

**CITY OF DELTA, UTAH
LIBRARY ADVISORY BOARD MEETING
AUGUST 17, 2010**

PRESENT

Sandra Topham	Chairperson
John DeGrey	Board Member
Deborah Greathouse	City Librarian
Becky Prestwich	Board Member
Monica Schafer	Board Member

ABSENT

Robert Banks	City Council Representative
Tammie Bean	Board Member
Marsha Lovell	Vice Chairperson

Chairperson Topham called the meeting to order at 8:00 p.m. She stated that notice of the meeting time, place and agenda had been posted at the City Building, had been provided to the Millard County Chronicle-Progress, posted on the Utah State Public Notice website, posted on the Delta City web site and provided to each member of the Library Advisory Board at least two days prior to the meeting.

MINUTES

The proposed minutes of a Library Advisory Board Meeting held April 7, 2010 were presented for consideration and approval. Following discussion, Board Member Prestwich MOVED to approve the minutes of the Library Advisory Board Meeting held April 7, 2010, as presented. The motion was SECONDED by Board Member Schafer. Chairperson Topham asked if there were any comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

UNFINISHED BUSINESS

There were no matters of unfinished business on the agenda.

NEW BUSINESS

ELECTION OF OFFICERS

The members of the Library Advisory Board ratified action taken during the Library Advisory Board Meeting held on August 17, 2010 designating the reappointment of Board Member Sandra Topham to serve as the board Chairperson, Board Member Marsha Lovell to serve as the board Vice Chairperson and Board Member Monica Schafer to serve as the board Secretary.

LIBRARY CERTIFICATION

The library was recertified in April as meeting all requirements set forth by the Utah State Library Division that has legal authority to set standards for public libraries (UCA 9-7-205). Since compliance was maintained, on May 17, 2010 our current year allotment of Community Library Enhancement Fund (CLEF) monies were received in the amount of \$5,770.

LIBRARY INTERNET POLICY CERTIFICATION

As of April 2010 the library is also in compliance in this regard to standardized regulations.

UPDATE ON BOOKMOBILE AND NEW DCL SOFTWARE

The library staff is using a program entitled StaffWeb to register patrons of the Millard County Bookmobile and issuing them a card. City Librarian Greathouse reported that it has been a difficult process because the software provided by the Utah State Library Division had glitches and technical issues preventing it from working optimally.

DISCUSSION OF HIGH SPEED BROADBAND INTERNET CAPABILITIES

City Librarian Greathouse received a letter from the Utah State Library Division (USLD) regarding their partnership with the Utah Education Network (UEN) making available high speed broadband Internet access to Utah public libraries. The standard cost would be \$1,050.00 per month for their broadband services, however, due to the UEN Federal E-Rate Program, our net monthly will \$210.00. In order to receive this discounted rate, an annual application has to be made by Librarian Greathouse to the UEN. The rate at which Internet pages would load upon a computer would be significantly faster than our current capabilities. If we needed to disconnect and cancel for any reason we would have to provide thirty (30) days written notice. Board Member Prestwich made a motion to approve acquiring broadband services through the USLB/UEN partnership. Chairperson Topham seconded the motion and then called for a vote. The motion passed unanimously.

DISCUSSION OF WII SURVEY BY UTAH STATE LIBRARY

City Librarian Greathouse was sent a survey by Utah State Library Division to ascertain the libraries that have the Nintendo Wii. USL is considering offering these devices to libraries throughout the state in the future perhaps with grant monies. The board held discussion that it might be a problem to supervise the use of the gaming device.

DISCUSSION/POLICY ON REQUESTS FOR PHOTOGRAPHS FROM DCL HISTORY DIGITAL COLLECTION

The board discussed setting of a policy with regard to people requesting pictures from our digital collection. The patron would be assessed a fee of \$7.00 per picture and additional \$2.00 per disk. Institutions would be charged \$100.00.

4TH OF JULY FLOAT

The library received many compliments of the 4th of July float. Our float theme was “Stand Tall for Freedom, But Fly High with Books,” that corresponded with Delta City’s celebration theme of “Stand Tall for Freedom.” City Librarian Greathouse wore a bird costume, and would rise out of a nest and throw books to people as the float drove along the parade route.

DISCUSSION ON LIBRARY PROGRAM PLANNING

The board discussed the activities that we routinely hold at the library. The library has programs such as Story Hour, Book Groups, has visiting authors and also the annual “Night of 1,000 Stars.” This year we will have an art show put on by Delta High School. The board also discussed the possibility a tween book group. It was noted by City Librarian Greathouse that the teen book group was been reading Seedfolks this month.

DISCUSSION TO ISSUE FAMILY CARDS

City Librarian Greathouse would like to talk to some of the other Utah libraries and see if they have family cards and how they handle them. The benefit of Delta City Library using family cards would that we only have to send out one overdue letter per family instead of one per person.

UTAH HUMANITIES BOOK FESTIVAL

In October, authors Robert Nebeker and Lisa Mangram will be at the library. We may also have a special guest author and illustrator, Treat Williams, author of the book Air Show. The board held discussion about how we could get word out about our guest authors so that the events are better attended and publicized. The board will consider providing informational flyers that the schools could send home with children and also will consider placing an advertisement in The Millard County Chronicle-Progress.

OTHER BUSINESS

Last year City Librarian Greathouse acquired a television for use in the library. Currently, the television is not working but, it is still under warranty. She returned the television for repair under the provisions of the existing warranty. When the television was not returned having been repaired after an extended period of time, she called the manufacturer who then advised her that the company no longer made that particular unit. The company indicated that they would send a check in replacement of the television.

There was discussion about ideas for the display cabinets in the library. It was felt that perhaps the board members and library staff should ask the public for items to display that they collect. Board Member Prestwich would like to contribute her Star Wars Cars, Chairperson Topham has tea pots and Board Member DeGrey has comic books and characters.

The board was notified that the next meeting tentatively would be held on October 6, 2010 at 8 p.m.

Chairperson Topham asked if there were any comments, questions or other items to be discussed. There being none, a motion and second to adjourn was made. The motion passed unanimously.

Chairperson Topham declared the meeting adjourned at 9:02 p.m.

SANDRA TOPHAM, Chairperson

GREGORY JAY SCHAFER, MMC, Recorder

MINUTES APPROVED: