



DELTA CITY COUNCIL

Local Building Authority Meeting

Thursday, April 03, 2014

Delta City Building Council Chambers

76 North 200 West

Delta, Utah

PRESENT

President Gayle Bunker

Board Member Robert Banks

Board Member Steven Pratt

Board Member Kiley Chase

Board Member John Niles

ABSENT

Board Member Betty Jo Western

Also Present

Local Building Authority Secretary Greg Schafer

Attorney Jessica Anderson

President Bunker called the meeting to order at 7:44 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the Local Building Authority Board at least two days prior to the meeting.

MINUTES

The proposed minutes of the Local Building Authority Board held March 06, 2014 were presented for consideration and approval. Following a discussion, Board Member Kiley Chase MOTIONED to approve the minutes of the LBA meeting on March 06, 2014 as presented. Board Member Robert Banks SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, Board Member Steven Pratt, Board Member Kiley Chase and Board Member John Niles voting in favor, and Board Member Betty Jo Western being absent.

BUSINESS

Community Center Building Update

President Bunker reported that he felt that the Grand Opening of the Community Center was a success. There was a discussion regarding the meetings scheduled at the Community Center in

the near future. President Bunker stated that he conversed with Chamber employee Lori Skeem regarding opening or closing the Civic Center. President Bunker discussed paying an employee \$5.00 if they had to open or close the doors to the Civic Center before or after normal working hours. President Bunker indicated that he had not purchased the window blinds yet, but had received the bids. A sound system still needed to be purchased, President Bunker informed. CentraCom will be at the Civic Center on May 1st to help do some landscaping. President Bunker stated that he wanted to get a plaque made to put on the table storage doors to remind people to open both doors when moving out tables and chairs. President Bunker said that he still needed a few more master keys made, and he reported that an occupancy permit had been obtained. There was a discussion on the training on the electronic sign at the Civic Center. Secretary Greg Schafer indicated that he and two other city employees had some web training regarding this. There were questions regarding advertising on the electronic Civic Center sign. In the discussion it was determined that nonprofit community events could be advertised on the sign, but that events that were commercial could only advertise if they were renting the building as part of the rental deal. President Bunker asked the Board about the piano that had been previously discussed, and the Board conversed briefly and this topic.

Facility Use Policies and Procedures and Rental Fees

President Bunker related the Civic Center room prices that had been previously discussed by the Board. Board Member Steven Pratt asked if President Bunker or the office staff had had any feedback on the prices from the public. President Bunker stated that he had heard responses affirming that the prices were fair. The Board discussed if the rental fee was by the day or event. The Board discussed if the Prep area was included in the rental and it was clarified that it was \$50.00 more unless the whole building was rented. The Board had concerns regarding adopting the policy until the marquee part of the policy was clarified. The use of the building for religious activity was discussed and it was determined that it would be researched in detail before any decision was made. Board Member Kiley Chase MOVED to table the adoption of the Use and Policies on the Civic Center for a future meeting. Board Member Steven Pratt SECONDED the motion. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, Board Member Steven Pratt, Board Member Kiley Chase and Board Member John Niles voting in favor, and Board Member Betty Jo Western being absent.

There being no other business, President Bunker asked if there were any comments, questions, or other items to be discussed. There being none, Board Member Robert Banks MOVED to adjourn the meeting. The motion was SECONDED by Board Member John Niles. President Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed with Board Members Robert Banks, Board

Member Steven Pratt, Board Member Kiley Chase, Board Member John Niles voting in favor and Board Member Betty Jo Western being absent. President Bunker declared the meeting adjourned at 8:28 p.m.

GAYLE K. BUNKER, President

GREGORY JAY SCHAFER, MMC, LBA City Recorder

MINUTES APPROVED: 04/17/2014