



## **DELTA CITY**

### **LIBRARY ADVISORY BOARD MEETING**

Wednesday, January 20, 2015

Delta City Building, Library

76 North 200 West

Delta, Utah

#### **PRESENT**

City Librarian Deborah Greathouse

Board Member Becky Prestwich

Board Member Camille Gale

Board Member Karen Chandler

Board Member Lance Atkinson

City Representative Robert Banks

Chairwoman Prestwich called the meeting to order at 5:05 pm. She stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress.

#### **MINUTES**

Chairwoman Prestwich asked those present if they had reviewed the minutes of the last board meeting. Those present were allowed to view a copy of those board meeting minutes. Board member Atkinson made a motion to accept the minutes of 10-21-15. Board Member Chandler seconded the motion. The voting was unanimous.

#### **UNFINISHED BUSINESS**

There were no matters of unfinished business on the agenda.

#### **BUSINESS**

##### **Update - Library Software - VERSO**

The VERSO software was installed at the library on December 21, 2015. Librarian Greathouse said that the software has a large number of features and a complexity which creates a challenge to those people who use the software. The library now has the capacity to link the information of family members. This allows the family's borrowing privileges to be restricted until the fines of all family members are paid. Library patrons can now use their home computers and digital devices to access their own library accounts and put books on hold.

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### Author Visit Report

Author Chris Crowe was a guest speaker at the Delta Middle school. Librarian Greathouse is currently trying to invite guest lecturers Nathan Hale (illustrator) and Jeremy Telford (balloon artist) to make a presentation at the Delta City library.

### Library Lego Club

Board Member Chandler reported that the Library Lego Club had 14 or more in attendance in December and about 12 participants in January. She said that the children were well behaved and enjoyed the stories and the creation of a project of their own choosing. She said that we must continue the effort to advertise when the club is meeting so that attendance can be as large as possible. Librarian Greathouse advertises Lego Club activities at the community center, and Board Member Atkinson said that he believes that the Lego Club activities are published in the middle school newsletter.

### Delta South Elementary Bingo Game

The Delta South Elementary Bingo activity appears to have greatly increased patron visits to the library. A chart passed out by Librarian Greathouse shows the increase in patron visits for the months of September, October, November, and December were 621, 947, 818, and 1078, respectively. The objective of the Bingo game is to read 30 books and fill out the 30 squares on the game sheet, then submit the page by a specified date. Each child fulfilling these requirements will receive a charm which can be displayed on a bracelet or necklace. One Bingo sheet is provided each month. Board Member Atkinson said that there will be a Bingo game with an AR option established at the Delta North Elementary school, and Pam Gasser will be in charge of this option for the Delta North Elementary students.

### Collection Development Policy

The Collection Development Policy for library materials was reviewed. Councilman Banks suggested a change of wording on the first sentence, and Librarian Greathouse corrected the spelling on one word. The board discussed the procedure by which the value of library donations is determined by the donor. Board Member Atkinson made the motion that the board should accept the collection policy with the proposed changes. The motion was seconded by Board Member Chandler and approved by the full board.

### Employee

The board discussed the current employee situation. Since Kylie accepted a job in Arizona, the library may need another employee. Librarian Greathouse mentioned that employee interviews are unpleasant and are often unproductive. Board Member Atkinson asked whether

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the current employees would be willing to work more hours. Librarian Greathouse is considering working more hours to help during times when the library is understaffed.

#### Night of 1,000 Stars

Night of 1000 Stars will be during National Library Week, which will be April 10-16<sup>th</sup>. There was a discussion as to changing the day from Wednesday to Thursday for Night of 1000 Stars. The board decided that there are many sports scheduled on Thursday which would conflict with the “Stars” event, so the board decided to keep the “Stars” event on Wednesday. A discussion followed with suggested readers for Librarian Greathouse to contact.

#### Other Business

Librarian Greathouse announced that the theme for Story Hour at the library for the year 2016 will be “On Your Mark, Get Set, Read!”

#### NEXT MEETING

Librarian Greathouse recommended that the next board meeting should be held prior to “Night of 1000 Stars.” The plan is to hold the meeting on March 30, 2016 at 5:00 pm.

There being no other business, Chairperson Becky Prestwich asked if there were any comments, questions, or other items to be discussed. There being none, Board Member Chandler MOVED to adjourn the meeting. The motion was SECONDED by Board Member Gale. Chairperson Prestwich asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

Chairperson Prestwich declared the meeting adjourned at 5:41 p.m.

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GREGORY JAY SCHAFER, MMC, LBA City Recorder

**MINUTES APPROVED:**