



**DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Thursday, December 04, 2014
Delta City Building Council Chambers
76 North 200 West
Delta, Utah

PRESENT

Mayor Gayle Bunker
Council Kiley Chase
Council Member Betty Jo Western

Council Member Robert Banks
Council Member Steven Pratt

ABSENT

Public Works Director Alan Riding
Council Member John Niles

ALSO PRESENT

City Recorder Greg Schafer
City Attorney Todd Anderson
Todd Holt, CPA
City Employee Travis Stanworth
City Employee Justin Ashby
City Employee Randy Morris

City Employee Stetson Henrie
City Employee Scott Ross
Fire Chief Lynn Ashby
Chronicle-Progress Reporter Bill Barrett
Asst. Public Works Director Dent Kirkland

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting.

Opening remarks were provided by Council Member Betty Jo Western, following which Mayor Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the regular City Council meeting held November 20, 2014 were presented for approval. Following a discussion, Council Member Betty Jo Western MOTIONED to adopt the minutes of the regular meeting held November 20, 2014 as presented. The motion was SECONDED by Council Member Robert Banks. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo

Western and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent.

ACCOUNTS PAYABLE

The Council reviewed the accounts payables and the electronic transactions for the period ending December 04, 2014 in the amount of \$58,497.61, copies of which had been provided to them at least two days prior to the meeting. Following a discussion Council Steven Pratt MOVED to approve the accounts payables and electronic transactions for November 20, 2014 in the amount of \$58,497.61 as presented. The motion was SECONDED by Council Member Betty Jo Western. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent.

PUBLIC COMMENT PERIOD

There were no comments from the public.

BUSINESS

Proposed Approval of Fiscal Year 2014 Audit

Todd Holt presented the 2014 Fiscal Year Audit for approval. Mr. Holt referred to the MD&A summary that City Recorder Greg Schafer provided for the audit. Mr. Holt reported on the aspects of the summary that summated the 2014 fiscal year audit. Mr. Holt stated that Delta City was compliant with the State regulated amounts on cash fund accounts, accounts payables, approved receivables, and accruals. Mr. Holt accredited City Recorder/ Finance Director Greg Schafer for his vigilance in keeping these funds in order and making the proper accruals at year end to keep within the mandated State's regulations. CPA Todd Holt explained how Delta City's status regarding net position in governmental accounting pointing out the Delta City exceeded its liabilities, which was a good thing. Mr. Holt reported that the one problem he could see was with the State's Transparency Web Site, which Recorder Greg Schafer was aware of and has been battling to repair. Mr. Holt stated that he didn't feel this was really a problem of concern because he felt that Mr. Schafer and the State were working together to correct this, and also that Mr. Holt felt the State Web site may have some responsibility in the inaccuracy of the number upload. Mr. Holt stated that he had discussed Internal Controls with Recorder Greg Schafer and other employees, and Mr. Holt indicated that the Internal Controls were working well. Mr. Holt gave a brief comment regarding negative public perception and the workings of the government stating that as an auditor he had received very little negative perception regarding Delta City. Mr. Holt complimented Delta City personnel regarding this lack of negativity and stated that he held the Delta staff and employees in high regards for the pride that the staff shows in their daily work. Mayor Bunker thanked Todd Holt, CPA for his presentation. Mayor Bunker thanked City Recorder Greg Schafer for his diligence in keeping the Financials State compliant. Council Member Robert Banks MOVED to approve the audit for the fiscal year 2014 as presented. Council Member Steven Pratt SECONDED the motion. Mayor

Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent.

