Request for Proposal for a Construction Manager / General Contractor and go forward from there. Board Members agreed with sending out the Request for Proposal.

Board Member Robert Banks MOVED to adjourn the Local Building Authority of Delta City meeting and reconvene City Council meeting. The motion was SECONDED by Board Member Tom Stephenson. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, John Niles, and Tom Stephenson voting in favor and Board Members Steven Pratt and Betty Jo Western being absent.

President Bunker declared the meeting adjourned at 7:20 p.m.



GAYLE BUNKER, President



GREGORY JAY SCHAFFER, MMC, Board Secretary

MINUTES APPROVED: LBA 09-06-12