



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Thursday, December 04, 2014
Delta City Building Council Chambers
76 North 200 West
Delta, Utah

PRESENT

- | | |
|-----------------------------------|-------------------------------|
| 5 Mayor Gayle Bunker | |
| 6 Council Kiley Chase | 8 Council Member Robert Banks |
| 7 Council Member Betty Jo Western | 9 Council Member Steven Pratt |

ABSENT

- 12 Public Works Director Alan Riding
13 Council Member John Niles

ALSO PRESENT

- | | |
|-----------------------------------|--|
| 16 City Recorder Greg Schafer | 22 City Employee Stetson Henry |
| 17 City Attorney Todd Anderson | 23 City Employee Scott Ross |
| 18 Todd Holt, CPA | 24 Fire Chief Lynn Ashby |
| 19 City Employee Travis Stanworth | 25 Chronicle-Progress Reporter Bill Barrett |
| 20 City Employee Justin Ashby | 26 Asst. Public Works Director Dent Kirkland |
| 21 City Employee Randy Morris | |

27
28 Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place
29 and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice
30 website, the Delta City website, and had been provided to the Millard County Chronicle-
31 Progress and to each member of the City Council at least two days prior to the meeting.

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33 Opening remarks were provided by Council Member Betty Jo Western, following which Mayor
34 Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

37 The minutes of the regular City Council meeting held November 20, 2014 were presented for
38 approval. Following a discussion, Council Member Betty Jo Western MOTIONED to adopt the
39 minutes of the regular meeting held November 20, 2014 as presented. The motion was
40 SECONDED by Council Member Robert Banks. Mayor Bunker asked if there were any questions
41 or comments regarding the motion. There being none, he called for a vote. The motion passed
42 with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo

43 Western and Council Member Steven Pratt voting in favor, and Council Member John Niles
44 being absent.

45

46 **ACCOUNTS PAYABLE**

47 The Council reviewed the accounts payables and the electronic transactions for the period
48 ending December 04, 2014 in the amount of \$58,497.61, copies of which had been provided to
49 them at least two days prior to the meeting. Following a discussion Council Steven Pratt
50 MOVED to approve the accounts payables and electronic transactions for November 20, 2014 in
51 the amount of \$58,497.61 as presented. The motion was SECONDED by Council Member Betty
52 Jo Western. Mayor Bunker asked if there were any questions or comments regarding the
53 motion. There being none, he called for a vote. The motion passed with Council Member
54 Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western and Council
55 Member Steven Pratt voting in favor, and Council Member John Niles being absent.

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57 **PUBLIC COMMENT PERIOD**

58 There were no comments from the public.

59

60 **BUSINESS**

61 Proposed Approval of Fiscal Year 2014 Audit

62 Todd Holt presented the 2014 Fiscal Year Audit for approval. Mr. Holt referred to the MD&A
63 summary that City Recorder Greg Schafer provided for the audit. Mr. Holt reported on the
64 aspects of the summary that summated the 2014 fiscal year audit. Mr. Holt stated that Delta
65 City was compliant with the State regulated amounts on cash fund accounts, accounts payables,
66 approved receivables, and accruals. Mr. Holt accredited City Recorder/ Finance Director Greg
67 Schafer for his vigilance in keeping these funds in order and making the proper accruals at year
68 end to keep within the mandated State's regulations. CPA Todd Holt explained how Delta City's
69 status regarding net position in governmental accounting pointing out the Delta City exceeded
70 its liabilities, which was a good thing. Mr. Holt reported that the one problem he could see was
71 with the State's Transparency Web Site, which Recorder Greg Schafer was aware of and has
72 been battling to repair. Mr. Holt stated that he didn't feel this was really a problem of concern
73 because he felt that Mr. Schafer and the State were working together to correct this, and also
74 that Mr. Holt felt the State Web site may have some responsibility in the inaccuracy of the
75 number upload. Mr. Holt stated that he had discussed Internal Controls with Recorder Greg
76 Schafer and other employees, and Mr. Holt indicated that the Internal Controls were working
77 well. Mr. Holt gave a brief comment regarding negative public perception and the workings of
78 the government stating that as an auditor he had received very little negative perception
79 regarding Delta City. Mr. Holt complimented Delta City personnel regarding this lack of
80 negativity and stated that he held the Delta staff and employees in high regards for the pride
81 that the staff shows in their daily work. Mayor Bunker thanked Todd Holt, CPA for his
82 presentation. Mayor Bunker thanked City Recorder Greg Schafer for his diligence in keeping the
83 Financials State compliant. Council Member Robert Banks MOVED to approve the audit for the
84 fiscal year 2014 as presented. Council Member Steven Pratt SECONDED the motion. Mayor

85 Bunker asked if there were any questions or comments regarding the motion. There being
86 none, he called for a vote. The motion passed with Council Member Robert Banks, Council
87 Member Kiley Chase, Council Member Betty Jo Western and Council Member Steven Pratt
88 voting in favor, and Council Member John Niles being absent.