New Fire Station

Fire Chief Lynn Ashby discussed the desire for a new Fire Station. Mr. Ashby asked Delta City for assistance along with the CIB Grant to achieve this entreaty. There was a discussion regarding this aspiration with the council. Mayor Bunker explained the process for the CIB regarding projects and the way that projects progress. Mr. Bunker explained that the Fire Station has been on the CIB list for funding, and also explained that it may come in the form of a grant, a loan or a combination of both. Mr. Ashby stated that he would like to see Delta City procure the property for the project and remain the Delta City Fire Department. Mr. Ashby also felt that it would be an advantage in getting funding through the CIB if the ground was already owned by Delta City. Mr. Ashby reported that he had informed the Fire District regarding these plans. Fire Chief Ashby stated that it was important to get an engineer soon. Mayor Bunker suggested that the location was a good place to begin and there was a discussion regarding location possibilities. Fire Chief Ashby had questions regarding engineers, and the Council discussed the prospects for the engineer. Council Member Pratt stated that he would be happy to assist in any negotiations for this. Council Member Betty Jo Western offered her assistance in planning for the new Fire Station, as well.

Proposed Approval of Tree Ordinance 14-263

City Employee Randy Morris presented for approval Ordinance 14-263 regarding Tree City USA. This ordinance would provide policy regarding trees within the city limits that is necessary in order to be compliant for a grant from Tree City USA. There was a discussion regarding the Tree Ordinance with the Council. Council Member Kiley Chase MOVED to approve Tree Ordinance 14-263 pertaining to the planning, planting, restoration, maintenance, protection and survival of desirable trees located in and upon public and right of ways in Delta City. Council Member Robert Banks SECONDED the motion. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent.

New Year's Eve Celebration 2015

Council Member Betty Jo Western updated the Council on the entertainment for New Year's Eve. Council Member Betty Jo Western asked for suggestions for local entertainment for a gap in the time line and different prospects were discussed. The schedule for the evening was considered and discussed so that advertising could proceed.

Public Works Update

Asst. Public Works Director Dent Kirkland updated the Council on Public Works projects. Mr. Kirkland thanked Delta Staff for the hard work put in on the city celebrations. Mr. Kirkland stated that the Delta City Works crew had been working on the Santa float the previous week. A sewer main problem was made aware of and examined, as well, Mr. Kirkland continued. The difficulty was explained to the Council, as well as the problematic repair. A garage door was installed at the Airport, Mr. Kirkland reported. The kitchenette project for the City Building was initiated with some electrical and some plumbing work done. Mayor Bunker praised the City Public Works Department on the beautiful Christmas display in the park.

OTHER BUSINESS

The Light Parade was briefly discussed. Mayor Bunker stated that the float that the Council rides on needed some repair and upkeep if it had continued use. Mayor commented that Santa's visit and the Tree Festival was a success. Mayor Bunker also informed that the Sub for Santa applications were available. Mayor Bunker informed that he was offered free tickets to a Christmas Concert at Snow College if anyone was interested in going. Mayor Bunker briefly discussed Justice Court possibilities for the future vacancy. Council Member Steven Pratt had a complaint from the Community regarding the siren. There was a brief discussion regarding the siren system. Mayor Bunker thanked the Fire Department for their contribution. Council Member Betty Jo Western discussed the training for the AED on Wednesday, January 7, 2015 at 5:00 pm. It was decided to close the office one hour early on that day so that employees could train without distraction.

MAYOR GAYLE BUNKER: REQUEST TO ADJOURN TO EXECUTIVE SESSION

Mayor Bunker requested that Council Members adjourn to Executive Session to discuss the character, professional competence, or physical or mental health of individuals. Council Member Banks MOVED to adjourn Regular City Council meeting and go into Executive Session. Council Member Kiley Chase SECONDED the motion. Mayor Bunker asked if there were any questions or comments regarding the motion. There being none, he called for a vote. The motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent. Council came out of Executive Session at 8:35 pm.

Mayor Bunker asked if there were any comment, questions, or other items to be discussed. There being none, Council Member Robert Banks MOVED to adjourn the regular City Council meeting. Council Member Betty Jo Western SECONDED the motion. The motion passed with Council Member Robert Banks, Council Member Kiley Chase, Council Member Betty Jo Western and Council Member Steven Pratt voting in favor, and Council Member John Niles being absent.

Mayor Bunker declared the meeting adjourned at 8:37 p.m.

GAYLE K. BUNKER, Mayor

Minutes Approved:

GREGORY JAY SCHAFFER, MMC City Recorder