

CITY OF DELTA, UTAH  
LIBRARY BOARD MEETING  
APRIL 17, 2013

PRESENT

Kiley Chase	Chairman
Sandra Topham	Board Member
Lance Atkinson	Board Member
Jody Smith	Board Member
Tammie Bean	Board Member
Deborah Greathouse	City Librarian

ABSENT

Robert Banks	City Council Representative
Becky Prestwich	Vice-Chairperson

Chairman Chase called the meeting to order at 6:17 p.m. He stated that notice of the meeting time, place and agenda has been posted at the City Building and had been provided to the Millard County Chronicle-Progress. Posted on the Utah State Public Notice website, posted on the Delta City website and to each member of the Library Board at least two days prior to the meeting.

MINUTES

There were no minutes proposed for consideration and approval.

UNFINISHED BUSINESS

No matters of unfinished business on the agenda.

NEW BUSINESS

NIGHT OF 1000 STARS

Night of 1000 Stars plans were finalized. Readers include: Audrey Stephenson, Becky Prestwich, Pam Gasser, Martha Ipson, Duane Rawlinson, Dr. Shamo. (Cedric the Pig will make a cameo appearance) Library Board will be on hand to assist in the set-up, clean-up, distribute a book to each family and crowd control if needed.

DELTA CITY LIBRARY WEB PAGE

The Delta City Library web page that is part of the Delta City page was discussed at length. It was decided that the Board would agree to have their names on the page as board members but are opposed to listing telephone numbers, addresses or emails. It was also decided that the page should be clean, clear and just give the necessary information. Board would like to avoid a cluttered page and gave directions to the Librarian. Librarian Greathouse will work with Greg Schafer to finalize the page.

FACEBOOK

Delta City Library has set up a Facebook page and is accessible to the public. This will be used for event notification, photographs of programs, happenings at the library and anything else pertinent.

## INTERNET POLICY

The Internet Policy was sent out to all the board members prior to the meeting. This policy has to be reviewed every three years to be in compliance with Utah State Library and Federal guidelines. After a short discussion Jody Smith made a motion that we accept the Internet Policy and was seconded by Lance Atkinson. Voting was unanimous.

## BOOKMOBILE/INTERNET

The library has been providing the Internet service for the Bookmobile since the installation. Utah Education Network is our Internet provider and the cost has gone up considerably. After discussion a motion was made by Jody Smith that the Bookmobile/Utah State Library will be charged \$100.00 per month for their use of the Internet. The motion was seconded by Sandra Topham.

## HOURS

The Board discussed the winter library hours to leave them as is or make some changes. Librarian Greathouse reported on the number of people coming to the library the morning hours on Wednesday. She also related that having story hour and the library open at the same time is distracting to the children and too noisy for the patrons. She suggested that the library hours be changed on Wednesday from 11:00 a.m. – 8:00 p.m. The staff would still be scheduled for the 10:00 a.m. hour. Lance Atkinson made a motion that we change the Wednesday hours from opening at 10:00 to 11:00 with the staff scheduled at 10:00 a.m. with the other hours staying the same. It was seconded by Sandra Topham. The voting was unanimous.

## LEGO CLUB

Librarian Greathouse reported the first month for the Library Lego Club there were 62 children/parents and the second month there were 74. The program is to continue.

## COMPUTERS

Librarian Greathouse has been trying out a new computer, the Xi3 at the front desk. She reported that the machine has worked great and would like to purchase this computer and another. Jody Smith made a motion to purchase two new Xi3 computers. The motion was seconded by Tammie Bean. The voting was unanimous.

## CLEF

Librarian Greathouse reported that the annual Community Library Enhancement Fund money from the Utah State Library has been received in the amount of \$7,153.00. Possible uses for the money were discussed.

## SUMMER STORY HOUR

Summer story hour will begin June 5 and end July 17, 2013. The theme is **Dig Into Reading**.

## JULY 4<sup>TH</sup> THEME

The 4<sup>th</sup> of July theme was presented Our America.

## OTHER BUSINESS

Librarian Greathouse mentioned that there had been an incident of possible bullying or harassing of a patron. After some discussion it was decided that the library needs to have a plan of action to address this kind of situation. Librarian Greathouse was given the assignment.

Librarian Greathouse presented a brochure of flagstone that we could possibly use for our broken up walkways. The company is Mt. Moriah Stone and sells all kind of flagstone. The board was given the assignment to check into it and report their findings. Greathouse would prefer this flagstone to the stamped cement that is scheduled to replace what we have now.

The next planned Next Meeting – June 12, 5:30 p.m.

There being no further business Board Member Sandra Topham made a motion to close the meeting. It was seconded by Tammie Bean. Voting was unanimous.

Meeting adjourned at 6:45 p.m.

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KILEY J. CHASE, Chairman

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GREGORY JAY SCHAFER, MMC, Recorder