89

90 New Fire Station

91 Fire Chief Lynn Ashby discussed the desire for a new Fire Station. Mr. Ashby asked Delta City for
92 assistance along with the CIB Grant to achieve this entreaty. There was a discussion regarding
93 this aspiration with the council. Mayor Bunker explained the process for the CIB regarding
94 projects and the way that projects progress. Mr. Bunker explained that the Fire Station has
95 been on the CIB list for funding, and also explained that it may come in the form of a grant, a
96 loan or a combination of both. Mr. Ashby stated that he would like to see Delta City procure the
97 property for the project and remain the Delta City Fire Department. Mr. Ashby also felt that it
98 would be an advantage in getting funding through the CIB if the ground was already owned by
99 Delta City. Mr. Ashby reported that he had informed the Fire District regarding these plans. Fire
100 Chief Ashby stated that it was important to get an engineer soon. Mayor Bunker suggested that
101 the location was a good place to begin and there was a discussion regarding location
102 possibilities. Fire Chief Ashby had questions regarding engineers, and the Council discussed the
103 prospects for the engineer. Council Member Pratt stated that he would be happy to assist in
104 any negotiations for this. Council Member Betty Jo Western offered her assistance in planning
105 for the new Fire Station, as well.

106

107 Proposed Approval of Tree Ordinance 14-263

108 City Employee Randy Morris presented for approval Ordinance 14-263 regarding Tree City USA.
109 This ordinance would provide policy regarding trees within the city limits that is necessary in
110 order to be compliant for a grant from Tree City USA. There was a discussion regarding the Tree
111 Ordinance with the Council. Council Member Kiley Chase MOVED to approve Tree Ordinance
112 14-263 pertaining to the planning, planting, restoration, maintenance, protection and survival
113 of desirable trees located in and upon public and right of ways in Delta City. Council Member
114 Robert Banks SECONDED the motion. Mayor Bunker asked if there were any questions or
115 comments regarding the motion. There being none, he called for a vote. The motion passed
116 with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo
117 Western and Council Member Steven Pratt voting in favor, and Council Member John Niles
118 being absent.

119

120 New Year's Eve Celebration 2015

121 Council Member Betty Jo Western updated the Council on the entertainment for New Year's
122 Eve. Council Member Betty Jo Western asked for suggestions for local entertainment for a gap
123 in the time line and different prospects were discussed. The schedule for the evening was
124 considered and discussed so that advertising could proceed.

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128 Public Works Update
129 Asst. Public Works Director Dent Kirkland updated the Council on Public Works projects. Mr.
130 Kirkland thanked Delta Staff for the hard work put in on the city celebrations. Mr. Kirkland
131 stated that the Delta City Works crew had been working on the Santa float the previous week.
132 A sewer main problem was made aware of and examined, as well, Mr. Kirkland continued. The
133 difficulty was explained to the Council, as well as the problematic repair. A garage door was
134 installed at the Airport, Mr. Kirkland reported. The kitchenette project for the City Building was
135 initiated with some electrical and some plumbing work done. Mayor Bunker praised the City
136 Public Works Department on the beautiful Christmas display in the park.

137
138 **OTHER BUSINESS**

139 The Light Parade was briefly discussed. Mayor Bunker stated that the float that the Council
140 rides on needed some repair and upkeep if it had continued use. Mayor commented that
141 Santa's visit and the Tree Festival was a success. Mayor Bunker also informed that the Sub for
142 Santa applications were available. Mayor Bunker informed that he was offered free tickets to a
143 Christmas Concert at Snow College if anyone was interested in going. Mayor Bunker briefly
144 discussed Justice Court possibilities for the future vacancy. Council Member Steven Pratt had a
145 complaint from the Community regarding the siren. There was a brief discussion regarding the
146 siren system. Mayor Bunker thanked the Fire Department for their contribution. Council
147 Member Betty Jo Western discussed the training for the AED on Wednesday, January 7, 2015 at
148 5:00 pm. It was decided to close the office one hour early on that day so that employees could
149 train without distraction.

150
151 MAYOR GAYLE BUNKER: REQUEST TO ADJOURN TO EXECUTIVE SESSION

152 Mayor Bunker requested that Council Members adjourn to Executive Session to discuss the
153 character, professional competence, or physical or mental health of individuals. Council
154 Member Banks MOVED to adjourn Regular City Council meeting and go into Executive Session.
155 Council Member Kiley Chase SECONDED the motion. Mayor Bunker asked if there were any
156 questions or comments regarding the motion. There being none, he called for a vote. The
157 motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council
158 Member Betty Jo Western and Council Member Steven Pratt voting in favor, and Council
159 Member John Niles being absent. Council came out of Executive Session at 8:35 pm.

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161 Mayor Bunker asked if there were any comment, questions, or other items to be discussed.
162 There being none, Council Member Robert Banks MOVED to adjourn the regular City Council
163 meeting. Council Member Betty Jo Western SECONDED the motion. The motion passed with
164 Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western
165 and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent.

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167 Mayor Bunker declared the meeting adjourned at 8:37 p.m.
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Minutes Approved:

GAYLE K. BUNKER, Mayor

GREGORY JAY SCHAFFER, MMC City Recorder

Unapproved